



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**MAY 7, 2012**

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CALL TO ORDER – FLAG SALUTE**

Mayor Lentz called the meeting to order at 7:33 p.m. and led the flag salute.

**ROLL CALL**

Councilmember's present:	Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, Deputy City Clerk Ricks, City Attorney Toppel, Administrative Management Analyst Cheung, Police Commander Meisner, Community Development Director Swiecki, Financial Services Manager Cooper

**ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)**

CM Conway made a motion, seconded by CM Miller, to adopt the agenda as proposed. The motion carried unanimously by all present.

**ORAL COMMUNICATIONS NO. 1**

Toni Presta, Brisbane School District Superintendent introduced Ms. Barbara Longshore and asked that she present her proposal on a physical education program for Lipman Middle School.

Jolene Heckerman, principal at Lipman Middle School provided general information on youth physical health and the need for better physical education programs in the schools.

Barbara Longshore, teacher at Lipman Middle School gave a background of the Seton Funding request and described the Project Alive Program that she put together and asked for Council support with any potential funding

Scott Hart, P.G.&E.'s new northern San Mateo County representative for local government was introduced by CM Richardson and encouraged to consider helping out the Lipman School Project Alive Program.

## CONSENT CALENDAR

- A. Approve City Council Minutes of April 16, 2012**
- B. Approve City Council Minutes of April 23, 2012**
- C. Approve Monthly Investment Report as of February 29, 2012**
- D. Authorize Mayor to execute a response letter to the Civil Grand Jury regarding the report entitled "The County, and San Carlos & Cal Fire: A Missed Opportunity?"**

CM Conway made a motion, seconded by CM Miller, to approve the Consent Calendar as proposed. The motion was carried unanimously by all present.

## OLD BUSINESS

- A. Consider authorizing the Mayor to execute a Lease Modification and Extension Agreement with Silverspot Nursery School**

Administrative Services Director Schillinger reviewed the provisions of the proposed lease modification agreement.

After Councilmember questions and clarifications of staff and the school director, Tom Wheeler, it was the consensus of the Council to direct the city attorney to add language to the agreement clarifying the relationship between the waiver of rent and tuition assistance programs, the hours of operation, and the opportunity for fill-in programs during closure periods

CM Richardson made a motion, seconded by CM Miller, to approve the agreement with those modifications. The motion carried unanimously by all present.

## NEW BUSINESS

- A. Consider approval of the playground's design, Mothers of Brisbane's fundraising program, funding sources of the Community Park Playground Replacement Project, and direct staff to put site preparation out to bid**

Administrative Management Analyst Cheung and Administrative Services Director Schillinger reviewed the background of the project, funding sources, and site preparation plan.

Jennifer Bousquet, fundraising chair for the Mothers of Brisbane, urged the Council to approve this new playground project and thanked everyone for their hard work in making this vision a reality.

Jessica Aloft also urged the Council to approve the project and thanked them for their support.

Councilmembers urged the community groups and businesses to work together to raise funds for the other projects that were proposed but not able to be funded at this time. They also thanked all of the community members who worked so hard on this project.

After further Councilmember discussion, CM Richardson made a motion, seconded by CM Conway, to approve the playground design, funding plan, and to direct staff to put site preparation out to bid. The motion carried unanimously by all present.

**B. Consider approving the refunding plan of the 2002 Utility Bonds**

Financial Services Manager Cooper outlined the proposed refunding plan.

After Councilmember questions and clarifications, CM Conway made a motion, seconded by CM Miller, to approve the refunding plan as proposed. The motion was carried unanimously by all present.

**C. Consider authorizing the City Manager to execute an agreement with ICF International to perform California Environmental Quality Act (CEQA) training for the community and city boards and commissions**

Community Development Director Swiecki outlined the selection process of the recommended consultant to perform CEQA training. He recommended authorizing the City Manager to execute the contract with the changes to the scope of work proposed in the staff report.

After Councilmember questions and clarifications, CM Richardson made a motion, seconded by CM Conway, to authorize the City Manager to execute the agreement with the changes to the scope of work as discussed. The motion was carried unanimously by all present.

**D. Consider authorizing the Mayor to execute a Confirmation of Loan Agreement concerning an Enforceable Obligation of the Redevelopment Agency of the City of Brisbane**

City Attorney Toppel outlined the proposed confirmation of loan agreement.

Dana Dillworth submitted a letter for the record expressing her concern with the loan agreement and asking the Council to look at the organization called Trust for Public Land.

After Councilmember discussion and clarification, CM Miller made a motion, seconded by CM Conway, to approve the agreement as proposed. The motion was carried unanimously by all present.

**STAFF REPORTS**

**A. City Manager's Report on upcoming activities**

City Manager Holstine indicated that he had nothing to report.

## **MAYOR/COUNCIL MATTERS**

### **A. Subcommittee Report**

CM Richardson gave an update on the Airport Noise issue and thanked all of the citizens for their tireless efforts in working on this issue. Councilmembers asked that staff to continue to use Channel 27 and the city's website to advertize the noise complaint hotline and phone application.

### **B. Refer Sustainability Goals for the Baylands to Commissions and Committees**

Administrative Services Director Schillinger reviewed the process for developing the Sustainability Goals for the Baylands.

Councilmembers took a short recess and extended the meeting to 11:00 p.m.

It was the consensus to direct the Parks and Recreation Commission, Planning Commission, and the Open Space and Ecology Committee to review and comment on the Sustainability Goals for the Baylands.

### **C. Review proposed City Council Meeting Schedule**

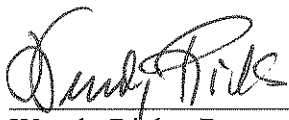
City Manager Holstine reviewed the proposed schedule and discussed the upcoming special budget meetings.

## **ORAL COMMUNICATIONS**

There were no members of the public wishing to speak.

## **ADJOURNMENT**

The meeting was adjourned at 10:50 a.m. to the Successor Agency Meeting.



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Wendy Ricks, Deputy City Clerk