

CITY OF BRISBANE

PARKS/FACILITIES MAINTENANCE WORKER I/II

Definition

Under general supervision of the Parks and Recreation Director, performs a variety of semiskilled work in the construction, modification, maintenance, repair and operation of City parks and related facility infrastructure, including parks and landscaped areas, trees, aquatic facilities, play structures and recreation centers; and performs other related duties as required.

Class Characteristics

Parks/Facilities Maintenance Worker I is the entry-level into this maintenance class series. Initially under close supervision, incumbents with basic maintenance experience learn City facilities, grounds, use of tools and equipment and a wide variety of practices and procedures. As experienced is gained, assignments become more varied and are performed with greater independence. This class is alternately-staffed with Parks/Facilities Maintenance Worker II and incumbents may advance to the higher level after gaining the knowledge, skill and experience which meet the qualifications for and demonstrating the ability to perform the work of the higher-level class. This class may also be used for temporary or part-time staffing as determined by the needs of the City.

Parks/Facilities Maintenance Worker II is the experienced-level class, capable of performing a wide variety of work to ensure that public recreation facilities, parks and landscaped areas of the City are maintained in a safe and effective working condition. Responsibilities include performing work in all operational and maintenance areas, depending upon the immediate needs of the City. While incumbents may have developed skills in one or more areas of activity, all are expected to be able to perform basic maintenance and repair in all areas of assignment. This class is distinguished from other City maintenance class series by the specialty knowledge required for parks, buildings and related infrastructure maintenance and repair or pool maintenance and repair.

Examples of Duties (Illustrative Only)

- Monitors and maintains the municipal swimming pool system; verifies pool chemistry through testing on a scheduled basis and adds chemicals as required to meet standards; ensures that filtration and lighting systems are working properly and that the pool remains clean and safe for public usage.
- Monitors custodial work in and around recreation facilities; empties trash containers and picks up litter; cleans and stocks restrooms; cleans floors, walls, furniture, windows and other interior and exterior elements; replaces light bulbs and fluorescent tubes and air filters; reports the need for major maintenance or repair.

Parks/Facilities Maintenance Worker I/II
Page Two

- Inspects and performs semi-skilled maintenance work on pool, parks, play areas and other recreation facilities; performs basic painting, plumbing and carpentry; removes graffiti and repairs vandalism.
- Mows and rakes grass areas; edges grass areas and removes weeds from landscaped and grass areas.
- Conditions soil in planted areas; plants, waters, fertilizes, trims and removes annual and perennial plantings and maintains landscaped areas in an attractive condition.
- Prepares ball fields and other organized play areas for use on a scheduled basis; installs nets, goal posts and lines fields as required.
- Prunes hedges, shrubs and trees in parks and street areas; removes trees as required.
- Maintains playground equipment in a safe operating condition.
- If appropriately certified, applies herbicides and pesticides as required.
- Plants, trims, waters, stakes and maintains City trees; removes dead or unwanted trees.
- Troubleshoots maintenance and repair problems, determines materials and equipment required for repair; may purchase materials and supplies from established suppliers.
- Directs the work of an assigned crew or Sheriff's Work Program on a project basis; assists with the training and direction of new or temporary staff.
- Operates a variety of vehicles and specialized landscape equipment.
- Inspects and performs service, minor maintenance and repair on a variety of hand and power tools, vehicles and equipment.
- Maintains logs and records of work performed and materials and equipment used.
- Monitors budget related to assigned areas.

Qualifications

Knowledge of:

- Maintenance principles, practices, tools and materials for maintaining and repairing a variety of facilities, buildings, grounds and equipment such as found in City parks, landscaped areas and recreational facilities.
- Basic techniques for maintaining swimming pools and associated facilities in a clean, safe and operable condition.
- The operation and minor maintenance of a variety of hand and power tools, vehicles and power equipment.
- Safety equipment and practices related to the work, including the handling of hazardous chemicals.
- Applicable codes and regulations.
- Shop arithmetic
- Safe driving rules and practices.

Skill in:

- Performing semiskilled construction, modification, maintenance and repair work on a variety of facilities, buildings, grounds and equipment such as found in the City.

- Maintaining City aquatics facilities in a clean, safe and operable condition.
- Troubleshooting maintenance problems and determining materials and supplies required for repair.
- Using and maintaining tools and equipment related to the work skillfully and safely.
- Making accurate arithmetic calculations.
- Maintaining accurate logs and records of work performed.
- Prepares written reports covering areas of responsibility.
- Understanding and following oral and written directions.
- Working independently or in a team situation.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Education and Experience:

Education:

Equivalent to graduation from high school.

Experience:

Parks/Facilities Maintenance Worker I – Six months of parks, landscape and/or pool maintenance or repair in at least one of the areas found in City work.

Parks/Facilities Maintenance Worker II – In addition to the above, two years of semi-skilled maintenance experience in a variety of parks, landscape and facilities maintenance areas at a level equivalent to the City’s class of Parks/Facilities Maintenance Worker I.

License:

Must possess a valid California class C driver’s license and have a satisfactory driving record.

Working Conditions:

Must be available for regular standby assignments and work emergency overtime as required. Must be willing to work out of doors in all weather conditions and with exposure to traffic and potentially hazardous conditions.

Physical Demands:

Must possess strength, stamina and mobility to perform heavy physical work, use varied hand and power tools, drive a motor vehicle and operate specialized landscape equipment and lift and move materials and equipment weighing to 90 pounds and heavier weights with the use of proper equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio.

Parks/Facilities Maintenance Worker I/II
Page Four

Approved Date: February 13, 2001
Resolution: 2001-11

Revised Date:
Resolution:

Bargaining Unit: General Employees Association
Resolution: 2001-20

Former Titles:

Abolished: