



Brisbane Parks, Beaches & Recreation Commission Action Minutes

REGULAR MEETING

November 17, 2010

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Vice Chair Hart called the meeting to order at 6:00 p.m.

ROLL CALL

Commissioners present: Almeida (arrived at 6:02 p.m.), Bologoff, Hart, and Marmion
Commissioners absent: De La Torre
Staff present: Parks and Recreation Director Skeels, and Recording Secretary Carpenter

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the November 17, 2010 agenda as proposed. The motion carried 3-0.

APPROVAL OF MINUTES

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the October 20, 2010 minutes as written. The motion carried 3-0.

CITIZEN COMMUNICATIONS

None

OLD BUSINESS

Quarry Road Signage

Commissioner Bologoff distributed conceptual ideas for the Quarry Road signs. Parks and Recreation Director Skeels stated a complete proposal would be presented at a future Commission meeting.

NEW BUSINESS

Festival of Lights – report

Parks and Recreation Director Skeels reviewed the schedule for the December 5 Festival of Lights caroling and lighting of the festival tree ceremony.

Star Awards – discuss future

Recording Secretary Carpenter summarized the current process and timeframe for the Star Awards certificate mailings and the every other year ceremony. The subcommittee will meet to discuss the validity of the current process.

REPORTS

Chairperson

None.

Subcommittees

Commissioner Bologoff reported that the subcommittee is considering starting the Concerts in the Park earlier next year. The subcommittee will meet again around March 2011.

Commissioner Marmion reported that the subcommittee has not met to evaluate this year's Brisbane Derby. She also stated that the Marina subcommittee should consider meeting soon.

Commissioners

Solano Street Play Area Train in Dog Park – update

Commissioner Hart reported that installation of the train in the Dog Park is complete. The Commission discussed ideas for signage.

Staff

Programs Report

Recording Secretary Carpenter informed the Commission of current recreational program activities.

BES Restroom Project – status

Parks and Recreation Director Skeels reported that the project is now out to bid.

Community Park Play Equipment – status

Parks and Recreation Director Skeels reported that approximately half of the cost to replace the Community Park play equipment will come from Seton money, adding that he and the city manager met with current members of the Lions Club who will now discuss co-sponsorship of the project with the other club members.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the December 15 PB&R Commission meeting agenda.

ADJOURNMENT

There being no further business, Commissioner Bologoff moved, seconded by Commissioner Marmion, that the meeting be adjourned. The motion carried unanimously and the meeting adjourned at 6:35 p.m.