

Draft
BRISBANE PLANNING COMMISSION
Action Minutes of June 14, 2012
Regular Meeting

CALL TO ORDER

Chairman Munir called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Cunningham, Do, Parker and Chair Munir (Commissioner Reinhardt arrived at 7:33 p.m., at the start of Old Business)

Absent:

Staff Present: Community Development Director Swiecki, Associate Planner Johnson and Special Assistant Tune

ADOPTION OF AGENDA

Commissioner Parker moved and Commissioner Do seconded to adopt the agenda. The motion carried 4-0.

APPROVAL OF DRAFT ACTION MINUTES

May 24th, 2012 Regular Meeting. Commissioner Do moved and Commissioner Cunningham seconded to adopt the minutes. The motion carried 4-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chair Munir acknowledged written communications not related to items on the agenda.

OLD BUSINESS

1. **CONTINUED PUBLIC HEARING: Zoning Text Amendment RZ-5-11** to Amend Brisbane Municipal Code Title 17; Chapter 17.06, R-1 Residential District; Chapter 17.08, R-2 Residential District; Chapter 17.10, R-3 Residential District; Chapter 17.12, R-BA Brisbane Acres Residential District; Chapter 17.32, General Use Regulations; Chapter 17.34, Off-Street Parking; and Chapter 17.38, Nonconforming Uses and Structures; City of Brisbane, applicant.

Special Assistant Tune presented the agenda report and answered the Commission's questions.

There being nobody present in the audience, Commissioner Cunningham moved, seconded by Commissioner Reinhardt, to close the public hearing. The motion carried 5-0.

The Commission was in agreement that, with an added cross reference to the Brisbane Municipal Code section 17.38.090 regarding repair and replacement of non-conforming structures damaged by flood, fire, etc, the draft ordinance was ready to recommend to City Council.

Commissioner Parker moved, seconded by Commissioner Do, to recommend that the City Council approve the draft ordinance, including the added cross reference. The motion carried 5-0.

ITEMS INITIATED BY STAFF

Director Swiecki presented an update on the CEQA training schedule to be conducted in preparation of the Baylands draft EIR being published. The Planning Commission training is tentatively scheduled for August 9th. As a precursor, the Commission will be provided with a survey to solicit their input on the content of the training.

Director Swiecki drew the Commission's attention to the document, "Sustainability Goals for the Baylands, Draft for Discussion", which has been scheduled for Planning Commission discussion and feedback during their regular meeting of July 12th.

ITEMS INITIATED BY THE COMMISSION

Chair Munir had previously requested that the commissioners be provided with the City's requirements regarding affordable housing. This was provided in the agenda packet and Director Swiecki briefly highlighted its key components.

The Subcommittee members provided briefs on their subcommittee activities.

ADJOURNMENT

There being no further business, Commissioner Do made a motion, seconded by Commissioner Cunningham, to adjourn to the meeting of July 12, 2012. The motion was approved 5-0 and the meeting adjourned at 8:32 p.m.

Attest:

John Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.