

City of Brisbane Agenda Report

TO: Honorable Mayor and City Council
FROM: Director of Public Works/City Engineer via City Manager
SUBJECT: Lipman Tennis Court Repair
DATE: April 18, 2011

City Council Goals:

To maintain and improve infrastructure. (#3)

To promote intergovernmental opportunities that enhances services and/or reduces cost of operations and services to city residents. (#10)

Purpose:

To obtain Council approval to expend public funds.

Recommendation:

Concur with the Brisbane School District's Board of Trustees' anticipated award of the Lipman Middle School Landslide Repair Project to SCQ Construction, which includes repair of the tennis courts in the bid amount of \$37,300.

Background:

At its July 6, 2009 meeting, Council was updated on a pending Cooperative Agreement with the Brisbane School District to facilitate repairs to the Lipman Middle School hillside and the City of Brisbane's tennis courts. The underlying principles for that agreement included city staff serving in a reimbursable role as project & construction manager for the repairs, and the City reimbursing the District for their direct costs to design and construct the tennis court repairs. (See attached 7/6/09 staff report for further details.)

The project was previously placed to bid in 2009, with all bids ultimately rejected due to not receiving regulatory approvals in a timely fashion. All necessary approvals have been received, and the project was recently re-bid. The District received bids on 4/7/11, and is scheduled to consider award of the project at its April 20, 2011 meeting.

Discussion:

If Council does not concur with the District's award, the District has the latitude to remove the tennis court repairs from their overall project. Assuming the City eventually wants the repairs completed, city staff will then have to commence the design/bid/construct process to complete the work.

Fiscal Impact:

FEMA previously provided the City an approved "Project Worksheet" for interim repairs of the tennis courts. It is assumed that our request for an amended final repair will likewise be approved. Emergency repair funds from the state/federal government are provided on a reimbursement basis. The initial outlay of funds is assumed to come from the city's General Fund.

Measure of Success

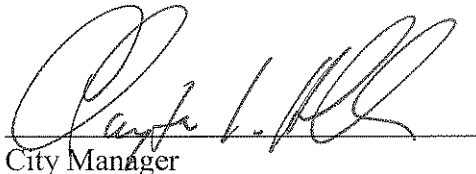
Completion of the tennis court repair allowing full, safe access to the original court area.

Attachments:

July 6, 2009 Brisbane City Council Agenda Report



Director of Public Works/City Engineer



City Manager

City of Brisbane

Agenda Report

TO: Honorable Mayor and City Council

FROM: Director of Public Works/City Engineer via City Manager

SUBJECT: City Manager Update on Pending Cooperative Agreement with BSD

DATE: July 6, 2009

City Council Goals:

To promote intergovernmental opportunities that enhances services and/or reduces cost of operations and services to city residents. (#10)

Purpose:

To update the City Council on a pending Cooperative Agreement with the Brisbane School District (BSD) to facilitate repairs to the Lipman Middle School hillside and the City of Brisbane's tennis courts.

The agreement is presently being drafted by the City Attorney's office, and will then require coordination of its final form with BSD. Due to the urgency of this work and the looming summer schedules for both agencies, the agreement will be signed by the executive officers of each agency.

Recommendation:

Provide any direction deemed necessary and appropriate.

Background:

Heavy rains in March and April of 2006 caused a landslide on Brisbane School District property that damaged the walkway students use to access Lipman Middle School, and also damaged the city owned and operated tennis courts. At FEMA's direction, the School District has gone through numerous design revisions, and is now approaching the point where the project is ready to bid.

BSD does not have staff with experience managing FEMA-funded civil engineering projects. These repairs are slightly more complicated than standard disaster recovery projects because FEMA has separated the approved funding into three "Project

Worksheets”; two are issued in favor of the District for repair of the landslide and walkway; one is issued in favor of the City for repair of the tennis courts and fencing.

As a follow on to the last “2x2” meeting between the District and the City, staff proposed the idea of a cooperative agreement where City Engineering personnel would provide project management and construction management to facilitate the delivery of this work.

Discussion:

The District Superintendent has already received approval from the Board to enter into an agreement with the City for the purpose described. The City Attorney is currently preparing a draft agreement to provide these services, and to also provide for the tennis court repairs to be bid and constructed under the same project as the landslide and walkway repairs.

Fiscal Impact:

The underlying principles for the agreement assume that the city will be reimbursed by District for all direct costs we incur (i.e., biological services consultant, disaster recovery consultant), and that we will bill the District for our labor and overhead costs. The principles also assume that the city will reimburse the District for their direct costs to design the tennis court repairs and to construct the repairs. The city anticipates that funding for the tennis court work will come from an amended version of the Project Worksheet previously prepared and approved by FEMA.

Measure of Success

Completion of all three repair efforts.

Director of Public Works/City Engineer

City Manager