

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of October 11, 2018
Regular Meeting

A. CALL TO ORDER

Chairperson Mackin called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Mackin, and Sayasane.

Absent: Commissioners Gooding and Patel.

Staff Present: Community Development Director Swiecki, Senior Planner Johnson, Associate Planner Ayres.

C. ADOPTION OF AGENDA

Commissioner Gomez moved adoption of the agenda. Commissioner Sayasane seconded the motion and it was approved 3-0.

D. CONSENT CALENDAR

There were no items.

E. ORAL COMMUNICATIONS

There were none.

F. WRITTEN COMMUNICATIONS

Chairperson Mackin acknowledged written communications received from the League of Women Voters.

G. WORKSHOP

1. Inclusionary Zoning and Density Bonus Ordinance

Associate Planner Ayres gave the staff presentation outlining the current inclusionary housing and density bonus ordinance (BMC Chapter 17.31), new State requirements, and proposed areas of the ordinance to be updated consistent with the new State requirements.

Staff and the Commission discussed alternative options to providing on-site inclusionary housing units allowed under State law. The Commission requested that staff bring back information on alternatives to providing on-site inclusionary units and commercial/residential development linkage fees adopted by other local jurisdictions at a future workshop.

2. Parking Ordinance

Senior Planner Johnson gave the staff presentation outlining the primary areas of interest in a parking ordinance amendment, including a comprehensive update of the Ordinance's structure and organization and parking requirements for non-residential land uses. The Commission discussed the non-residential parking requirements in various zoning districts. Staff indicated they would bring back specific standards for non-residential land uses as well as proposals for restructuring the ordinance at future workshops.

H. ITEMS INITIATED BY STAFF

Director Swiecki announced the Commission needed to reschedule its regular meeting on November 8, 2018 due to a conflict with City Council. The Commission agreed to cancel their November 8 meeting and schedule a special meeting on November 15, 2018.

I. ITEMS INITIATED BY THE COMMISSION

There were none.

J. ADJOURNMENT

Commissioner Sayasane moved to cancel the next regular meeting of Thursday, October 25, 2018 and to adjourn to the special meeting of Thursday, November 15, 2018. Commissioner Gomez seconded the motion and it was approved 3-0. The meeting adjourned at 8:25 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.