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January 13, 2020

To: All Interested Parties

Re: **VACANCY ON THE CONGESTION MANAGEMENT AND ENVIRONMENTAL QUALITY COMMITTEE (CMEQ) COMMITTEE**

The City/County Association of Governments of San Mateo County (C/CAG) has one (1) vacant seat for a public member that is a resident of San Mateo County on the Congestion Management and Environmental Quality (CMEQ) Committee.

The CMEQ provides advice and recommendations to the full C/CAG Board on all matters relating to transportation planning, congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing local jurisdictions in San Mateo County. The role of the CMEQ Committee also includes making recommendations to the C/CAG Board on the allocation of funding for specific projects and activities addressing these programmatic areas. The Committee meets on the last Monday of each month at 3:00 p.m. in San Mateo City Hall. Committee information is also available at: <http://ccag.ca.gov/committees/congestion-management-and-environmental-quality-committee/>

Individuals wishing to be considered for appointment to serve on this committee should send a letter of interest by **4:00 p.m., Friday, January 31, 2020** to:

Jeff Lacap  
C/CAG  
555 County Center, 5<sup>th</sup> Floor  
Redwood City, CA 94063  
Or E-Mail to: [jlacap@smcgov.org](mailto:jlacap@smcgov.org)  
(650) 599-1455

The letter of interest should include the reasons why the individual wishes to be appointed and any particular experience/background/qualities that they feel would bring value to the Committee. The individual must reside in San Mateo County. All letters of interest will be forwarded to the C/CAG Board for consideration at the February 13, 2020 meeting. If letters of interest are not received by January 31, 2020, the recruitment will remain open until filled.

Thank you for your consideration of this request.

Sincerely,

Jeff Lacap  
C/CAG Transportation Program Specialist