

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of January 24, 2019
Regular Meeting

A. CALL TO ORDER

Chairperson Mackin called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Gooding, Mackin, Patel, and Sayasane.

Absent: None.

Staff Present: Community Development Director Swiecki, Associate Planner Ayres.

C. ADOPTION OF AGENDA

Commissioner Gomez moved adoption of the agenda. Commissioner Sayasane seconded the motion and it was approved 5-0.

D. CONSENT CALENDAR

Commissioner Gomez moved adoption of the consent calendar. Commissioner Patel seconded the motion and it was approved 5-0.

E. ORAL COMMUNICATIONS

There were none.

F. WRITTEN COMMUNICATIONS

There were none.

G. NEW BUSINESS

1. **PUBLIC HEARING: 111 South Hill Drive; TC-1 Crocker Park Trade Commercial District; Use Permit UP-9-18;** Use Permit to establish an approximately 4,000 square foot delivery-only retail cannabis business within an existing 15,885 square foot office/warehouse building; Kent Kroll, applicant; 101 111 South Hill Drive LLC, owner.

Associate Planner Ayres presented the staff report. She answered Commissioner questions regarding on-site parking availability.

Chairperson Mackin opened the public hearing.

AnnaRae Grabstein and Kent Kroll, applicants, addressed the Planning Commission in support of the application.

Commissioner Patel moved to close the public hearing. Commissioner Gooding seconded the motion and it was approved 5-0.

After discussion, Commissioner Patel moved approval of the application via adoption of Resolution UP-9-18. Commissioner Gomez seconded the motion and it was approved 5-0.

H. STUDY SESSION

1. Inclusionary Housing and Density Bonus Ordinance Update

Associate Planner Ayres reviewed proposed modifications to the Inclusionary Housing and Density Bonus Ordinance required by new State law and Housing Element policies and programs. The Commission provided feedback to staff. Staff indicated the revised ordinance would be scheduled for public hearing at an upcoming meeting.

I. ITEMS INITIATED BY STAFF

Director Swiecki stated the City Council was scheduled to consider policy direction on short-term rentals at their February 7 meeting. He stated UPC formally notified the Council that they would be preparing a revised specific plan based on the approval of Measure JJ and that the City would host a community engagement series with San Mateo County Home for All in the spring.

J. ITEMS INITIATED BY THE COMMISSION

Chairperson Mackin asked staff to keep the Commission apprised of City Council activities related to water conservation policy.

K. ADJOURNMENT

Commissioner Patel moved adjournment to the regular meeting of Thursday, February 14, 2019. Commissioner Gomez seconded the motion and the meeting adjourned at 9:10 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.