



CITY COUNCIL/REDEVELOPMENT/GVMID

ACTION MINUTES

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MONDAY, DECEMBER 12, 2011

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CALL TO ORDER – FLAG SALUTE**

Mayor Lentz called the meeting to order at 7:30 p.m. and led the flag salute.

**ROLL CALL**

Councilmember's present: Conway, Miller, O'Connell, Richardson, and Mayor Lentz  
Councilmember's absent: None  
Staff present: City Manager Holstine, Administrative Services Director Schillinger, Financial Services Director Cooper, City Clerk Spediacci, Community Development Director Swiecki,

**ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)**

CM Conway made a motion, seconded by CM Miller, to adopt the agenda as proposed. CM Miller asked that a timeline be set for each item on the agenda so all items can be discussed with the proper amount of discussion. The motion was carried unanimously by all present.

**PRESENTATIONS**

**A. Economic Development Council Subcommittee Progress Report**

Administrative Services Director Schillinger gave a powerpoint presentation which reviewed the City's current 5-year projections. After Councilmembers questions and clarifications, Mayor Lentz introduced Mich Mercado who came to the City of Brisbane for a temporary assignment through the County Management Talent Exchange Program. He stated that Ms. Mercado has been working with the Economic Development Subcommittee of the City Council that was formed in 2010. Ms Mercado then gave a presentation that summarized the sub-committee's work and recommended actions steps.

Councilmembers thanked Ms. Mercado for the excellent work in reviewing this issue. After extensive Councilmember questions and comments, it was the consensus of the Council to make an effort to move forward with implementing the local economic development goals in the General Plan and add this topic to the Council Goal Setting Workshop on January 28, 2012.

**ORAL COMMUNICATIONS NO. 1**

There were no members of the public wishing to speak.

## **STAFF REPORTS**

### **A. City Manager's Report on upcoming activities**

## **MAYOR/COUNCIL MATTERS**

### **A. Subcommittee Report**

There were no subcommittee reports.

### **B. Review proposed agenda for Council Goal Setting/Team Building Workshop**

City Manager Holstine stated that the afternoon Goal Setting Session should probably be extended until 2pm so that Councilmembers had plenty of time for this important topic.

### **C. Give direction to Mayor on San Mateo County Cities Selection Committee Appointments**

Councilmembers gave Mayor Lentz direction to vote for Councilmember Kelly Fergusson from Menlo Park for the San Mateo County Transportation Authority (SMCTA) Board representing Cities-At-Large and for Councilmember Sepi Richardson for the SMCTA Board representing the Northern Cities at the upcoming Cities Selection Committee.

### **D. Receive proposed City Council Meeting schedule through June 2012**

The proposed schedule was approved with the addition of the special meeting set for Monday, January 9, 2012.

## **ORAL COMMUNICATIONS**

There were no members of the public wishing to speak.

## **WORKSHOP**

### **A. Sierra Point Design Guidelines Update**

Community Development Director Swiecki provided the City Council with background information and an update on the Sierra Point Design Guidelines which would be subject to formal City Council review in 2012. He advised that tonight was informational purposes only and that no action would be taken.

After extensive Councilmember questions and staff clarifications, City Manager Holstine suggested that staff bring back a series of policy questions for further direction from the Council and then refer a focused area of the design guidelines to the Open Space and Ecology Committee. Councilmembers agreed with this approach.

CM Richardson made a motion, seconded by CM Miller, to extend the meeting to 11:00 p.m.

Dana Dillworth read a letter into the record outlining her many concerns about the guidelines and housing element changes.

Tom Heinz expressed his concerns with the design guidelines and the process. He asked that Council let the people vote on how the community uses its property at Sierra Point.

Michele Salmon asked that the Council slow down the decision making on this issue and consider keeping the original plan for Sierra Point.

**B. Housing Element Implementation Update**

Due to the late hour, it was the consensus of the Council to continue this matter to Monday, January 9<sup>th</sup>.

**ADJOURNMENT**

The meeting was adjourned at 11:03 p.m.

  
Sheri Marie Spediacci  
City Clerk