

City of Brisbane

Agenda Report

To: Mayor and City Council

From: Clay Holstine, City Manager

Date: March 17, 2015

Subject: Annual Council Workplan Update

Recommendation:

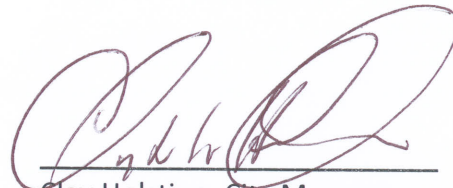
Review attached material and discuss priorities for calendar year 2015. From the discussion, direction to staff will be generated.

Background:

For use in the workshop are the following documents:

- **2014 List of Accomplishments**
This is a listing of 21 notable accomplishments or areas of progress completed in calendar year 2014 up to March of 2015. The list is not meant to be exhaustive but rather a focus on the items on the Workplan or reasonably related to the Workplan.
- **Status of Mini-CIP's**
In the budget of 2014/15 the City Council approved a series of smaller projects, that we are calling Mini-CIP's. The attachment shows the progress on completion of these projects.
- **2015 Workplan**
For several years we have been working off of a Workplan. Attached is the updated Workplan for 2015.

The above information provides a snapshot of where we have been over the past year and a look forward as to 2015. City Council is asked to review, provide comment and identify priorities for the year.



Clay Holstine, City Manager

Attachments:

1. 2014 List of Accomplishments
2. Status of Mini-CIP's
3. 2015 Workplan

2014 List of Accomplishments

1. Water & Sewer Capital Projects identified for next 5 year period; Capital rate introduced and approved by Council.
2. Skateboard park designer selected, held 2 workshops and a site (current site) and a general outline for a design was chosen.
3. Housing Element adopted for an 8 year cycle and approved by HCD (now awaiting final Council approval, anticipated in March of this year).

Identification of a planning project for the area consisting of the Brisbane Village Shopping Center along Bayshore Blvd to Park Ln. Project goals identified to date include meeting our Housing Element zoning goals as well as providing for new retail opportunities.

4. Fiscal Planning for liabilities, capital and maintenance needs.
 - a. OPEB liability was calculated and Council approved a funding plan, including \$500,000 to jump start the fund. PARS will be the fund manager.

- b. Equipment maintenance needs have been identified and a cost basis has been developed. Next step is to identify a funding strategy.
 - c. Capital Improvement Program is being updated for fiscal 2015/16 and will be presented in the next year's budget.
 - d. Building Facilities Assessment – a proposed RFP has been drafted and will be presented to the Council Facilities Subcommittee.
5. Dredging project consultant was hired to design and permit the dredging project. An outline for a rate increase for the project (10% for 3 years) has been conceptually approved by Council. A public hearing takes place on March 5th.
 6. Dock repairs at the Marina have been completed for Dock 3. Dock 4 is being repaired while we await parts for Dock 1.
 7. Baylands White Paper outlining planning and legal process for the Baylands development application was drafted and approved by Council.
 8. MOA for Baylands Soil Processing was adopted. Applicant has submitted for an Interim Use Permit and an environmental consultant has been selected. We are hoping to move forward in March with the environmental work.

9. Solid Waste Collection Franchises adopted for all 3 zones in Brisbane:
 - Zones 1 & 2: SSF Scavengers
 - Zone 3: Recology

The Franchise Fee adopted with both SSF Scavengers and Recology will fund programs for the Regional Water Quality Permit.

10. EIR is nearing completion on the Baylands. Anticipated to be released by the end of April.
11. This year will be the fourth consecutive year of operating in the “Black” for the General Fund.
12. Council adopted several smaller CIP projects in budget year 2014/15. All of those projects are on schedule to be completed.
13. Council approved significant maintenance and renovation at the Community Pool, including the kiddie/wading pool; scheduled to re-open March 2nd with kiddie/wading pool following a couple weeks later.
14. New staff hired: 6 Police Officers, Associate Planner, Engineering Technician in Public Works, Recreation Program Coordinator for the Pool, and 2 Public Works Maintenance Workers.

15. Fire Station 81 re-opened after mold remediation and structural improvements were completed (Community Open House held in April 2014).
16. Economic Development Workshop held in November 2014 regarding Downtown Brisbane and Crocker Park.
17. Police implemented their Records Information Management System (RIMS) to maintain interoperability with San Mateo PD (current dispatch provider) and other departments in the County.
18. An after school program at Lipman was funded.
19. The Complete Streets Safety Committee's Safe Pedestrian Routes to School Plan was adopted.
20. Sustainability Plan moved forward. KPI (Key Performance Indicators) adopted by Sustainability Committee.
21. Implemented posting and dissemination of agendas one week prior to City Council meetings.

Mini CIPs found in FY 2014-15 O&M Budget account 52241 unless noted otherwise					
Description	Budget	Owner	Notes	Start	Finish
4001					
Annual updates to Engineering Division CAD Software	6,131	DC	To bring two licenses up to date and pay the service contract to keep current	Sep-14	Sep-14
4002					
Slope Repair 266 Santa Clara	15,000	GM	Mike Glynn low bid, work to start late Oct	Aug-14	Nov-14
Measure M Reimbursable expenditures (pothole repairs and traffic congestion reduction measures)	32,400	KK		ongoing	Jun-15
Replace failing retaining wall on San Bruno Ave. near McLain Ave.	70,000	KK	also clean-up visqueen section near Gladys	Feb-15	Jun-15
4003					
Paint Fire Station Exterior	18,000	JOE	Work began 8/12	Jul-14	Sep-14
Replace HVAC units at Fire Station	32,000	KK	Units due Nov. 20; installation to be scheduled	Aug-14	Jan-15
Energy Savings Measures (City Hall, Fire Station)	16,000	KK	Fire Station complete; City Hall scheduled after new Fire Station HVAC	Jul-14	Dec-14
Concept Plan - Tulare to Alvarado walkway	25,000	KK/RB	Survey rec'd 10/2. Site walk with architect 10/9. Work product now expected by end of February.	Oct-14	Mar-15
Bicentennial Walkway (upper & lower) Railing Installation & Bollard Replacement	50,000	KK		Mar-15	Jun-15
UNFUNDED "new" project - Facility Assessment Services	45,000	RB	proposal to CM 9/2/14 - pending funding		
4004					
Mission Blue Field Storage Shed at Field Level	1,500	JOE/ P&R		May-15	Jun-15
Mission Blue Center - paint interior	7,000	JOE		Feb-15	Mar-15
Community Center - paint interior, install chair rail	5,000	JOE		Mar-15	May-15
Community Park - paint gazebo	10,000	JOE	Zelinsky scheduled for late Feb.	Oct-14	Feb-15
Community Center - repair retaining wall	18,000	GM	Complete; 1 punch list item	Aug-14	Nov-14

Description	Budget	Owner	Notes	Start	Finish
Energy Savings Measures (Community Center, Mission Blue, Sunrise Room)	4,000	KK	Mission Blue complete, Com Ctr being scheduled, Sunrise Rm not billed to City	Jul-14	Nov-14
Community Center - place handrail on steep steps	5,000	KK		Mar-15	Jun-15
4005					
None					
4009					
Sign lighting Sierra Point Parkway/Lagoon	50,000	RB	Advisory presentation to Facilities SubCmte 10/30/14. Final plan submitted to City Manager 11/10/14. LED lights received Jan 2015 and pending install.	Aug-14	Dec-14
4020					
Drought Contingency Plan	30,600	RB	Council approves Ordinance 9/2/14	Jul-14	Sep-14
Water Master Plan	100,000	JF	PSA for WSMP approved by Council 1/15. Schedule pushed to Feb start and Oct finish	Feb-15	Jul-15
4025					
Measure M reimbursable expenditures (pothole repairs, traffic congestion reduction measures)	21,600	KK		ongoing	Jun-15
4026					
52232 - Maintain storm drain trash capture devices required by RWQCB permit	30,000	JF	Currently in contact with Kristar's Drainage Protection Systems Maintenance Division to develop a cost estimate to clean the TCD twice annually. Costs dependant on the number of TCDs installed in 2015.	Oct-14	Jun-15

Description	Budget	Owner	Notes	Start	Finish
52235 - Enhanced Street Sweeping required by RWQCB permit	100,000	KK	New franchise agreement effective 12/1/14. Staff to finalize new efforts development with current service provider and/or others.	Oct-14	Jun-15
Install storm drain trash capture devices required by RWQCB permit	50,000	JF	Scheduled to complete Trash Capture Assessments 1/26/15. Meeting scheduled with Kristar the week of 2/2 to discuss new TCD locations based on assessments.	Oct-14	Jun-15
4030					
Sewer Master Plan	100,000	JF	PSA for SSMP approved by Council 1/15. Schedule pushed back to Feb start and Oct finish.	Feb-15	Jul-15
Sierra Point Road Sewer Main Replacement	32,000	JF	Work completed on schedule	Sep-14	Oct-14
Sewer Camera	49,000	KB	PO issued & new sewer camera purchaed & received	Aug-14	Sep-14
4050					
Purchase equipment to serve as alternate EOC and/or scheduled event command post.	23,300	RB	Vehicle arrived 10/14 - presently at Priority One for equipment install.	Jul-14	Nov-14
5008					
Pool Canvas Shade	3,000	JOE		DONE!	DONE!
Resurface, re-plaster and retile pool floor	108,400	KK	Under construction	Nov-14	Mar-15
Rustproof and repaint gazebo	3,500	JOE	Zelinsky scheduled for late Feb, after pool renovation completed	Nov-14	Mar-15
Pool Deck concrete repair	80,000	KK	Under construction	Nov-14	Mar-15
5040					
52221 - Covers the cost of telephone, DSL line, paging service and radio communications	25,000	RB/HM	3-year service agreement for 50 Mbps service signed 7/23/14. Time to provide add'l bandwidth is 4-6 months.	Jul-14	Jan-14
52243 - Staff training	6,000	RB/HM	add'l funds proposed for PC832 Marine Safety Officer training		2 months after start

Description	Budget	Owner	Notes	Start	Finish
53100 - Dock Maintenance Project	230,000	RB/HM	Dock 3 work complete. Staff now working Dock 1 in advance of next summer's dredging project.	May-14	May-14
53300 - New boat for the Marina	150,000	RB/HM	Vessel arrived January 2015.	Jul-14	Jan-15
City Council Fund					
City Gateway Entrance	15,000	RB	Draft design rec'd 9/9/14. To CM 9/9/14 for scheduling with Econ Dev subcmte. Pending 4th rescheduling.	Jul-14	Dec-14
Pending Funding "real" CIPs FY 2014-15					
Ice House Hill Slope Repair		RB	Provided background info and request for cost share to UPC 7/21/14. Provided legal opinion on Caltrans liability to UPC 8/13/14. Comments on UPC proposed easement returned to UPC 10/23/14.	Jul-14	
Marina Dredging		RB/HM	Sampling Analysis Plan submitted to DMMO for approval. Rate increase scheduled for 2/5/15 Council meeting.	Oct-14	Aug-14
Bayshore Blvd underground 8" FM	418,000	JF	depends on bond issuance	Jan-14	Jul-14
Glen Park PS upgrade	2,366,000	JF	depends on bond issuance	Jan-14	Dec-14
PRV and Fire Main construction	2,169,000	JF	depends on bond issuance	Aug-14	Oct-14
SCADA System Replacement	428,000	JF	depends on bond issuance	Jan-14	Dec-14



City Council Goal Setting Workshop

March 17, 2015

(Updated February 25, 2015)

Planning

Recology Expansion Project

Workplan Item #1



PURPOSE

Provide for a world-class recycling plant in Brisbane.



Environmentally-Progressive

Completed in 2014

- Recology submitted project description allowing for initiation of EIR process

2015 Objectives

- **Issuance of EIR Notice of Preparation**
- **Prepare & publish draft EIR**

Future Objectives

- Prepare Final EIR
- Consider Project

Comment

- Next step is to conduct a separate EIR of the proposal and process it through the Planning Commission and then to City Council.

Notes

Planning

Baylands EIR & Specific Plan

Workplan Item #2



Provide for sustainable development which reflects the Community's character & values.



Environmentally-Progressive, Involved, Informed

Completed in 2014

- Ongoing preparation of Final EIR

2015 Objectives

- **Publish Final EIR**
- **Commence hearings before the Planning Commission**

Future Objectives

- City Council consideration of FEIR and Project
- Submission to Voters

Comment

- Baylands process tied to economic analysis and survey identified as separate Workplan items (#2B and #2C).

Notes

Planning

Sustainability Plan

Workplan Item #2A



Ensure development on the Baylands is a regional example of sustainable practices.



Environmentally-Progressive, Involved, Public Safety

Completed in 2014

- Key Performance Indicators
- Implementation Plan drafted

2015 Objectives

- Further review of framework
- Determine procedures/timing for framework adoption

Future Objectives

- Formal adoption of Framework into General Plan

Comment

Notes

Planning

Economic Feasibility/Financial Sustainability Analysis

Workplan Item #2B



Ensure long-term financial viability of community services at the Baylands provided by the City.



Fiscally-Conservative, Involved

Completed in 2014

- Draft fiscal impact analysis prepared
- Awaiting submission of applicant's economic/financial studies for review by City Consultant

2015 Objectives

- **Complete studies timely to public opinion survey**

Future Objectives

- Use completed studies to assist in negotiation of future Development Agreement

Comment

- All of the economic data (financial impact on the City from various development scenarios, and financial pro-forma of various scenarios as studied in the DEIR, as well as the economic study of sustainable practices and infrastructure) will need to be completed so that they may be used as information for the community survey. Further, these studies will assist in the negotiations for a Development Agreement if and when we have an agreed-upon project. Absent approval of a project, these analyses may also help in developing General Plan policies as we update that document.

Notes

Planning

Community Survey

Workplan Item #2C



Create citizen engagement related to the potential Baylands development.



Informed, Involved, Caring

Completed in 2014

- Community Focus Groups interviewed
- Preparation of draft survey underway

2015 Objectives

- **Finalize & undertake survey**

Future Objectives

- Use survey results in Baylands Planning Process

Comment

Notes

Planning

General Plan Update

Workplan Item #3



Ensure that all new land use and building decisions in the City meet the Community Values and standards.



Environmentally-Progressive, Informed

Completed in 2014

- Additional work on hold pending publication of Baylands Final EIR

2015 Objectives

- **City Council to consider status of ongoing GP Update process and provide direction to staff**
- **ID technical requirements to bring GP into compliance w/ State planning law**
- **Assess additional environmental studies beyond Baylands EIR required to support GP adoption**

Future Objectives

- Move forward with GP update as directed

Comment

- For the City Council to determine if the General Plan analysis/review process undertaken in 2005-2008 to update the 1994 General Plan remains valid for moving forward with a 2015/16 General Plan update.

Notes

Planning

Housing Element 2015-2023

Workplan Item #4



Adequately plan to meet the existing and potential housing needs of all economic segments of the Brisbane community.



Caring, Informed, Environmentally-Progressive

Completed in 2014

- Draft Housing Element (HE) prepared
- Draft HE reviewed by PC and HCD for review
- HCD reviews & approves HE with minor revisions

2015 Objectives

- **Formal adoption of HE**
- **Establish and commence Work Program for required rezoning of Housing sites pursuant to the HE and provisions of State law**

Future Objectives

- Implementation of adopted Element, including rezoning of any required future housing sites within the deadlines established pursuant to State law

Comment

- Desired work product will be a Precise Plan addressing housing and mixed use sites along with Brisbane Village Shopping Center

Notes

Planning

Sierra Point Design Guidelines

Workplan Item #5



Create an environment in which businesses and the Community can interact and fully utilize the natural Bay environment.



Environmentally-Progressive, Fiscally-Conservative, Involved

Completed in 2014

- Options identified for expedited return of city-owned "Parcel R" private leasehold back to the City
- Waiting for response from leaseholder

2015 Objectives

- **Sierra Point Visioning Workshop**

Future Objectives

- To be determined

Comment

- The process for adopting new guidelines has been ongoing for many years. The potential of moving forward with an interim park on the leased restaurant site was discussed with the Opus property owner rep and at this time we are awaiting their response.
- The Council Economic Development Subcommittee is also planning to host a Sierra Point Visioning Workshop, as the one held in Nov. 2014 was just for Downtown Brisbane and Crocker Park.

Notes

Planning

Baylands Soil Processing (BSP)

Workplan Item #6



Ensure safe levels of air quality for the Brisbane Community.



Environmentally-Progressive, Safety, Caring

Completed in 2014

- City Council approves Memorandum of Agreement (MOA) establishing operational limits and site controls while interim use permit is in process
- Interim Use permit application submitted and in process

2015 Objectives

- **Schedule Planning Commission hearing on Interim Use permit application**

Future Objectives

- Final decision on Interim Use permit application

Comment

Notes

Planning

Quarry Permit Workplan Item #7



To ensure operations and use within the Quarry meets the Community's Values and standards.



Environmentally-Progressive, Informed, Involved

Completed in 2014

- City and San Mateo County correspond regarding status of Quarry extension permit
- Potential buyer of the Quarry site approaches City to discuss future development options
- City Council considers options for Quarry planning process

2015 Objectives

- **Commence Quarry planning process assuming new owner wishes to move forward**
- **Further discussions with the County regarding status of County permit applications**

Future Objectives

- Actively participate in the County permit process as applicable
- Consider formal Quarry planning submittal, if made

Comment

Notes

Planning

Grading Ordinance Update

Workplan Item #8



PURPOSE

Ensure that any grading that takes place prior to development is environmentally-progressive.



Environmentally-Progressive, Caring

Completed in 2014

- City Council Planning Subcommittee review

2015 Objectives

- **Consideration & adoption by Council**

Future Objectives

- Implementation

Comment

- To be scheduled for Council review as time permits.

Notes

Planning

Green Building Ordinance Update

Workplan Item #9



Ensure all new construction in town applies the latest in renewable alternatives & technologies.



Environmentally-Progressive, Safety, Caring

Completed in 2014

- City Council Subcommittee appointed to review recommendations
- City Council Subcommittee reviewed draft ordinance revisions which were endorsed by OSEC and the Planning Commission

2015 Objectives

- **Review by City Council Subcommittee completed**
- **Final adoption by City Council**

Future Objectives

- Ongoing Implementation

Comment

Notes

Community Planning

Complete Streets Safety Committee

Workplan Item #10



Ensure that all age groups of the City can safely traverse City streets using a variety of methods.



Informed, Public Safety, Caring

Completed in 2014

- Committee completed Safe Pedestrian Routes to School Plan
- Council approved Plan in December

2015 Objectives

- **Implement plan:**
 - **Seek and obtain grant for infrastructure improvements**
 - **Provide education**
 - **Enforce violations**
 - **Work with school to improve traffic related to school drop-off and pick-up times**

Future Objectives

- To be determined

Comment

Notes

Community Planning

Transportation Planning (US 101/Candlestick Interchange & Geneva Ave. Extension Projects)

Workplan Item #11



PURPOSE

Ensure people can safely utilize the streets in Brisbane.



COMMUNITY VALUES

Public Safety, Informed

Completed in 2014

- Consultant developed Geneva Ave. Realignment & Intersection Study to coordinate w/ potential development and to fit geometrically w/ 101/Candlestick Interchange

2015 Objectives

- **Complete the Study**

Future Objectives

- To be determined

Comment

- The consultant is currently studying the fit of the proposed Bus Rapid Transit (BRT) w/ the developer and community variants.

Notes

Community Planning

Airport Noise

Workplan Item #12



Ensure the Community has a high quality of life, including reasonable expectations of quietness during portions of the day and night.



Caring, Public Safety

Completed in 2014

- Council responded through the Roundtable to the FAA's Northern CA Metroplex Optimization of Airspace & Procedures project
- Roundtable Chair Lentz presented new SFO departure procedures to Council and community

2015 Objectives

- **Arrange for FAA staff to come to a meeting in Brisbane**
- **Install a noise monitor at the Ridge**

Future Objectives

- To be determined

Comment

- Since 2012, the City has been working closely with Congresswoman Speier's office and will continue to get data through the Congresswoman's office to post to the City's "FAA Data" page: (www.brisbaneca.org/important-links/FAA-data).

Notes

Community Planning

Planning & Location of New City Facilities – Library, Skatepark, Affordable Housing, Mixed Use Economic Development Opportunity

Workplan Item #13



Ensure the Community has access to recreational and community services and housing opportunities while planning for the long-term financial feasibility of the City.



Fiscally-Conservative, Involved, Caring

Completed in 2014

- See subsequent pages

2015 Objectives

- **Skatepark – approve final design, adopt financing plan & construct skatepark**
- **Library – design new Library**
- **Affordable Housing – evaluate options**

Future Objectives

- To be determined

Comment

- Significant progress was made on the Skateboard Park and Library projects. They are discussed in detail in the following pages. While the Council considered some options for Affordable Housing, no potential project has been identified.

Notes

Community Planning

Programming Use of a New Library

Workplan Item #13A



Ensure the Community has access to recreational services while planning for the long-term financial feasibility of the City.



Fiscally-Conservative, Involved, Caring

Completed in 2014

- Council approved plan for moving Library project forward:
 - Adopted conceptual financing & building plans
 - Identified L.T. Clarke/5 Star site as preferred site
 - Directed staff to draft an RFQ for architectural services
 - Directed staff to bring back a proposal for forming a Brisbane Library Planning Committee

2015 Objectives

- **Form Planning Committee**
- **Hire architect to commence design phase**
- **Present preliminary design/options to Council**

Future Objectives

- Construct new library

Comment

- Staff is also working with San Mateo County Free Library staff in pursuing County Measure A funding for a portion of the cost of a new library.

Notes

Community Planning

Programming of New Skatepark

Workplan Item #13B



Ensure the Community has access to recreational services while planning for the long-term financial feasibility of the City.



Fiscally-Conservative, Involved, Caring

Completed in 2014

- Joint Subcommittee of Council and P&R Comm. formed
- Council selected design consultant
- Two design workshops held with public

2015 Objectives

- **Council approves financing plan, design**
- **Council approves Construction Contract**
- **Build skatepark in Fall 2015**

Future Objectives

- None

Comment

- In December 2013 Council adopted a process for the Skateboard project. See next page for a diagram of that process. Staff will bring a financing plan to Council shortly.

Notes

Design Process for a Community Skatepark



Community Planning

Programming of Affordable Housing Project

Workplan Item #13C



Ensure the Community has access to housing opportunities while planning for the long-term financial feasibility of the City.



Fiscally-Conservative, Involved, Caring

Completed in 2014

- Discussed and analyzed potential project w/ Mid-Pen Housing – decided not to move forward

2015 Objectives

- Evaluate options

Future Objectives

- To be determined

Comment

- During calendar year 2014 the City explored a potential project that included the Teen Center with Mid-Pen Housing. That project as it was envisioned is no longer under consideration. The City continues to hold approximately \$800,000 in Affordable Housing Funds as well as the Lau property which has an approximate value of \$2M.

Notes

Community Planning

Walkways (Tulare to Alvarado and Bicentennial Walkway)

Workplan Item #14



Provide safe alternatives for pedestrians and enhance walkability in the community.



Public Safety, Involved

Completed in 2014

- Initial topographic survey completed for Tulare-Alvarado Walkway
- Council funded railing installation and bollard replacement for Bicentennial Walkway as part of 14-15 Budget

2015 Objectives

- **Design & estimate for Tulare-Alvarado Walkway expected by May**
- **Retrofit for Bicentennial Walkway expected by June**

Future Objectives

- TBD

Comment

- Staff anticipates the Tulare to Alvarado walkway preliminary design to cost \$25,000. Measure A Funds were not granted by the County for retrofitting Bicentennial Walkway. Retrofitting Bicentennial Walkway is estimated to cost \$50,000.

Notes

Community Planning

Public Arts Ordinance

Workplan Item #15



Develop a method to ensure public art is an integral component of the community.



Informed, Fiscally-Conservative, Involved

Completed in 2014

- Council passed the Public Arts Ordinance at its Oct. 2, 2014 meeting

2015 Objectives

- **Parks & Rec Public Art Funding Subcommittee to develop a method to approve the Implementation Guidelines, as required by the Ordinance**

Future Objectives

- Develop the Implementation Guidelines

Comment

- In September 2012, the Parks & Recreation Commission created a Public Art Funding Subcommittee. In November 2012, the City Council directed the Parks & Recreation Commission to draft an ordinance, which the subcommittee did with assistance from staff and the City Attorney. It was determined that the ordinance itself would be more of a shell, talking about how revenues are taken in, with the Implementation Guidelines done as a separate document, which would give the Council the most amount of flexibility to make changes if needed rather than go through an ordinance method.

Notes

Economic Development

Economic Development Workplan

Workplan Item #16



Ensure future fiscal health of the city while planning for projects that will attract businesses that share in the City's Community Values.



Fiscally-Conservative, Environmentally-Progressive

Completed in 2014

- Met with Sierra Club, Labor Council & Silicon Valley Leadership Group
- 5 Star site decided for new Library
- Held an Economic Development Workshop for Downtown Brisbane & Crocker Industrial Park on November 3, 2014

2015 Objectives

- Est. planning process for Southeast Crocker
 - Consider ULI recs. & Council workshop
- Sierra Point Visioning (Workshop)
 - Re-evaluate hotel viability
- Est. Downtown/Visitacion Ave. Task Force
 - Coordinate "Brisbane Bucks" with the Chamber
- Finalize design for a city entrance
- Evaluate EV Charging Station plan
- Mural project/utility boxes
- Fiber optics feasibility & community wireless
- Consider other uses for the Teen Center
- Consider landscaping maintenance through GVMID

Comment

Notes

Financial Management

Regional Water Quality Permit & Waste Franchise Agreements

Workplan Item #17



Ensure solid waste is disposed of in an environmentally-appropriate fashion.



Environmentally-Progressive, Public Safety

Completed in 2014

- Completed Solid Waste Franchise negotiations
- City Council adopted a new Solid Waste Franchise Agreement in Nov. with SSF Scavengers

2015 Objectives

- **Install additional full capture trash devices and full implementation of enhanced street sweeping is in process**

Future Objectives

- To be determined

Comment

Notes

Financial Management

Budget & Fiscal Planning

Workplan Item #18



Ensure decisions we make about the City are based on Community values and responsible fiscal decisions, and to provide community services that benefit the community.



Fiscally-Conservative, Informed

Completed in 2014

- Council approved Parks & Rec program-based budget
- Budget Reserve Policy updated

2015 Objectives

- Review budget priorities for 2015/16 fiscal year

Comment

- The Finance Director has been working on updating and making the reserve policy more sophisticated (taking into account needs for major disasters such as an earthquake; aligning the policy with the realities of our revenue elasticity, etc. Work will be presented to the Council Budget Subcommittee as soon as a draft is completed.

Notes

Financial Management

Fiscal Planning for Liabilities, Capital & Maintenance Needs

Workplan Item #19



Ensure facilities & buildings can be maintained and replaced with minimal impact on City operations.



Public Safety, Fiscally-Conservative

Completed in 2014

- Council approved PARS to be the funding & program administrator for the City's OPEB program
- Council adopted a Capital Improvement Plan (CIP) rate for the Water & Sewer Fund and provided direction to staff for a CIP rate for Marina dredging
- Water & Sewer Master Plan Updates – consultant has been hired (anticipate draft comments April 2015)
- Vehicle replacement inventory, schedule & funding strategy
- Building Facilities assessment & analysis – consultant contract RFP drafted

2015 Objectives

- **Develop a financing plan for repair & replacement of City facilities**
- **Adopt a Citywide Capital Improvement Plan**
- **Adopt Water and Sewer Master Plans**

Comment

- The Council Facilities/Budget Subcommittee reviewed General Fund policy guidelines, distribution of on-going Other Post-Employment Benefit (OPEB) costs, the 14-15 mid-year report, and a vehicle replacement program. The inventory and schedule of replacement have been completed. Funding strategy needs to be developed.
- A revised Capital Improvement Plan will be included in the 2015/16 budget proposal

Notes