



BRISBANE CITY COUNCIL

ACTION MINUTES

MONDAY, NOVEMBER 4, 2013

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

6:30 P.M. CLOSED SESSION

- A. Conference with legal counsel regarding two cases of potential litigation, pursuant to Government Code Section 54956.9**

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Miller called the meeting to order at 7:30 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Lentz, O'Connell, and Mayor Miller
Councilmember's absent:	None
Staff present:	City Manager Holstine, City Clerk Spediacci, Finance Director Schillinger, City Attorney Kahn, Community Development Director Swiecki, Police Chief Macias, Principal Management Analyst Saguisag-Sid

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway asked that the meeting be closed in memory of long-time resident Millie Kosik. Mayor Miller asked the San Mateo County City Selection Committee upcoming appointments be added to Mayor Council Matters.

CM Conway made a motion, seconded by CM O'Connell, to adopt the agenda as proposed. The motion carried unanimously by all present.

REPORT FROM CLOSED SESSION

City Attorney Kahn reported that direction was given to staff in both matters of potential litigation and that no action was taken.

PRESENTATIONS

**A. Doug Yakel, SFO Public Information Officer
Briefing on 2014 Runway Closures at SFO**

Mr Doug Yakel, San Francisco International Airport Public Information Officer, gave a PowerPoint Presentation regarding the SFO Runway Safety Area Project of 2014. He spoke about the different runways used for takeoff and landing, the FAA mandates about runway safety areas and the upcoming update project. He outlined the runway closure options, the delay impact on the 2014 flight schedules, and the effect on flight patterns. He then introduced Mr. Burt Ganoung, the Airport Noise Abatement Manager who answered questions from Councilmembers on noise concerns.

Michele Salmon urged Mr. Yakel and the Council to make sure there was outreach to the community so they were aware of the temporary flight pattern changes.

After Councilmember questions and clarifications, they thanked Mr Yakel and Mr. Ganoung for their information presentation and asked that City staff facilitate getting the word out to the community about the project and temporary changes.

B. Presentation by Urban Land Institute regarding Crocker Park Technical Assistance Panel (TAP)

Community Development Director Swiecki reviewed the background of the City contacting the Urban Land Institute and filing an application for them to prepare an independent report on the possible re-imagining the future of Crocker Park. He then introduced Mr. Alan Tolansky who talked about the specifics of what a Technical Assistant Panel (TAP) is, how it is set up, and the report that is developed for the City's consideration. Mr. Tolansky then introduced Mr. Sean Charpentier, who worked with a TAP done in East Palo Alto. Mr. Charpentier talked about the composition of the TAP and how they familiarize themselves with the City, the site, and the community before using their individual areas of expertise to put together an independent report giving their ideas. He talked about how valuable that information had been to the City of East Palo Alto.

Mitch Bull, President and CEO of the Brisbane Chamber of Commerce commented on what a good opportunity it is for Brisbane to receive planning tools to develop a strategic plan for Crocker Park.

Carolyn Parker expressed her excitement about the opportunity and questioned whether the Sierra Point area could benefit from this process as well.

Jamie Dunn expressed her disappointment that the Council was focusing on this issue when there were many other important issues to be dealt with.

Dave Gremeault expressed his support for the Charette and said he looked forward to seeing the results.

Michele Salmon expressed her approval for the project but cautioned that part of the area being studied is environmentally sensitive and that the TAP should include an environmentalist on it.

Barbara Ebel thanked the Council for continuing to move forward on this project and supported looking at the comprehensive view.

Lori Liu expressed her excitement about this project moving forward and hoped that it would be potentially re-invigorating Crocker Park. She said that a person with public art expertise should be on the TAP.

Greg Anderson said that he thought the program sounded wonderful and advocated for the landowners being involved.

Larry Purcell of Purcell Murray said he has been a business owner for over 30 years and that the idea of having a road map for Crocker Park at a very reasonable price was smart.

Joel Diaz said he thought the program was a brilliant idea to diversify the tax base in Brisbane. He asked that schools be considered in the process and that it move along quickly.

Dave Bostrom said he was in favor of the program and advocated for more retail outlets close to home.

Linda Parker spoke in favor of the program and liked the idea of incentives for tenants.

Jamie Dunn asked that recreation services also be considered as part of the study.

After Councilmember questions and clarifications they thanked Mr. Tolansky and Mr. Charpentier for their informative presentation and said they looked forward to the process.

ORAL COMMUNICATIONS NO. 1

Barbara Ebel expressed her concern for the City's working parents and the need for full-time child care beyond what Silverspot Co-op School currently offers. She asked that the Council find a way to providing services to those full-time working parents.

Jamie Dunn expressed concern for the children of Brisbane and the drugs that were available to them on the streets. Police Chief Macias stated that any illegal activity seen by a citizen should be immediately reported to the police and that she would be happy to meet with Ms. Dunn about her specific concerns.

Mayor Miller asked that there be a future agenda item on the issue Ms. Dunn was concerned about. He asked that the report include the different types of services that are available to the public.

CONSENT CALENDAR

A. Approve City Council Minutes of September 16, 2013

B. Approve Monthly Investment Report as of August 31, 2013

C. Approve Co-sponsorship of Brisbane Dance Workshop Holiday Arts and Crafts Fair Fundraiser on December 14, 2013

CM Conway made a motion, seconded by CM O'Connell, to approve the Consent Calendar as proposed. The motion carried unanimously by all present.

STAFF REPORTS

**A. City Manager's Report on upcoming activities
- Annual Yard Waste Clean-up**

Principal Analyst Saguisag-Sid gave an update about the upcoming Annual Yard Waste Clean-up and showed a map with the locations of the various dumpsters.

Michele Salmon asked if it were possible for the City to re-instate the program where a public works employee would come to your home to help with a truck if needed.

After Councilmember discussion they directed staff to provide that additional service to help residents as necessary.

- Update from Connect13 Conference

City Clerk Spediacci gave a report about the recent conference she attended.

B. Baylands Use & Grading Permit Code Enforcement Status

City Manager Holstine reported on the recent meetings and enforcement actions that had been taking place to resolve the problems with dust and to prepare for the upcoming permit renewal process.

Michele Salmon reported on a recent morning where she left a voice message at City Hall to report the dust blowing and never received a call back. City Manager Holstine said he would check into that issue and gave her a different number to call in the future.

After Councilmember questions and clarifications, Mayor Miller indicated that the Council Subcommittee was continuing to meet on this matter would continue to report back on progress that is being made.

MAYOR/COUNCIL MATTERS

A. County-wide Assignments/Subcommittee Reports

Councilmembers reported on the various meetings that they had attended including the HEART Board, the CMAC meeting, the Library JPA meeting, and the Council of Cities dinner meeting.

B. San Mateo County 2013 Mayors' Diversity Award Honoree

Councilmembers discussed honoring Mr. Greg Trefz, the Regional Commissioner of Brisbane AYSO at a future Council meeting since the Mayor or Mayor Pro Tem could not be present when he received the award at the Mayors' Diversity Awards Night.

C. Consider Complete Streets Safety Committee Application(s)

Councilmembers noted the two qualified applicants who had applied to serve on the Complete Streets Safety Committee and decided to appoint both Dolores Gomez and Kristina Zane to that Committee.

D. Written Communications

- Letter from Citizens Committee (CitCom) on the Baylands DEIR

Mayor Miller noted receiving the letter from the Citizens Committee on the Baylands DEIR (CitCom) requesting an extension of the comment deadline.

After Councilmember questions and clarifications to the City Attorney about the legal exposure to a further extension, Councilmembers asked to hear from members of the public.

Anja Miller, Chairwoman of the CitCom talked about the importance of a proper and effective presentation of comments and the need for more time due to the recent Council action to allow a review of the draft comments by a consultant familiar with DEIR comments. She asked that the Council grant their request.

Michele Salmon, Chairwoman of the Open Space and Ecology Committee spoke about the incredible amount of time that their committee was spending on the review and asked that a time extension be granted.

Dave Gremauz, Member of the CitCom said he was working on the Traffic Impact Chapter and noted how long and detailed it was. He advocated for an extension of time.

Greg Anderson, Co-Chair of the CitCom talked about the number of meetings that had been held and the people who were still actively reviewing and commenting on the DEIR. He also advocated for an extension of the deadline.

Lori Liu, Member of the CitCom said that the review was an arduous and important task and asked for an extension of time.

After further discussion by the Council it was the consensus to agendize the request at the next Council meeting of November 18th for a further consideration and a formal action, with the consensus of the Council to grant at least a 30-day extension at that time.

- Letter from Human Rights Campaign Foundation

Mayor Miller noted that he received the letter from the Human Rights Campaign Foundation and had included it in the packet for Councilmembers information.

- Letter from Mayors Against Illegal Guns

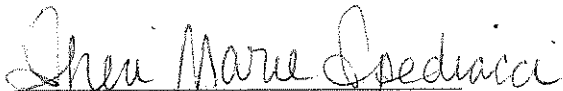
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ORAL COMMUNICATIONS 2

Michele Salmon reiterated her concerns that the City take the time necessary to comment on the Baylands DEIR.

ADJOURNMENT

The meeting was adjourned at 11:48 p.m. in memory of Millie Kosik.


Sheri Marie Spediacci, City Clerk