

# COMPLETE STREETS SAFETY COMMITTEE

## Minutes

WEDNESDAY February 8, 2017

7:00 p.m.

**Public Works Conference Room**

**BRISBANE CITY HALL**

**50 PARK PLACE / BRISBANE, CA 94005**

1. **7:10 P.M.** Meeting called to order

2. **ROLL CALL**

Present – Linda Dettmer, Sandip Patel, Susan Maynard,

Absent – Kristina Zane, Lillian Markind

Staff – Karen Kinser (Deputy Director of Public Works), Bob Sage (Engineering Technician)

Public– Brandon Ahlstrom, Dan Sorrentino, Linda Vega, Leighsa Montrose, Barbara Ebel,

Gregory Anderson, Eric Friedman.

3. **ADOPTION OF THE AGENDA**

Agenda adopted unanimously

4. **ORAL COMMUNICATIONS**

Resident Sorrentino voiced his concern about, and presented photos and a plant sample of, a large agave plant growing between the sidewalk and the street on upper Visitacion. He is concerned about the sharpness of thorns that grow on the plant and its location next to a walkway. Residents Montrose and Vega responded with their own concerns regarding the recent trimming of the plants and the miscommunication they had with City staff regarding the trimming.

The committee informed the citizens that the CSSC was not involved in the plants being trimmed and let them know that the CSSC is not a governing body, but an advisory board. Kinser stated that maintenance of city property is the responsibility of city staff, although historically citizens have planted and maintained unirrigated landscape areas in the city right-of-way in front of their homes.

The committee also acknowledged that they didn't know there was an issue with plants, or pedestrian safety in that area, and thanked the citizens for bringing it to their attention. Sorrentino asked that Dettmer keep the photos he brought in for her records.

Resident Barbara Ebel brought up a concern regarding egress on Tulare St. Dettmer responded that the committee is already studying that issue.

Ebel also voiced a concern regarding the difficulty in navigating the turn from Glen Parkway to Humboldt Rd. The committee noted that the mirror is more effective while driving downhill than uphill. Anderson mentioned that he thought he heard the council had reviewed a plan to widen the road into the canyon.

Ebel raised a safety concern regarding the intersection at San Bruno and Alvarado. She stated that since the addition of the chevrons, cars have been turning from northbound San Bruno onto eastbound Alvarado faster than they previously did when cars were parked there. The committee discussed a few possible solutions including painting the no parking area out to the crosswalks to see if that helps, reinstating the parking spaces on Alvarado, or adding concrete bulb-outs.

**5. STAFF UPDATES**

Kinser reported the following items:

Staff is trying to stay on top of the pothole repairs, despite the challenges from the weather. The Bayshore Blvd cold-in-place recycling project will happen in the spring.

The City received the contract for implementation of the electric vehicle charging grant. The community shuttle's route is going to change, with the addition of three shuttle stops in on Mission Blue Dr. - at Mission Blue Center, Checkerspot Dr., and Elfin Ct.

As part of the Bike Ped Master Plan contract, staff has provided input to the consultant regarding a walking and biking map of Brisbane to show points of interest, facilities, parks, details, stairways, etc.... If timing permits, Kinser will bring a draft of the map to a future meeting.

Maynard suggested including bicycle rack locations.

Kinser noted that the city applied for a grant to upgrade the Crocker Trail to a stabilized decomposed granite surface.

**6. APPROVAL OF THE MINUTES**

Minutes approved.

**7. CHAIR AND COMMITTEE MEMBER MATTERS**

Dettmer requested the minutes be sent shortly after the meeting, while the discussion is still fresh.

Kinser responded that staff can forward draft minutes sooner, so the committee members can send comments back in advance of the next meeting.

Dettmer formally announced Maynard resigning from the committee and thanked her for her time. Maynard gave her notebook to Dettmer, containing notes, supporting documents, letters from council, and other committee materials.

**8. OLD BUSINESS**

a. Report from leads on work list items and discussion

- Extension of Safe Pedestrian Routes to Schools (Zane)  
Zane was absent, so no report was presented.
- Education/outreach regarding Safe Pedestrian Routes (Markind)  
Markind was absent, so no report was presented.
- Consider shuttle enhancements, incl. service for underserved populations (Maynard-Sullivan)  
There was no update on this topic.
- Sightlines at intersections on work list, including San Bruno /Alvarado (Patel)  
The committee discussed the issues at the San Bruno/Alvarado intersection that

Ebel brought up earlier. The committee recommended to staff that the first course of action should be to 'square up' the chevrons at the southeast corner of San Bruno Ave. and Alvarado St.

- The committee discussed setting the 'We're clear' program aside until they get a few more members.

- Emergency vehicle egress on Tulare St. (Dettmer)

Kinser presented Tulare St. emergency vehicle egress options. The committee agreed that the 'modified hammerhead' turnaround seemed to be the most feasible, even though it involved accessing private property. Kinser relayed that if the committee thinks the modified hammerhead option is worth pursuing, then the Public Works Director will make contact with the owners of the property where access would be needed. The committee motioned to pursue this option, suggesting that it be brought up informally with the City Council if possible. Dettmer mentioned a cinder block wall obstructing access to the unimproved public property that runs from approximately midblock of Tulare to Santa Clara. Kinser said that staff will look for records regarding the wall and report back to the committee.

- b. Discuss proposed "We're Clear" program

Discussion of this item was postponed to a future meeting.

- c. Discuss CSSC bylaws relative to Council Resolution 2013-5

Committee members were asked to review comments made by a prior member on the resolution establishing the CSSC.

**9. NEXT MEETING DATE AND TIME** – March 1, 2017, 7:00 p.m.

**10. ADJOURNMENT**

The meeting adjourned at 8:37 pm