



CITY COUNCIL/SUCCESSOR AGENCY

**DRAFT**

ACTION MINUTES

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**TUESDAY, FEBRUARY 21, 2012**

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CALL TO ORDER – FLAG SALUTE**

Mayor Lentz called the meeting to order at 7:34 p.m. and led the flag salute.

**ROLL CALL**

Councilmember's present:	Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, Financial Services Director Cooper, City Clerk Spediacci, City Attorney Toppel, Community Development Director Swiecki, Police Chief Macias

**ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)**

CM Conway asked to close the meeting in memory of Tom Martinez who was a mentor to many of the youth in Brisbane. He then made a motion, seconded by CM Miller, to adopt the agenda as amended. The motion was carried unanimously by all present.

**ORAL COMMUNICATIONS NO. 1**

There were no members of the public wishing to speak.

**PRESENTATIONS**

**A. Silverspot Nursery School Program Update**

Ms. Angel Ibarra, Treasurer of the Silverspot Nursery School Board introduced Ms. Kim Krogan, President of the Board, and Mr. Tom Wheeler, School Director. She then outlined the nursery school cooperative organization and program. She thanked the City Council for their continued support.

After Councilmember questions and clarifications, they thanked Ms. Ibarra for her presentation.

## CONSENT CALENDAR

**B. Approve City Council Minutes of January 17, 2012**

**C. Receive Payment Register as of February 16, 2012**

**D. Receive Monthly Investment Report as of November 30, 2011**

CM Conway asked to remove Item A and CM O'Connell asked to remove Item E. CM Conway then made a motion, seconded by CM Miller to approve Items B, C, & E as proposed. The motion was carried unanimously by all present.

**A. Approve City Council Minutes of January 9, 2012**

CM Conway and CM Miller proposed changes to the minutes. CM Miller made a motion, seconded by CM Conway, to approve the minutes as amended. The motion carried unanimously by all present.

**E. Approve yacht broker agreement for Michael Wiest, d/b/a Michael Wiest Yacht Sales, at the Brisbane Marina**

After Councilmember questions and clarifications, CM Conway made a motion, seconded by CM O'Connell to approve the agreement as proposed. The motion was approved unanimously by all present.

## NEW BUSINESS

**A. Consider introduction of Ordinance No. 570 increasing the authorized number of Parks and Recreation Commission members**

City Clerk Spediacci outlined the background for the proposed ordinance.

After Councilmember questions and clarifications, direction was given for staff to agendize a change in the Parks and Recreation Commission duties to remove City street tree selection and give those duties to the Open Space and Ecology Committee. They also agreed that a Council Subcommittee be formed to address a Commission/Committee attendance policy.

Jamie Dunn commented on her recent interview for the Parks & Recreation Commission and her desire to serve.

CM Miller made a motion, seconded by CM Richardson, to introduce the ordinance as proposed. The motion was carried unanimously by all present.

**B. Consider Parks and Recreation Commission's recommendation for new fencing in the Brisbane Dog Park**

Administrative Services Director Schillinger outlined the background of the Parks & Recreation Commissions request.

After Councilmember questions and clarifications, direction was given to staff to approach the dog park user group to request their assistance with the proposed project. They also asked that City Manager Holstine make contact with PG&E to see if they would be willing to contribute since they have an easement through the property.

Jamie Dunn spoke regarding alternative ways to get projects accomplished with limited funding.

**C. Give direction to staff on the Baylands Environmental Impact Report processing**

Community Development Director Swiecki outlined the need for Council direction to determine the procedural issues that will be decided to process the upcoming Baylands Draft Environmental Impact Report.

After Councilmember questions and clarifications, it was the consensus of Council to have an information workshop for the Council, Commissions, Committees, and public regarding the Environmental Impact Review Process.

Direction was also given to make the public comment period open for 120 days with the possibility of extensions, if needed. It was decided to have each City Commission/Committee hold separate review hearings with the City Council receiving monthly status reports during the comment period with a summary of all of the comments at the end of the comment period.

A Council Subcommittee of CM Miller and Mayor Lentz was formed to interview potential consultants and work through the timing and content of the survey that would be used.

The Council also discussed the formation of a group of interested citizens, including former employees, to form an Ad Hoc Committee.

At 10:38, CM Conway made a motion, seconded by CM O'Connell, to extend the meeting for another 15 minutes. The motion carried unanimously by all present.

**ACTION OF THE SUCCESSOR AGENCY FOR THE  
REDEVELOPMENT AGENCY OF THE CITY OF BRISBANE**

- D. Consider adoption of Resolution No. SA 2012-01 of the City Council of the City of Brisbane, acting as the Governing Board of the Successor Agency for the Redevelopment Agency of the City of Brisbane, adopting an amended enforceable obligation payment schedule, approving the recognized obligation payment schedule and directing the City Manager to take all actions necessary to effectuate associate requirements of ABX1 26**

Administrative Services Director Schillinger outlined the information provided in the staff report.

After Councilmember questions and clarifications, adoption of the resolution was continued to the City Council meeting of February 27, to provide time to correct errors in the attached schedules and provide for further discussion.

## **STAFF REPORTS**

### **A. City Manager's Report on upcoming activities**

City Manager Holstine indicated that he had nothing to report.

## **MAYOR/COUNCIL MATTERS**

### **A. Subcommittee Report**

CM O'Connell updated the Council on the recent Airport Land Use Committee she attended. After Councilmember discussion, direction was given to set up a meeting with Rich Napier to discuss the recent report that was released and to agendaize this matter for further consideration by the Council.

### **B. Approve Proposed City Council Meeting Schedule**

CM Conway made a motion, seconded by CM Miller, to approve the proposed City Council meeting schedule.

### **C. San Mateo County City Selection Committee HEART Representatives Selection**

CM Richardson indicated that she would attend the meeting. Councilmembers indicated their support for her serving on the HEART board if she chose to be nominated.

### **D. Appoint Council Liaisons to City Commissions and Committees**

After Councilmember discussion, it was decided to continue this matter to the next agenda for further consideration due to the late hour.

## **ORAL COMMUNICATIONS**

There were no members of the public wishing to speak.

## **ADJOURNMENT**

The meeting was adjourned at 11:15 p.m. in memory of Tom Martinez.