

DRAFT  
BRISBANE PLANNING COMMISSION  
Action Minutes of August 23, 2018  
Regular Meeting

A. CALL TO ORDER

Chairperson Mackin called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present: Commissioners Gomez, Gooding, Mackin, Patel.  
Absent: Commissioner Sayasane.  
Staff Present: Senior Planner Johnson.

C. ADOPTION OF AGENDA

Commissioner Gooding moved adoption of the agenda. Commissioner Gomez seconded the motion and it was approved 4-0.

D. CONSENT CALENDAR

None.

E. ORAL COMMUNICATIONS

There were none.

F. WRITTEN COMMUNICATIONS

There were none.

G. NEW BUSINESS

1. **PUBLIC HEARING: Grading Review EX-3-18; 151 West Hill Place; TC-1 Crocker Park Trade Commercial District;** Grading Review for expansion of the parking lot and construction of an approximately 1,350 square foot accessory vehicle maintenance structure, requiring approximately 424 cubic yards of soil to be exported from the site; Joe Breedlove, applicant; Frito Lay Sales Inc, owner.

Senior Planner Johnson presented the staff report and answered Commissioner questions regarding the building permit process, site drainage, and stormwater management.

Chairperson Mackin opened the public hearing.

Joe Breedlove, applicant, spoke in favor of the project and answered Commissioner questions regarding vehicle trips, fencing, and stormwater management.

Commissioner Gomez moved to close the public hearing. Commissioner Gooding seconded the motion and it was approved 4-0.

Commissioner Gooding moved to recommend approval of the grading permit to the City Engineer by adopting Resolution EX-3-18. Commissioner Gomez seconded the motion and it was approved 4-0.

#### H. ITEMS INITIATED BY STAFF

Senior Planner Johnson stated the tree ordinance subcommittee met on August 21st.

#### I. ITEMS INITIATED BY THE COMMISSION

Commissioners Gooding and Gomez reported on the tree ordinance subcommittee meeting on August 21st.

Chairperson Mackin shared additional concerns for the subcommittee to address and the Commission discussed the public process for the tree ordinance update.

Senior Planner Johnson indicated that the tree ordinance subcommittee could follow up on those additional concerns as they continued to work on their recommendations to City Council. He also indicated that the subcommittee's recommendations could be provided to the Planning Commission and the Open Space and Ecology Committee as an informational item, prior to the subcommittee's recommendation being presented to City Council.

#### J. ADJOURNMENT

Commissioner Gooding moved adjournment to the next regular meeting of September 13, 2018. Commissioner Patel seconded the motion and the meeting adjourned at 8:15 p.m.

Attest:

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John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at [www.brisbaneca.org](http://www.brisbaneca.org).