

CITY OF BRISBANE

RECREATION LEADER AIDE

Definition

Under the direct supervision of the Recreation Supervisor, Senior Recreation Leader and/or Recreation Leader, assists in implementing and facilitating well-rounded programs in youth after-school programs, the teen center, day camps, sports leagues, play groups, special events, and senior events at designated recreation facilities; and maintains a safe and enjoyable environment for recreation program participants. This position involves face-to-face leadership and considerable contact with youth of various age groups.

Class Characteristics

This class is an entry level position in the recreation class series. This classification is distinguished from the Recreation Leader in that Recreation Leader has greater complexity in the duties assigned.

Examples of Duties (Illustrative Only)

- Assists in implementing defined youth recreation and sports programs.
- Assists in maintaining discipline
- Assists in observing the overall well-being of the participants in the program.
- Observes required safety precautions.
- Attends staff meetings and in-service training, as required.

Qualifications

Knowledge of:

- Popular sports and games.
- Basic concepts of playground safety.
- Basic concepts of effective communication with youth of all ages.

Ability to:

- Follow instructions and implements skills learned.
- Exercise patience.
- Maintain effective working relationships with those contacted during the course of work.

Education and Experience:

Any combination of experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Education: High school level coursework.

Experience: None

Licenses: Possession of First Aid and Infant and Child Cardiopulmonary Resuscitation (CPR) certificates is desirable.

Working Conditions:

Must be willing to work off-shift and weekend hours, depending upon the program or project to which assigned. Must be fingerprinted for submission to the California Department of Justice in order to work with children.

Physical Demands:

Must possess mobility to use standard recreation/office equipment, including a computer; strength to lift and carry office and recreation materials weighing up to 35 pounds and to reach and stoop to participate in recreational activities; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone.

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Former Titles:

Abolished: