

OPEN SPACE AND ECOLOGY COMMITTEE

ACTION MINUTES

Wednesday, August 11, 2010 7:00PM

Community Meeting Room
Brisbane City Hall
50 Park Place, Brisbane, CA 94005

Call to order

Chair Miller called the meeting to order at 7:06pm.

Committee members present:

Fieldman, Gutekanst, McHenry, Moreau, Stiehler, and Chair Miller

Committee members absent:

Richards

Staff members present:

Assistant to the City Manager Smith

Management Analyst Pontecorvo

Guests:

Lisa Whitten-Greenlee

1. Adoption of the agenda.

Under "Other Committee Matters" Chair Miller asked to add items "d. C3AB meeting; e. Scabiosa at Bayshore Nursery; f. Energy Strategy update; g. Retirement of Fred Smith." MC McHenry moved and MC Fieldman seconded to adopt the agenda as amended. The motion passed unanimously.

2. Oral Communications for items not on the agenda.

There were no public comments under Oral Communications.

3. Recognition of former Committee member, Leesa Whitten-Greenlee.

Chair Miller acknowledged former Open Space and Ecology Committee member Leesa Whitten-Greenlee. He thanked her for four years of service, read a letter recognizing Leesa's contributions, and presented her with a gift certificate from the Committee. Ms. Whitten-Greenlee expressed her appreciation and thanked the Committee.

4. City Council Matters.

a. Modification of General Fund annual contribution to Open Space Fund

Assistant to the City Manager Smith presented the staff report regarding modification of General Fund contributions to the Open Space Fund, and highlighted the proposed changes to the draft resolution. Vice-Chair McHenry summarized the Committee's discussion at its July 14 meeting and its reasoning for the new language. Chair Miller expressed concerns about the revisions. After extensive deliberation, the Committee directed staff to further rework the draft recommendation to the City Council, review the proposed text with Chair Miller and MC Gutekanst, and bring the item back to the full Committee for further discussion. The Committee also asked staff to invite Mayor Conway to attend the September Open Space and Ecology Committee meeting.

b. Update on HCP Trustees meeting

Management Analyst Pontecorvo reported on the July 12, 2010 meeting of the Habitat Conservation Plan Trustees. She noted that the Trustees adopted the 2010-11 budget and work plan. The Committee requested to be notified of upcoming meeting dates for the HCP Trustees and Technical Advisory Committee (TAC).

5. Other Committee Matters.

a. Community Festival subcommittee report

Community Festival subcommittee member McHenry reported on his meeting with MC Richards regarding ideas for the Open Space and Ecology Committee's booth. The Committee agreed to agendaize the topic for the September meeting in order to finalize plans for the October 2nd event.

b. CAG update

MC Gutekanst did not report on the last meeting of the Community Advisory Group and noted there was not a CAG meeting scheduled for this month.

c. Proposal for workshop/retreat at Mission Blue Center to review Work Plan

Chair Miller presented his proposal for an OSEC retreat to review the work plan and provide an opportunity for Committee members to get to know each other. The Committee agreed to the idea and set the workshop for Wednesday, September 15, 6:00pm at the Altamar at the Ridge Clubhouse. They decided to organize a potluck dinner for the occasion.

d. C3AB meeting

MC Fieldman reported on the San Mateo County Community, Contractor, CBO Advisory Board (C3AB) meeting that focused on marketing for residential energy retrofits. The Committee asked staff to provide information at its September meeting about the Energy Upgrade program.

e. Scabiosa at Bayshore Nursery

MC Fieldman expressed concern about the sale of Scabiosa at Bayshore Nursery and suggested writing a letter to request that the nursery discontinue sales of invasive exotic plants. MC Fieldman agreed to draft the letter to bring back to the Committee for review.

f. Energy Strategy update

Management Analyst Pontecorvo reported on the work of the Brisbane Energy Strategy subcommittee, and the activities and issues that have been considered to date. She said that the subcommittee would be meeting again with staff, and an Energy Strategy update would be provided to the Committee at its next meeting.

g. Retirement of Fred Smith

Chair Miller noted the upcoming retirement of Assistant to the City Manager Fred Smith. He thanked Mr. Smith for his many years of service to the Committee and the City. Assistant to the City Manager Smith informed the Committee of his retirement plans, and expressed his appreciation for the Committee's support and its hard work to protect Brisbane's open space and ecology.

6. Approval of the minutes July 14, 2010.

MC Gutekanst moved and MC McHenry seconded to approve the minutes of June 9, 2010. Chair Miller and MC Fieldman abstained. The motion carried.

7. Next meeting date.

The Committee agreed to reschedule its regular September 8th meeting for September 22, 2010.

8. Adjournment.

The meeting was adjourned at 9:10pm.