

## OPEN SPACE AND ECOLOGY COMMITTEE

### ACTION MINUTES

Thursday, August 29, 2013, 6:30 PM  
Community Meeting Room  
Brisbane City Hall  
50 Park Place, Brisbane, CA 94005

#### **Call to order**

-Chair Salmon called the meeting to order at 6:40 PM

#### **Committee members present:**

-Court, Ebel, Fieldman, Gutekanst, Hayuk, Salmon and Sweeney

#### **Committee members absent:**

-N/A

#### **Staff members present:**

-Finance Director Schillinger  
-City Manager Holstine  
-Intern Pelfini

#### **1. Adoption of the agenda.**

-Adopted Agenda.

#### **2. Oral Communications for items not on the agenda.**

-Potential next meeting topics on September 11: Day in the park, sustainability brochure, comments on DEIR (no review of DEIR) and Divestment letter progress update from Fieldman

#### **3. Meet with Open Space and Ecology liaisons from the City Council to discuss the following:**

##### **a. Comment period extension**

-Miller mentions the 45 day extension for review of the DEIR which brings the due date to November 22<sup>nd</sup>. Deadline for committee's comments will be approximately November 7, to allow staff to compile comments and the committee can review.

##### **b. Review of Baylands draft EIR**

-Present council member Cliff Lentz and Mayor Ray Miller.  
-Miller discusses the following: Extension and comments of the DEIR, certification of the FEIR from the committee, the planning and approval process.  
-Salmon and Fieldman comment on DEIR changes after finalized and the need to address environmental impacts.

-Fieldman asks if the committee will review section 4G. Miller answers that certain topics will be addressed by specific committees. Lentz adds that more details can be addressed this way, as well as being less of a burden by not reading additional sections of the DEIR.

- Miller concluded that, committee members are free to review any part of the DEIR since all topics covered are relevant to ecology and open space.

#### **c. Staffing of the open space and ecology committee**

-Schillinger mentions staff member Muñoz will be dedicated to the Open Space and Ecology committee for 22 hours a week.

#### **d. Types of comments to be drafted:**

##### **i. CEQA process comments**

-Gutekanst asks about drafting comments. Schillinger replies on how comments have been written, assigned hours and staff. Court would like for initials to be next to comments in the future. Committee members can submit comments as an individual on chapters that are not assigned by the council.

##### **ii. Planning process comments**

-Lentz and Miller discussed that before finalizing the EIR that a plan should be in place, due to the difficulty to make changes after the report is finalized by the committee.

#### **4. Review of chapters (4F, 4N, 4P)**

-Schllinger and Salmon will meet to develop a schedule of what chapters will be discussed at future meetings. Comments will be submitted 2 days before the meeting. Review of comments TBD. Committee to send correspondence to Schillinger or Muñoz as to what chapters people are disinterested in reviewing.

#### **5. Approval of the minutes**

-No minutes to be approved at this time.

#### **6. Adjournment**

-The meeting adjourned at 8:07 PM