



Brisbane Parks and Recreation Commission *Action Minutes*

REGULAR MEETING

September 11, 2019

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chairperson Boggs called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present: Ocampo, Marmion, Fryer, Covino, and Bologoff
Commissioners absent: Needham
Staff present: Recreation Manager Leek, Administrative Services Director Schillinger and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Fryer moved, seconded by Commissioner Marmion, to approve the September 11, 2019 agenda. The motion carried 6-0.

APPROVAL OF MINUTES

July 10, 2019

Commissioner Bologoff moved, seconded by Commissioner Ocampo, to approve the July 10, 2019 minutes. The motion carried 6-0.

PRESENTATIONS

Recreation Manager Leek played an end of summer video from the 2019 Summer Camp.

CITIZEN COMMUNICATIONS

None

OLD BUSINESS

A. Concerts in the Park Debrief

Recreation Manager Leek gave an overview of the 2019 Concerts in the Park series.

NEW BUSINESS

A. Update of the Public Arts Program

Administrative Services Director Schillinger reviewed the Public Arts Program and updated the Commission on the current status of the program and the projects that are in queue.

Commissioner Fryer spoke about the role that the Commission will play in the upcoming skatepark art project.

B. Dog Park Maintenance

Recreation Manager Leek brought back information requested by the Commission, regarding overall maintenance and scheduled maintenance at the dog park. Old furniture will be removed and replaced by newly updated furniture. The Commission discussed the condition of the grass and ideas for possible replacement.

REPORTS

Chairperson

None

Subcommittees

Subcommittee Meetings – reports

Day in the Park

Chairperson Ocampo reported out the discussions by the subcommittee regarding the upcoming event, including layout, entertainment, food trucks, and games.

Setting Subcommittee Meetings

The Commission discussed which subcommittees should meet prior to the next meeting.

Commissioners

None

Staff

Programs Report

Staff discussed current and upcoming programs.

COMMISSION MATTERS

Written Communications

Commission Chairperson Boggs received a text communication from a resident regarding the dog park.

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Chairperson Boggs moved to adjourn the meeting at 7:52pm.