

OPEN SPACE & ECOLOGY COMMITTEE
Minutes

April 26, 2017 6:30 PM
Community Meeting Room
Brisbane City Hall
50 Park Place, Brisbane, CA 94005

Call to order:

The meeting was called to order at 6:38 PM.

Committee Members Present:

Abney, Ebel, Ankenbruck, Hayuk, Fieldman

Committee Members Absent:

Salmon, Vladimirova

Staff members present:

Deputy Director of Public Works – Kinser
Engineering Technician – Sage

1. Adoption of the agenda

- Agenda Adopted

2. Presentation on San Mateo County Office of Sustainability Energy and Water Division Programs from Rachael Londer, Resource Conservation Specialist

- The San Mateo County Office of Sustainability has launched the “Check it Out!” Home Energy and Water Saving Toolkit in 39 libraries and the bookmobile. There are 72 kits county-wide, and the Brisbane Library has two.

- San Mateo County Energy Watch funds this program. The library can print the how-to manual for any library user that wishes to keep a copy. Brisbane can add a coupon booklet to their kits, but the kits would be available to anyone with a San Mateo County library card.

- The Energy Watch Program provides small business energy audits. They focus primarily on lighting and HVAC. Staff reported that the City of Brisbane worked with Energy Watch’s consultant, Ecology Action, to audit the City’s facilities. Staff then followed through with many of the reported energy saving actions.

- The County held training for contractors to get certified performing Home Energy Score audits, and 20 contractors attended the last training. BayREN will refund up to \$5,500 for whole house upgrades based upon the Home Energy Score. BayREN also provides \$150 rebates to contractors who perform the Home Energy Scores.

3. Oral Communications (public comment)*

- No comments

4. Approval of the minutes

- Minutes approved

5. Subcommittee reports/ Calendar items/ Chair and committee member matters

Subcommittee reports

- The Climate Action Plan Subcommittee reviewed the updates to the Staff Training slide show and discussed the Open Data Portal. Staff will rewrite the language on the Open Data Portal and send to the CAP subcommittee for review. The CAP subcommittee would also like to review the first draft of the proposed building energy savings ordinance. The subcommittee would like to get in touch with locally owned businesses in the industrial park.
- The committee is concerned with the waste stream generated during municipal events. The committee suggested adding this issue to the next agenda.
- The Climate Facts subcommittee will be disbanded.
- Open Space Plan Update subcommittee will be meeting May 10th.
- Brisbane Acres Preservation Concerns subcommittee- Staff will seek an update and report back.
- OSEC Library Shelf subcommittee – The shelf was updated on Wednesday April 26 with Toolkit Promotions and San Bruno Mountain trail maps.
- Invasive Species Articles subcommittee will be discontinued.
- Sustainability Webpage subcommittee – Brisbane’s toolkit booklet can go up on the web page.
- Christmas Tree Replacement Options subcommittee will meet May 3rd.
- Green Building subcommittee was a joint subcommittee with the Planning Commission, but it’s work is complete, and any pertinent recommendations could be studied by the Climate Action Plan subcommittee.
- Lighting ordinance subcommittee will look into the model lighting ordinance to address concern regarding the lighting in industrial areas and other lighting issues.
- Letter to City Council on Land Use Considerations for the Baylands will be disbanded as their work is completed.
- Gardening Plot subcommittee will be disbanded since the issue is now on the Council’s list of CIP projects to review.

Calendar items

- New chair and vice chair election next month.

Chair and committee member matters

- “Before the Flood” climate change documentary, May 3rd 7:00pm at Burlingame Library.
- Water-Efficient Edible Gardening, May 6th, 9:00am -12:00pm at Arrillaga Recreation Center, 700 Alma St, Menlo Park.

- The committee suggested the City advertise San Mateo County's Office of Sustainability through its social media platforms
- Ebel to forward the slides from the webinar she watched on "How Council and Committees can move forward on green issues."
- Abney will be absent for May's meeting.
- There will be a climate march Saturday, April 29 in Oakland (Lake Merritt BART to be closed)

6. Staff updates – Bike to Work Day, San Bruno Mtn. Field Day w/HCP Partners, Firth Canyon Restoration, Sandbags, Bayshore CIR Project, nursery letter, Council resolution re: Wells Fargo and Dakota Access Pipeline, Earth Day banners on Visitacion, Mayor's National Climate Action Agenda

- Bike to Work Day is on May 11th. Interested volunteers can sign up through commute.org. Michael Barnes is heading the volunteer effort.
- Staff briefed the committee on the annual HCP Trustee Field Day on San Bruno Mtn. The attendees included City and County Staff, San Bruno Mtn Watch members and local biologists. The focus was to update the parties on the ongoing effort to balance maintenance priorities.
- Shelterbelt will be removing invasive plants in Firth Canyon starting May 1st. The conditions are ideal for restoration work right now, and they will be installing erosion control before finishing.
- Staff arranged for a sandbag drop off location at City Hall for two weeks, beginning May 1st.
- Cold In-Place Recycling Project is to begin May 1st, with the end result being a roadway that will last longer than more traditional road repaving projects.
- Staff has not been able to locate a copy of the previous Invasive Species Nursery Letter. Fieldman offered to look for a copy in her files.
- The Wells Fargo letter is on the April 27 City Council Agenda for adoption.
- New Resources Bank let staff know that they do not handle cash, therefore the City would not be able to use them as a bank.
- Fieldman reported on a webinar that the Cities of San Francisco and Oakland are trying to establish a Public Banking Section.
- The Committee determined that they do not want to agendize changing the Earth Day Banners for next year.
- Staff reported that the City of Brisbane has signed onto the Mayor's National Climate Action Agenda.

7. Next meeting: May 24, 2017 at 6:30 PM

8. Adjournment

The meeting was adjourned at 8:15

*Public comment on the agenda items is welcome at the discretion of the Chair