

BRISBANE PLANNING COMMISSION  
Action Minutes of March 13, 2014  
Regular Meeting

CALL TO ORDER

Chairperson Parker called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners, Do, Cunningham, Munir, and Chairperson Parker  
Absent: Commissioner Reinhardt  
Staff Present: Community Development Director Swiecki, Senior Planner Johnson and  
Special Assistant to the Director Tune

ADOPTION OF AGENDA

Commissioner Do moved to adopt the agenda. The motion was seconded by  
Commissioner Cunningham. The motion carried 4-0.

CONSENT CALENDAR

Commissioner Cunningham moved to approved the January 23<sup>rd</sup>, 2014 minutes.  
Commissioner Do seconded the motion and it carried 4-0.

Commissioner Do moved to approved the February 27<sup>th</sup>, 2014 minutes. Commissioner  
Cunningham seconded the motion and it carried 4-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chair Parker acknowledged written communications not on the agenda as well as  
correspondence from staff related to the study session.

STUDY SESSION

2015 – 2022 Housing Element Update Study Session #2: Chapter II, “Community  
Characteristics & Housing Needs”: Mr. Tune presented the agenda report, outlining the  
community data and housing needs. Staff answered the Commission’s various questions  
regarding what the data trends mean and how they influence housing needs, the role of  
secondary dwelling units and other efforts being made to help address the lower income

housing needs, as well as the impediment that parking requirements may play in the supply of housing.

#### ITEMS INITIATED BY STAFF

Director Swiecki outlined the status and schedule of the Baylands Draft EIR.

#### ITEMS INITIATED BY THE COMMISSION

Commissioner Munir raised the question of community values regarding the ridgeline ordinance and whether there was a difference between home sites in the Central Brisbane R-1 district versus the Brisbane Acres.

#### SELECTION OF OFFICERS

Commissioner Munir nominated Commissioner Cunningham to be the Planning Commission chair. Commissioner Parker seconded the motion. There being no further nominations for chair, nominations were closed and Commissioner Cunningham was selected as the new chair by a vote of 4-0.

Commissioner Parker nominated Commissioner Do to be the Planning Commission vice-chair. Commissioner Cunningham seconded the motion. There being no further nominations for vice-chair, nominations were closed and Commissioner Do was selected as the new vice-chair by a vote of 4-0.

#### ADJOURNMENT

There being no further business, Chairperson Cunningham moved and Commissioner Do seconded to adjourn to the meeting of March 27<sup>th</sup>, 2014. The motion carried 4-0 and the meeting adjourned at 8:22 p.m.

Attest:

---

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at [www.brisbaneca.org](http://www.brisbaneca.org).