

DRAFT  
BRISBANE PLANNING COMMISSION  
Action Minutes of March 28, 2019  
Regular Meeting

A. CALL TO ORDER

Chairperson Sayasane called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Gooding, Mackin, Patel, and Sayasane.  
Absent: None.  
Staff Present: Senior Planner Johnson, Associate Planner Ayres.

C. ADOPTION OF AGENDA

Commissioner Gomez moved adoption of the agenda. Commissioner Mackin seconded the motion and it was approved 5-0.

D. CONSENT CALENDAR

Commissioner Mackin moved approval of the consent calendar. Commissioner Patel seconded the motion and it was approved 5-0.

E. ORAL COMMUNICATIONS

There were none.

F. WRITTEN COMMUNICATIONS

There were none.

G. OLD BUSINESS

1. **PUBLIC HEARING: 595 Tunnel Avenue; C-1 Commercial Mixed Use District (Baylands); Use Permit UP-10-18;** Use Permit to allow assembly of toter carts and storage of empty toter carts within an existing, approximately 35,000 square foot warehouse building; Christine Borghei, applicant; Recology Properties Inc., owner. *(Continued from the meeting of March 14, 2019)*

Senior Planner Johnson gave the staff report and answered Commissioner questions regarding the number of debris boxes stored on the property, the liability risk to the City in issuing a Use Permit, and the proposed location for a portable toilet at the site.

Chairperson Sayasane opened the public hearing and invited the applicant to address the Commission.

John Porter, Vice President of Recology, addressed the Commission in support of the application. He answered Commission questions regarding where debris boxes will be stored on the site, where totter carts will be washed off-site, whether the portable toilet had a water pump, and their commitment to abide by the Use Permit conditions.

Seeing no further speakers, Commissioner Gooding moved to close the public hearing. Commissioner Patel seconded the motion and it was approved 5-0.

After deliberation and additional questions regarding timing for completion of the required grading repair and toilet installation answered by Tim Caulfield of Recology, Commissioner Gooding moved approval of the application via adoption of Resolution UP-10-18, with the additional condition that the two western-most buildings not be included in the Use Permit. Commissioner Patel seconded the motion and it was approved 5-0.

#### H. ITEMS INITIATED BY STAFF

Senior Planner Johnson reported on the March 21 “Community Conversation” on housing in Brisbane and stated the next conversation was scheduled for May 4. He announced a commercial building energy and water use benchmarking ordinance workshop on April 8 that was open to the public and invited the Commission to attend. He reminded Commissioners to sign up for the April 30<sup>th</sup> Planning Commission training sponsored by 21 Elements.

Associate Planner Ayres updated the Commission on the City Council’s ad hoc subcommittee meeting on cannabis policy on March 14 and said the City Council would discuss the subcommittee’s recommendations on April 4.

#### I. ITEMS INITIATED BY THE COMMISSION

There were none.

#### J. ADJOURNMENT

Commissioner Mackin moved to adjourn to the regular meeting of Thursday, April 11, 2019. Commissioner Gooding seconded the motion and it was approved 5-0. The meeting adjourned at 8:23 p.m.

Attest:

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John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City’s website at [www.brisbaneca.org](http://www.brisbaneca.org).