

BRISBANE PLANNING COMMISSION  
Action Minutes of February 27, 2014  
Regular Meeting

CALL TO ORDER

Chairperson Parker called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners, Do, Cunningham, Munir, Reinhardt and Chairperson Parker

Absent: None

Staff Present: Community Development Director Swiecki, Senior Planner Johnson and Special Assistant to the Director Tune

ADOPTION OF AGENDA

Commissioner Do moved to adopt the agenda. The motion was seconded by Commissioner Cunningham. The motion carried 5-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chair Parker acknowledged written communications not on the agenda.

STUDY SESSION

Introduction to the 2015-2023 Housing Element Update Process:

Mr. Tune presented the agenda report, framing the state's requirements, changes to state law since the last update and the order for the Commission's review of the Housing Element. Staff answered the Commission's various questions regarding the requirements of the update and the allocation of zoning for housing units.

ITEMS INITIATED BY STAFF

Director Swiecki reminded the Commission of the League of California Cities Planning Commissioners Academy in Burlingame, coming up in March.

Director Swiecki provided an update on the Council's appointment schedule for Commissioners and the time for selection of Commission officers will follow the appointments.

Director Swiecki informed the Commission that the 8 Thomas Ave appeal would be heard by City Council on March 3<sup>rd</sup> and the Commission discussed attendance at that meeting.

#### ITEMS INITIATED BY THE COMMISSION

Commissioner Cunningham provided her thoughts on the recent ULI Technical Assistance Panel for Crocker Park.

Commissioner Munir inquired about the traffic subcommittee's progress.

Chair Parker brought up the fact that the Baylands DEIR comment period has closed. Director Swiecki answered the Commission's questions on the availability of comments on-line, the schedule and how the comments will be addressed by the EIR consultant.

#### ADJOURNMENT

There being no further business, Commissioner Munir moved and Commissioner Cunningham seconded to adjourn to the meeting of March 13<sup>th</sup>, 2014. The motion carried 5-0 and the meeting adjourned at 8:21 p.m.

Attest:

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John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at [www.brisbaneca.org](http://www.brisbaneca.org).