

**COMPLETE STREETS SAFETY COMMITTEE  
MINUTES**

**Wednesday August 1, 2018 7:00 p.m.  
Large Conference Room, Brisbane City Hall  
50 Park Place, Brisbane, CA 94005**

**1. CALLED TO ORDER AT 7:01 P.M.**

**2. ROLL CALL**

**Members Present:** Christie, Ibarra, Miller, Tainter

**Members Absent:** Dettmer, Sun, Walker

**Staff:** Kinser (Deputy Director of Public Works), Etherton (Sustainability Management Analyst), Yuen (Assistant Engineer), and Sage (Engineering Technician)

**Public present:** None.

**3. ORAL COMMUNICATIONS**

Miller inquired about holding and televising meetings in the Community Meeting Room. Kinser explained that staff and some committee members feel that discussion and review of map-based information is more productive in the current conference room, but the Community Meeting Room is always an option for discussing issues with expected community involvement such as residential parking permits. Christie asked about electing a vice chair and suggested that it be agendized at the next meeting when all members are present.

**4. ADOPTION OF THE AGENDA**

Agenda adopted.

**5. APPROVAL OF THE MINUTES**

Deferred to September meeting as a quorum was not present at this meeting (Miller and Tainter were not present at the previous meeting and abstained from voting).

**6. OLD BUSINESS**

**a. Items referred to the committee**

- **Expansion of Safe Pedestrian Routes to Schools (Leads: Miller, Sun, Tainter) –**
  - Sage presented his ArcGIS map of walkways and alleyways which shows all improved/unimproved walkways, undeveloped city-owned parcels intended for/reserved for walkways, and the streets included in the Safe Ped Routes to School. Sage will send a link to the map to all members.
  - Tainter pointed out riparian walkways at the Ridge that are owned by the HOA that allow public access. He also mentioned a path between Guadalupe Canyon Pkwy and Elderberry Ln which is sometimes used by pedestrians.
  - Kinser asked that the subcommittee look also at pedestrian routes connecting walkways and Safe Routes that could be improved as part of

future grant opportunities. Kinser noted that cost should be a factor considered as the members prioritize areas for connectivity. The subcommittee will report at a later meeting. Kinser also mentioned the potential for a crosswalk where walkways cross the street. Lighting along walkways will be considered for future work/grants. Miller suggested that staff send out the meeting materials (map links, survey results, etc.) when sending out the agenda.

- **Education/outreach regarding Safe Pedestrian Routes (Lead: Sun)** – No report - Sun was not present
- **Shuttle enhancements, incl. service for underserved populations (Lead: Tainter)** –No report.
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Leads: Ibarra, Walker)** –
  - Ibarra presented 56 pictures of his survey of potential signage issue in central Brisbane, including near schools. He pointed out signs on Old County and Solano obscured by trees and the absence of signage at various crosswalks. Ibarra mentioned that the school zone speed notification sign on San Bruno is not lit up when school is out of session. Kinser noted that it is only intended to operate during school hours.
  - Ibarra expressed his belief that speed limit signs are required in school zones. Kinser explained that signs at school zones are already included in the upcoming Safe Routes improvement project. Ibarra also brought up faded red zones that need to be repainted; Kinser explained that a red zone inventory needed to be completed, then a program established for maintaining them. Miller asked if staff will respond to these issues by the following meeting. Kinser responded that staff will not be able to respond to all of the concerns brought up by the Sept. meeting.
  - Regarding San Bruno/Annis, Kinser stated that intersection warning signs, a mirror, and a yellow centerline on Annis are in the works. There are also plans for a yield sign at Solano/Mariposa, and one-way streets will also be discussed further with the committee. The committee and staff can contact with North County Fire regarding one-way streets.
  - Ibarra stated that the conflict at Visitacion/Alvarado involves drivers coming down Visitacion not knowing that uphill traffic does not stop. Drivers approaching from Alvarado also find this a problem.

**b. Discussion of potential issues on south side/backside of San Bruno Ave. (Leads: Christie, Dettmer, Tainter)** – Kinser explained that the City has a franchise agreement with SSF Scavenger; Scavenger will be contacted regarding their truck movements. The subcommittee will meet with staff to further discuss these issues before the next full committee meeting.

**c. Parking in Central Brisbane**

- **NextDoor poll results** – Etherton shared the current results of the poll, which asked residents, “How do you feel about a residential parking permit program in your neighborhood?” The results showed 46% favorable to the question, 50%

unfavorable, and 3% with no opinion. 63 votes were recorded. Miller suggested that the survey should focus on central Brisbane where issues are concentrated and mentioned the possibility of increased parking challenges after the new library opens. Miller suggested focusing on specific impacted areas to determine feasibility of a parking permit program (such as one block off Visitation). Christie suggested looking at a pilot program, and Kinser noted it could be possible for the committee to make a recommendation to Council to lower the residential parking permit program ordinance requirement of 70% neighborhood approval. Christie was assigned the lead on parking issues in central Brisbane and will provide an update in the future.

- d. Bicycling – safety and infrastructure** – Deferred to a later meeting. Ibarra would like to discuss sharrow markings.

**7. NEW BUSINESS**

- a. One-way streets – consider adding to work plan** – Deferred to a later meeting.

**8. CHAIR AND COMMITTEE MEMBER MATTERS**

**9. STAFF UPDATES**

Yuen and Kinser discussed staff's work with the Safe Routes improvements project, SB 1 funds for road maintenance, environmental/field review process for rehabilitation of Tunnel Ave, sign inventory and replacement, sidewalk trip hazard inventory, and HSIP grant application for potential improvements along Guadalupe Canyon Pkwy.

**10. NEXT MEETING DATE AND TIME** – September 5, 2018, 7:00 p.m.

**11. ADJOURNED AT 9:07 P.M.**