

REGULAR MEETING
BRISBANE PLANNING COMMISSION
Thursday, June 27th, 2019
7:30 p.m.
BRISBANE CITY HALL
50 Park Place, Brisbane

COMMISSIONERS: Gomez, Gooding, Mackin, Patel, Sayasane

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADOPTION OF AGENDA
- D. CONSENT CALENDAR

Please Note: Items listed here as Consent Calendar Items are considered routine and will be acted upon collectively by one motion adopting the Planning Department's recommendation unless a member of the public, the Commission, or its staff asks to remove an item to discuss it. Prior to the motion, the Chairperson will ask if anyone wishes to remove an item from the Consent Calendar.

1. APPROVAL OF DRAFT ACTION MINUTES

- i. Regular meeting of May 9, 2019

E. ORAL COMMUNICATIONS (limit to a total of 15 minutes)

F. WRITTEN COMMUNICATIONS

G. NEW BUSINESS

- 1. **PUBLIC HEARING: 133 Monterey Street; R-1 Residential District; Use Permit UP-3-19;** Use Permit to allow conversion of an existing detached garage into an Accessory Dwelling Unit, eliminating one of two required parking spaces for the main dwelling unit; James and Mea Christie, applicants/owners.
- 2. **PUBLIC HEARING: 800-1800 Sierra Point Parkway; SP-CRO Sierra Point Commercial District; Sign Review SR-7-19;** Sign review to establish a sign program for the HCP biotechnology campus; Justin Lawrance, Kate Keating Associates, applicant; HCP LS Brisbane, LLC, owner.
- 3. **PUBLIC HEARING: Zoning Text Amendment RZ-1-19;** Zoning text amendment to Chapter 17.32 and Chapter 17.36 of Title 17, Zoning, of the Brisbane Municipal Code to add Section 17.32.260 – Election Signs, providing new regulations for election signs, and amending Section 17.36.020 – Definitions to provide a cross reference to the new Election Signs section; City of Brisbane, applicant.

H. ITEMS INITIATED BY STAFF

1. Request to initiate a Plan Line for establishment of right-of-way within the Brisbane Acres, in the area south of Kings Road, pursuant to Brisbane Municipal Code Chapter 12.06- Plan Lines for Rights-of-Way.

I. WORKSHOP

1. Short Term Rentals Ordinance

J. ITEMS INITIATED BY THE COMMISSION

- K. CANCELLATION of the Regular Meeting of July 11th, 2019 and ADJOURNMENT to the Regular Meeting of Thursday, July 25th, 2019 at 7:30 p.m.

TO ADDRESS THE COMMISSION

Please fill in a “Notice of Request to Address Brisbane Planning Commission” and give to the secretary so that your name can be accurately included in the minutes. When recognized, please come up to the microphone, and begin by stating your name and address. When an item you’re concerned about appears on the agenda, you may address the Commission at that time. Otherwise, you may address the Commission under Oral Communications. The maximum time allowed for all speakers under this communication is fifteen minutes. Conciseness is appreciated. Please contact the Community Development Department at 415-508-2120 at least 24 hours in advance to make arrangements for any PowerPoint presentations to the Commission. Any attendee who wishes accommodation for a disability should contact the Community Development Department at least forty-eight hours prior to the meeting.

APPEALS PROCESS

Anyone may appeal the action of the Planning Commission to the City Council. Except where specified otherwise, appeals shall be filed with the City Clerk not later than 15 calendar days following the Planning Commission’s decision. Exceptions to the 15 day filing period include the following: appeals shall be filed with the City Clerk within 6 calendar days of the Planning Commission’s action for use permits and variances and 10 calendar days for tentative maps and advertising sign applications. An application form and fee is required to make a formal appeal. For additional information, please contact the City Clerk at 415-508-2110.

INTERNET & OTHER ACCESS

Agendas and adopted minutes for meetings of the Planning Commission are posted on the Internet at: www.brisbaneca.org. Email may be sent to the Community Development Department at: planning@brisbaneca.org. Meetings are broadcast live on Comcast Channel 27 and by streaming video, via a link from the City’s homepage. Rebroadcasts are during weeks following the meetings, on Fridays at 5 pm and Sundays at 1 pm; see the link <http://www.brisbaneca.org/live-streaming> for further details on Comcast’s schedule. For a DVD copy, please contact the Community Development Department.

NOTICE OF DISCLOSURE

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Written information or comments that may include a person's name, address, email address, etc. submitted to the City, Planning Commission, and/or City staff are public records under the California Public Records Act, are subject to disclosure and may appear on the City's website.