

**COMPLETE STREETS SAFETY COMMITTEE
MINUTES**

**Monday, November 4, 2019 6:30 p.m.
Large Conference Room, Brisbane City Hall
50 Park Place, Brisbane, CA 94005**

1. 6:30 P.M. CALL TO ORDER

Chairperson Dettmer called the meeting to order at 6:30 p.m.

2. ROLL CALL

Members present: Bain, Cabrera, Christie, Dettmer, Ibarra

Members absent: Lau, Tainter

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer), Garcia (Police Commander)

Public present: None

3. ADOPTION OF THE AGENDA

Agenda adopted.

4. ORAL COMMUNICATIONS

None.

5. APPROVAL OF THE MINUTES

October minutes were approved.

6. OLD BUSINESS

Brief status updates (subcommittee leads underlined):

a. Items referred to the committee

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
 - No new updates to report. The subcommittee will meet later to further discuss observations and priorities.
- **Education/outreach regarding Safe Pedestrian Routes (ON HOLD)**
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
 - Ibarra identified three intersections at which he feels sightlines are challenging - San Bruno/Thomas, Visitacion/Alvarado, and Mariposa/Solano. Dettmer suggested that the committee look at these locations one at a time in further detail and that Ibarra select one in particular to investigate first.
 - Ibarra will look into each of the locations on the list to determine if there are no longer any perceived issues and if those locations should be removed from the list.

- Ibarra's main concern with Visitacion/Alvarado is the three-way stop with an uncontrolled uphill approach on Visitacion, which is the only approach at the intersection that does not require drivers to stop at a stop sign. Staff will look into the appropriate signage to warn drivers about this approach.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (Tainter, Bain)**
 - Bain explained that the subcommittee had met with staff in October and had identified several shuttle stops in Crocker Park and on San Bruno Ave as potential locations for enhancements. The subcommittee will meet later in the month to discuss and prioritize specific improvements and locations.
 - Cabrera, who serves on the Brisbane Chamber of Commerce Board of Directors, mentioned that the business community is interested in the idea of expanded shuttle service on weekends.
 - Kinser explained that Commute.org must keep operating costs per rider below a certain threshold to remain eligible for grant funding for the shuttles. Increased ridership would improve the possibility that expanded service could be considered. Commute.org has resources on its website that provide more information to businesses interested in contributing to the consortium.
 - Cabrera will look more into this subject.
- b. Discussion of potential parking issues in Central Brisbane (ON HOLD) (Christie, Dettmer, Tainter)**
- c. Speed concerns on 200 block of San Benito Rd (Christie, Ibarra, Dettmer)**
 - Installation of mirrors and relocation of warning signs within and in advance of the S-curve are expected to occur within the following week. The subcommittee will look into outreach efforts to gather residents' feedback after these improvements are implemented.

7. NEW BUSINESS

- a. Discuss outreach efforts for and implementation of improvements to San Bruno Ave/Bayshore Blvd**
 - Commander Garcia explained that various outreach efforts in the past have consisted of posts on social media and messages on the signboard at Community Park. Committee members suggested a STAR article before and/or after the prohibition of left turns onto Bayshore goes into effect, as well as weekly social media posts. Garcia noted that a changeable message sign in advance of the intersection is another option. Christie also suggested providing flyers/leaflets to the residents in the vicinity.
 - Garcia explained that warnings would be issued during the first few weeks before issuing tickets. He also brought up the idea of including notices with mailed water bills.
 - Ibarra suggested communicating with the Brisbane School District to notify parents.
 - Staff will draft a notice and ask the subcommittee for input on it at a later date.

8. CHAIR AND COMMITTEE MEMBER MATTERS

Christie asked about the status of the City's plan to lease the lot on Visitacion/Mariposa for additional downtown public parking. Kinser replied that the City and property owner need to resolve certain issues before a formal agreement can be finalized.

9. STAFF UPDATES

Yuen reported that the City did not succeed in acquiring grant funds from San Mateo County C/CAG for the proposed Alvarado St to San Benito Rd walkway project. The application process was competitive, with twice as much funding requested by applicants as there was available. Staff will continue to look into other funding opportunities.

10. NEXT MEETING DATE AND TIME – December 2, 2019, 6:30 p.m.

11. ADJOURNMENT

Chairperson Dettmer adjourned the meeting at 7:53 p.m.