

# City of Brisbane

## Agenda Report

TO: Honorable Mayor and City Council

FROM: Director of Public Works/City Engineer via City Manager

SUBJECT: Brisbane-Daly City Cooperative Agreement for Bus Shelter

DATE: March 19, 2012

### **City Council Goals:**

To promote transportation opportunities that maximize safety, reliability, enhance circulation and create options thereby reducing reliance on the use of the automobile. (#5)

### **Purpose:**

To obtain Council approval of an agreement that will facilitate the use of grant funds to create a bus stop shelter at the existing bus stop adjacent to the 7 Mile House; this action is consistent with the community's environmentally progressive values, as it is expected to lead to an increased use of transit.

### **Recommendation:**

Approve the "Cooperative Agreement Between the City of Daly City and the City of Brisbane for Construction of Bus Stop Improvements," and authorize the Mayor to sign the agreement on the city's behalf.

### **Background:**

The Fall 2008 Bayshore Community Based Transportation Plan (first 13 pages provided as Attachment 1<sup>1</sup>) prepared by the San Mateo County Transit District for the City/County Association of Governments (C/CAG) identified the installation of a shelter at the existing 7 Mile House bus stop as the #1 stated transportation need for this community (see pg. 7 Attachment 1). The referenced bus stop is physically located within the City of Brisbane, but outside the Project Area of the Plan (see Figure 2, pg. 13, Attachment 1).

SamTrans approached city staff in early 2009 and proposed a joint agency application for improvements in this area to the Lifeline Transportation Program, a Prop 1B funded

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<sup>1</sup> The full document is available on the web at [http://www.ccag.ca.gov/pdf/documents/2009%20Doc BayshoreCBTP-FINAL-FALL2008.pdf](http://www.ccag.ca.gov/pdf/documents/2009%20Doc%20BayshoreCBTP-FINAL-FALL2008.pdf).

program established by the Metropolitan Transportation Commission, and administered locally by C/CAG. Considering the location of the bus stop, the principal source of citizens served by the stop, and the transit operating agency, the final funding application was submitted by Daly City, with Brisbane and SamTrans listed as partner agencies.

C/CAG approved the application in January 2010. In July 2010, the San Mateo County Transit District (SamTrans) entered into a Memorandum of Understanding with Daly City, so that SamTrans could pass through the Prop 1B funds<sup>2</sup> to Daly City for construction of the bus shelter. (Said MOU is included as Attachment 2.) Further work on the project was delayed pending sale of the underlying state bonds.

Brisbane staff designed the draft bus shelter improvements that are shown in the application, and will design the final improvements to be constructed within our right-of-way. In addition to Brisbane City Council approval before publishing a Notice Inviting Bids, the proposed Cooperative Agreement requires Daly City's and SamTrans' approval of the improvement plans. The current draft plan is shown as Attachment 3.

### **Discussion:**

City staff determined early in conversations with other agencies that the most efficient and effective means of coordinating the design of the bus stop upgrade within our city limits with; the desire to not eliminate parking for the 7 Mile House, with completed and proposed roadway/bikeway improvements, and with PG&E improvements related to their perimeter wall, was for city staff to retain primary control over the design.

An alternative delivery method would be to allow Daly City to take the lead on design and construction management, and complete the work under a City of Brisbane Encroachment Permit. This methodology would be inconsistent with the submitted and approved joint application. As the project has been "on the books" for several years, staff has available time to complete the work as envisioned in both the application and the Cooperative Agreement that is the subject of this staff report.

The Cooperative Agreement was drafted by the Brisbane City Attorney and signed by Daly City without any exceptions raised to the terms.

### **Fiscal Impact:**

The cost of construction for this project is fully funded by Prop 1B grant money and State Transit Assistance allocation.

The City of Brisbane will provide an estimated \$36,000 in staff cost for design, project management and construction management. The City of Daly City will provide approximately \$6,000 of staff cost. (See pg. 2 Attachment 4).

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<sup>2</sup> Transit agencies are the only eligible recipients of the Lifeline Transportation Program money from Proposition 1B Public Transportation, Modernization, Improvement and Service Enhancement Account funding.

**Measure of Success**

The construction of a bus shelter that encourages public use of transit in all weather conditions, which is designed in accordance with engineering traffic safety principles, and which does not remove parking from the existing adjoining Brisbane business.

**Attachments:**

1. Bayshore Community Based Transportation Plan (excerpt)
2. MOU between San Mateo County Transit District and the City of Daly City
3. DRAFT Improvement Plan
4. **Cooperative Agreement Between the City of Daly City and the City of Brisbane for Construction of Bus Stop Improvements**



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Director of Public Works/City Engineer



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City Manager

A copy of supporting materials provided to the City Manager and Council Persons in connection with this agenda item is available for public inspection and copying at 50 Park Place, City of Brisbane Department of Public Works, Brisbane, CA, 94005, Telephone: (415) 508-2130.

# BAYSHORE

## Community-Based Transportation Plan



FALL 2008

Prepared for  
City/County Association of Governments

By  
San Mateo County Transit District

ATTACHMENT 1