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**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**JOINT CITY OF BRISBANE CITY COUNCIL/  
BRISBANE HOUSING AUTHORITY/  
GUADALUPE VALLEY MUNICIPAL IMPROVEMENT DISTRICT/  
SUCCESSOR AGENCY TO THE BRISBANE REDEVELOPMENT AGENCY  
SPECIAL MEETING AGENDA**

**THURSDAY, SEPTEMBER 6, 2018**

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**7:00 P.M. CLOSED SESSION (*Held in the Large Conference Room*)**

- A. Approval of the Closed Session Agenda
- B. Public Comment. Members of the public may address the Councilmembers on any item on the closed session agenda
- C. Adjournment into Closed Session
- D. Conference with Real Property Negotiator, Clay Holstine pursuant to Government Code Section 54956.8 , regarding potential lease on a portion of the lot owned by the City of Brisbane located at 5 Old County Road, Brisbane (APN 005-164-010)

**REPORT OUT OF CLOSED SESSION**

City Attorney Roush reported that no action was taken regarding Closed Session Item D but direction was given to Real Property Negotiator, Clay Holstine.

**7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Conway called the meeting to order at 7:34 P.M. and led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers present: Councilmembers Cunningham, Davis, Lentz, O’Connell, and Mayor Conway

Councilmembers absent: None

Staff present: City Clerk Padilla, City Manager Holstine, Administrative Services Director Schillinger, City Attorney Roush, City Engineer Breault, and Police Chief Macias

## **ADOPTION OF AGENDA**

CM Lentz made a motion, seconded by CM O'Connell to approve the agenda as it stands. The motion was carried unanimously by all present.

## **ORAL COMMUNICATIONS NO. 1**

No member of the public wished to speak.

## **PRESENTATION**

### **A. Brisbane Village Helping Hands**

Nancy Colman provided the Council with an update to the activities and finances of Brisbane Village Helping Hands. The Council thanked her and the organization for their service to the community.

### **B. Recognition for AYSO's Mark Sakaguchi**

Mayor Conway presented a Mayor Proclamation to Mark Sakaguchi for his contributions to the Brisbane American Youth Soccer Organization as Regional Commissioner since 2014 and the larger community.

Mark Sakaguchi accepted the proclamation and thanked his colleagues and the City Council for the opportunity to serve the city and for the recognition.

### **C. Caltrain Electrification Project Update**

Brent Tietjen, Government and Community Relations Officer at San Mateo County Transit District, provide the Council an update on the Caltrain Electrification Project.

After some Council questions of San Mateo County Transit District staff, Councilmembers thanked them for the presentation which will be posted on the City's website.

## **II. CONSENT CALENDAR**

### **A. Adopt City Council Minutes of June 21, 2018**

### **B. Adopt City Council Minutes of June 28, 2018**

### **C. Adopt City Council Minutes of July 12, 2018**

### **D. Adopt City Council Minutes of July 19, 2018**

### **E. Adopt Ordinance No. 629, waiving second reading, amending Title 18 of the Brisbane Municipal Code concerning "Marina Regulations"**

- F. Approve Response to Grand Jury Report “Soaring City Pension Costs— Time for Hard Choices” dated July 17, 2018**
- G. Approve Response to Grand Jury Report “Cooperative Purchasing—A Roadmap to More Effective City Procurement” dated July 19, 2018**
- H. Approve Resolution No. 2018-33 Establishing the Business License Tax Charged to Kinder Morgan/SFPP LLC for Calendar Years 2017 and 2018**
- I. Approve Resolution SA 2018-01 and Resolution HA 2018-03 Assigning the Successor Agency’s Interest in the Ground Lease for the property at 2 Visitacion Ave. (a Senior Housing Project) to the Housing Authority**
- J. Accept Monthly Investment Report as of January 2018**
- K. Accept Monthly Investment Report as of February 2018**

Mayor Conway provided City Clerk Padilla grammatical edits to the draft of City Council Meeting Minutes of June 21, 2018 and July 19, 2018.

CM O’Connell made a motion, seconded by CM Davis, to adopt Consent Calendar Items B and D as amended and adopt Consent Calendar Items A, C, E, G, I, J, & K. The motion was carried unanimously by all present.

Ayes: Councilmember Cunningham, Davis, Lentz, O’Connell and Mayor Conway  
Noes: None  
Absent: None  
Abstain: None

After a brief discussion on Consent Calendar Item F by CM Lentz, CM Lentz made a motion, seconded by CM O’Connell to approve Consent Calendar Item F. The motion was carried unanimously by all present.

Ayes: Councilmember Cunningham, Davis, Lentz, O’Connell and Mayor Conway  
Noes: None  
Absent: None  
Abstain: None

After some clarifying questions on Consent Calendar Item H by CM Lentz, CM Lentz made a motion, seconded by CM Davis to approve Consent Calendar Item H. The motion was carried unanimously by all present.

Ayes: Councilmember Cunningham, Davis, Lentz, O’Connell and Mayor Conway  
Noes: None  
Absent: None  
Abstain: None

## NEW BUSINESS

### **A. Authorize the Executive Director to sign the Residential Purchase Agreement for the Housing Authority to purchase Unit D, 1 San Bruno Avenue**

City Attorney Roush provided a brief overview of the terms and conditions of the Housing Authority's purchase of 1 San Bruno Ave. Unit D, a property subject to a first time homebuyer loan and resale restriction agreement. He reported that staff has calculated the maximum resale price of the property as \$500,269, and the Housing Authority will need to pay off any remaining balance on the first deed of trust, and provide sellers their equity in the property, as well as a portion of the sales commission and the monthly Homeowner's Association dues until the Authority sells the property.

After further questions and Council discussion, CM Lentz made a motion, seconded by CM Cunningham, to authorize the Executive Director to sign the Residential Purchase Agreement for the Housing Authority to purchase Unit D, 1 San Bruno Avenue.

Ayes: Councilmember Cunningham, Davis, Lentz, O'Connell and Mayor Conway

Noes: None

Absent: None

Abstain: None

### **B. Approve Resolution No. 2018-64 and GVMID Resolution No. 2018-02 Authorizing Bay Area Water Supply and Conservation Agency (BAWSCA) to Negotiate Amendments to the Water Supply Agreement with the City and County of San Francisco**

City Engineer Breault reported that approval of the resolutions would authorize the Bay Area and Water Supply Conservation Agency (BAWSCA) to represent the City and the Guadalupe Valley Municipal Improvement District (GVMID) in matters related to the Water Supply Agreement with the City and County of San Francisco (CCSF).

After some Council discussion, CM O'Connell made a motion, seconded by CM Davis, to approve Resolution No. 2018-64 and GVMID Resolution No. 2018-02 as it stands.

Ayes: Councilmember Cunningham, Davis, Lentz, O'Connell and Mayor Conway

Noes: None

Absent: None

Abstain: None

After the vote, City Engineer Breault provided an overview and an update on the State Water Resources Control Board (SWRCB)'s revised Substitute Environment Document (SED) to update part of California's 2006 Bay-Delta Plan—a document designed to protect water quality in the Sacramento-San Joaquin Delta Estuary.

## **STAFF REPORTS**

### **A. City Manager's Report on Upcoming Activities**

City Manager Holstine reported out on the upcoming community events and local activities in the month of September.

## **MAYOR/COUNCIL MATTERS**

### **A. League of California Cities Annual Conference Resolutions**

After some Council discussion, Mayor Conway as the selected delegate was directed by the Council to vote accordingly:

- Support Resolution No. 1 which asks the League to explore preparation of a ballot measure or constitutional amendment to further strengthen local democracy and authority.
- Support Resolution No. 2 which asks the League to support the repeal of California Food and Agricultural Code § 11501.1 and create a task force to study the unintended negative consequences of anticoagulant rodenticides.

### **B. Countywide Assignments/Subcommittee Reports**

Councilmembers reported on their activities from following groups: the Public Art Advisory Committee, the Parks and Recreation Liaison Subcommittee, History Committee, Airport Noise Roundtable, the Caltrain Modernization Local Policy Maker Group, the C/CAG working group for a transportation plan, and the County of San Mateo's Green Business Program Luncheon.

### **C. City Council Meeting Schedule**

Due to two councilmembers being unable to attend, Councilmembers approved the cancelation of the City Council Meeting of September 20, 2018. The next City Council Meeting is scheduled for October 4, 2018.

### **D. Written Communications**

Council received written correspondences from Tony Verreos and Danny Ames between the dates of July 20, 2018 through September 6, 2018.

## **ORAL COMMUNICATIONS NO. 2**

No member of the public wished to speak.

## **ADJOURNMENT**

CM O'Connell made a motion, seconded by CM Lentz, to adjourn the meeting. The meeting adjourned at 9:00 p.m.

## **PUBLIC MEETING VIDEOS**

The replay schedule for public meetings can be found on the Live Streaming page <http://brisbaneca.org/live-streaming>. Past meetings will be replayed on Comcast Channel 27 and at <http://brisbaneca.org/live-streaming> and can be found on the All Meetings page (<http://brisbaneca.org/city-government/meetings>) once the video has been archived.

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Ingrid Padilla  
City Clerk