

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of December 13, 2018
Regular Meeting

A. CALL TO ORDER

Acting Chairperson Sayasane called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Gooding, Sayasane.

Absent: Commissioners Mackin, Patel.

Staff Present: Community Development Director Swiecki, Senior Planner Johnson, Associate Planner Ayres.

C. ADOPTION OF AGENDA

Commissioner Gomez moved adoption of the agenda removing Item J (Workshop). Commissioner Gooding seconded the motion and it was approved 3-0.

D. CONSENT CALENDAR

There were no items on the consent calendar.

E. ORAL COMMUNICATIONS

There were none.

F. WRITTEN COMMUNICATIONS

There were none.

G. NEW BUSINESS

1. **PUBLIC HEARING: 100 Cypress Lane;** TC-1 Crocker Park Trade Commercial District; Use Permit UP-6-18; Use Permit to allow an adult day program for people with developmental disabilities within the approximately 3,400 square foot office portion of the existing warehouse/office building; Nelson Gomintong, applicant; William E. & Joann Garehime Trs., owner.

Senior Planner Johnson presented the staff report.

Acting Chairperson Sayasane opened the public hearing.

Nelson Gomintong, applicant, addressed the Planning Commission in support of the application.

Commissioner Gomez moved to close the public hearing. Commissioner Gooding seconded the motion and it was approved 3-0.

Commissioner Gooding moved approval of the application via adoption of Resolution UP-6-18. Commissioner Gomez seconded the motion and it was approved 3-0.

2. **PUBLIC HEARING: 111 South Hill Drive;** TC-1 Crocker Park Trade Commercial District; Use Permit UP-8-18; Use Permit to establish a delivery-only retail, light manufacturing, distribution, and warehousing cannabis business within an existing 15,885 square foot office/warehouse building; Elan Rae, applicant; 101 111 South Hill Drive LLC, owner.

Associate Planner Ayres presented the staff report. She answered Commissioner questions regarding parking requirements and available on-site parking.

Acting Chairperson Sayasane opened the public hearing.

Dmitry Gordeychev and Elan Rae, applicants, addressed the Planning Commission in support of the application. They answered Commissioner questions regarding retail delivery vehicles, parking demand management, cash management.

Commissioner Gooding moved to close the public hearing. Commissioner Gomez seconded the motion and it was approved 3-0.

Commissioner Gomez moved approval of the application via adoption of Resolution UP-8-18. Commissioner Gooding seconded the motion and it was approved 3-0.

H. ITEMS INITIATED BY STAFF

Director Swiecki shared dates for two Countywide Planning Commission trainings in January and April of 2019. He stated the County Elections Department had certified the election results for Measure JJ.

I. ITEMS INITIATED BY THE COMMISSION

Commissioner Gomez asked staff for the next steps for the tree ordinance update. Senior Planner Johnson indicated staff would share an informational item with the Commission after the subcommittee completes its review.

J. ADJOURNMENT

Commissioner Gooding moved to cancel the next regular meeting of Thursday, December 27, 2018 and to adjourn to the regular meeting of Thursday, January 10, 2019. Commissioner Gomez seconded the motion and the meeting adjourned at 8:23 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.