

City of Brisbane

Agenda Report

TO: Honorable Mayor and City Council

FROM: Randy Breault, Director of Public Works/City Engineer via City Manager

SUBJECT: Professional Services Agreement for Bicycle and Pedestrian Master Plan

DATE: October 15, 2015

City Council Goals:

To promote transportation opportunities that maximize safety, reliability, enhance circulation and create options thereby reducing reliance on the use of the automobile. (#5)

To promote intergovernmental opportunities that enhances services and/or reduces cost of operations and services to city residents. (#10)

Purpose:

To obtain Council's approval of the attached Professional Services Agreement; non-automotive means of transportation are consistent with the Council's value of being environmentally progressive.

Recommendation:

Approve the attached Agreement for Professional Services with Alta Planning + Design in the amount of \$50,000, for the development of a Bicycle and Pedestrian Master Plan.

Background:

Council first considered the development of such a plan at its 4/2/15 meeting. Subsequently, staff brought forward a draft Request for Proposals (RFP) to council at its 6/18/15 meeting. Based on input received from Council, an RFP was delivered to six (6) firms on 7/2/15.

Proposals were received from three (3) firms on the due date of 9/2/15. Due to the modest budget proposed, the consultants were not asked to make a formal presentation to the city on their proposal; instead, staff reviewed the proposals. The Director and Deputy Director of Public Works both concluded that Alta Planning + Design submitted the most responsive proposal, and both recommend entering into an agreement with this firm.