

**OPEN SPACE AND ECOLOGY COMMITTEE**

**ACTION MINUTES**

Wednesday, July 14, 2010 7:00PM  
Community Meeting Room  
Brisbane City Hall  
50 Park Place, Brisbane, CA 94005

**Call to order**

Vice-Chair McHenry called the meeting to order at 7:05pm.

**Committee members present:**

Gutekanst, Moreau, Richards, Stiehler, and Vice Chair McHenry

**Committee members absent:**

Fieldman, Chair Miller

**Staff members present:**

Assistant to the City Manager Smith

Management Analyst Pontecorvo

Administrative Services Director Schillinger

**1. Adoption of the agenda.**

Under “Other Committee Matters” MC Gutekanst asked to add “HCP Trustees update” to the August agenda. MC Stiehler moved and MC Richards seconded to adopt the agenda as amended. The motion passed unanimously.

**2. Oral Communications for items not on the agenda.**

There were no public comments under Oral Communications.

**3. City Council Matters.**

**a. Modification of General Fund annual contribution to Open Space Fund.**

Assistant to the City Manager Smith presented his staff report regarding modification of the annual contribution from the General Fund to the Open Space Fund, including proposed language for the Committee’s recommendation to the City Council. After deliberation, MC Richards moved and Mary Gutekanst seconded that the Committee make the following recommendation to the City Council:

1. Suspend Resolution 99-1 for Fiscal Year 2010-11.
2. Adopt a new City Council resolution that:

- a. Reaffirms the City Council’s commitment to preserving and acquiring open space consistent with the Open Space Plan and memorializes the Council’s willingness to use General Fund reserves to purchase critical open space lands when appropriate.
- b. Affirms the City Council’s intention to budget up to \$30,000 each fiscal year for habitat maintenance and vegetation management in the City’s open space lands.
- c. Directs the Committee to conduct a comprehensive review of the Open Space Plan, and develop strategies and funding options for further open space preservation, prior to making any permanent changes to the funding mechanism for the Open Space Fund.

The Committee directed staff to draft language, review it with the Acting Chair, and bring the item back for final adoption by the Committee at its August meeting.

John Burr commented on the value of open space to the Brisbane community.

**b. Program to rehabilitate and install energy efficiency measures on homes owned by lower income Brisbane households**

Assistant to the City Manager Smith presented his staff report on a program to promote energy efficiency and rehabilitate homes owned by lower income households in Brisbane.

**c. Support for designation of San Francisco Bay Estuary as a Ramsar Wetland of International Importance**

Management Analyst Pontecorvo reported on the April 5, 2010 City Council action in support of the designation of San Francisco Bay Estuary as a Ramsar Wetland.

**d. Baylands Environmental Impact Report process**

Management Analyst Pontecorvo reported on the Baylands EIR process as presented to the City Council on June 21, 2010.

**4. Other Committee Matters.**

**a. Participation in Community Festival**

Management Analyst Pontecorvo informed the Committee that the Community Festival is scheduled for October 2<sup>nd</sup>. After some discussion, MC Gutekanst moved and MC Stiehler seconded to form a subcommittee of MC Richards and Vice Chair McHenry to plan for the Committee’s display booth. The motion passed unanimously.

**b. Recognition of Leesa Whitten-Greenlee in August**

MC Stiehler informed the Committee that he had purchased a gift certificate from Real Goods. The Committee directed staff to invite Leesa Whitten-Greenlee to the August meeting.

**c. Community Meeting Room set-up**

Vice-Chair McHenry reviewed the staff report regarding options for configuring the meeting space. The Committee came to a consensus to continue the existing Community Meeting Room set-up for its monthly meetings.

**d. CAG update**

MC Gutekanst reported on the meeting of the Baylands Community Advisory Group.

**e. REAP and C3AB update**

Vice-Chair McHenry and MC Richards reported on the C3AB meetings, and Management Analyst Pontecorvo advised on issues concerning Property Assessed Clean Energy (PACE) financing.

**f. Open Space Council Conference report back**

MC Moreau and Management Analyst Pontecorvo reported on the May 20<sup>th</sup> Bay Area Open Space Council conference.

**g. Proposal for workshop/retreat at Mission Blue Center to review Work Plan.**

Management Analyst Pontecorvo presented the proposal suggested by MC Miller to plan an Open Space and Ecology Committee workshop/retreat to discuss the work plan. The Committee agreed to the concept and decided to continue the discussion of the location, agenda, and time frame at the August meeting.

**5. Approval of the minutes June 9, 2010.**

MC Gutekanst moved and MC Stiehler seconded to approve the minutes of June 9, 2010. The motion carried unanimously.

**6. Next meeting date: August 11, 2010.**

The next meeting date was set for August 11, 2010

**7. Adjournment.**

The meeting was adjourned at 8:55pm.