

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of October 9, 2014
Regular Meeting

CALL TO ORDER

Chairperson Cunningham called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Parker and Reinhardt and Chairperson Cunningham.
Commissioner Do arrived at 7:32 p.m. Commissioner Munir arrived at 7:35 p.m.
Absent: None.
Staff Present: Community Development Director Swiecki and Senior Planner Johnson.

ADOPTION OF AGENDA

Commissioner Parker moved to adopt the agenda. The motion was seconded by Commissioner Reinhardt and carried 3-0.

CONSENT CALENDAR

1. APPROVAL OF DRAFT ACTION MINUTES
 - i. August 28th, 2014 Regular Meeting
 - ii. September 11th, 2014 Regular Meeting

Commissioner Reinhardt moved and Commissioner Parker seconded to approve the consent calendar. The motion carried 3-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chairperson Cunningham acknowledged publications not on the agenda.

NEW BUSINESS

1. PUBLIC HEARING: 1000 Marina Boulevard Sign Review SR-7-14 and Variance V-2-14 (Supporting Documents); Sign Review and Variance to allow two lighted, building-mounted signs for YOU Technology that would exceed the maximum permitted vertical dimension of 5 feet, by approximately 2 feet, in two lines of text; Terry Long, Ad Art, Inc., Fund VIII 1000 Marina LLC, owner; APN 007-165-010.

Senior Planner Johnson gave the agenda report and presentation. He answered questions from Commissioners regarding the operation of the dimmer switch and other illuminated signs in the vicinity. Chair Cunningham opened the public hearing. Terry Long, the applicant, addressed the

Commission regarding the proposal. There being no other individuals wishing to address the Commission, Commissioner Munir moved to close the public hearing. Commissioner Do seconded and the motion carried 5-0. Commissioner Munir moved approval of the application via adoption of Resolution SR-7-14/V-2-14. Commissioner Do seconded and the motion carried 5-0. Chair Cunningham read the appeal process.

ITEMS INITIATED BY STAFF

1. Conceptual Brisbane Baylands EIR and Planning Review Process

Director Swiecki reviewed the memorandum from former City Attorney David Kahn outlining the general decision making process for the Baylands project. He answered questions from Commissioners regarding the sequencing of upcoming project milestones and stated staff could prepare a flowchart handout to post on the website in the future. Chairperson Cunningham stated her desire to meet with the City Council in the future to jointly review the upcoming planning process before public hearings begin.

2. Other Items

Director Swiecki reported that a City Council subcommittee would meet on October 27 to review the draft Housing Element and requested that two Commissioners to attend. Chairperson Cunningham and Commissioner Parker volunteered.

ITEMS INITIATED BY THE COMMISSION

Commissioner Reinhardt announced the Green Building Ordinance subcommittee would meet on October 14.

Commissioner Parker announced she would be absent from the next Planning Commission meeting. Staff provided an update on the 8 Thomas Avenue project at Commissioner Munir's request.

ADJOURNMENT

There being no further business, Commissioner Munir moved and Commissioner Reinhardt seconded to adjourn to the meeting of October 23, 2014. The motion carried 4-0 and the meeting adjourned at 8:32 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.

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