

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of November 8, 2012
Regular Meeting

CALL TO ORDER

Chairman Munir called the meeting to order at 7:49 p.m.

ROLL CALL

Present: Commissioners Cunningham, Do, Parker, Reinhardt and Chair Munir
Absent: None
Staff Present: Community Development Director Swiecki and Associate Planner Johnson

ADOPTION OF AGENDA

Commissioner Parker moved and Commissioner Do seconded to adopt the agenda. The motion carried 5-0.

ORAL COMMUNICATIONS

None.

WRITTEN COMMUNICATIONS

Chair Munir acknowledged receipt of communications not related to items on the agenda.

NEW BUSINESS

1. **PUBLIC HEARING: 808 Sierra Point Road;** Use Permit UP-8-12, Use Permit for Mechanical Appurtenance (Elevator Mechanicals) up to 3 feet over the 30 ft Height Limit, on a Proposed New Single Family Home; David and Vicky Richoux, applicants/owners; APN 007-521.

Chair Munir recused himself from this item since he lives within 500 feet of the property.

Associate Planner Johnson presented the agenda report.

Vice-chair Parker opened the public hearing and the applicant's architect, David Arkin, of Arkin Tilt Architects spoke regarding the application.

Vice-chair Parker read into the record a letter from Michelle Salmon, opposed to the application. The following members of the public: Tom Stout, Michael Glynn, Jameel Munir (speaking as a resident), Tom Lambert and Jennifer Bousquet raised questions and

concerns regarding the proposed development as a whole and potential impacts on the surrounding properties and roadways. David Arkin, David Richoux (the property owner) and Associate Planner Johnson addressed the questions raised by the public.

There being no further public comments, Commissioner Cunningham moved to close the public hearing. The motion was seconded by Commissioner Reinhardt and passed 4-0. Commissioner Cunningham moved to approve the application with an additional condition to address potential archeological remains and the motion was seconded by Commissioner Do. The motion passed 4-0.

ITEMS INITIATED BY STAFF

1. Baylands Revised Notice of Preparation (NOP)

Chair Munir opened this item for discussion by the public. Anja Miller identified herself as a Brisbane resident and member of the committee for renewable energy for the Baylands, and spoke regarding the Baylands EIR process. She provide the Commission with a copy of a letter submitted to the City Council regarding her concerns regarding the process and to highlight the CREBL alternative and her concerns about whether this alternative was being given due regard in the EIR process.

Chair Munir asked questions of staff and made comments regarding the EIR process and inclusion of the City Council and Planning Commission. Director Swiecki responded to Chair Munir's questions.

Chair Munir asked about the timing of the publication of the draft EIR. Director Swiecki indicated that it is tentatively early 2013 and that there will be a presentation to the Commission by the EIR Consultant in December to discuss the public comment process that will follow publication of the DEIR.

ITEMS INITIATED BY THE COMMISSION

1. Subcommittee updates

Commissioner Reinhardt provided an update on the most recent Baylands Sustainability Subcommittee and Green Building Ordinance subcommittee activities. Chair Jameel asked about the Planning Commission's input and Commissioner Reinhardt indicated that their comments from the summer meeting were collected as a summary statement and submitted by Stuart to the Council and returned to the Subcommittee.

2. Attendance at City Council meetings

Chair Munir raised the issue of whether a representative from the Commission should be at all City Council meetings. After some discussion, the Commission decided that they

would review the City Council's agendas and pick topics that are relevant to the Commission. Attendance could be taken in turns at the Commission's discretion.

3. Parking Issues

Chair Munir asked about whether the Commission can look into the existing City-wide parking conditions and issues. After some discussion Director Swiecki reminded the Commission that the City Council has directed that a community advisory body should be formed and advised that those Commission's who would like to participate could work within the process that the City Council is developing.

Commissioner Parker asked about the status of Form-Based Codes. Director Swiecki indicated that City Council was considering incorporating this effort in a larger design effort for Crocker Park, but that has been put on hold and so staff will be bringing back a work program at the earliest opportunity.

ADJOURNMENT

There being no further business, Commissioner Parker made a motion, seconded by Chair Munir, to cancel the meeting of November 22, 2012 and adjourn to the Regular Meeting of December 13, 2012. The motion was approved 5-0 and the meeting adjourned at 9:42 p.m.

Attest:

John Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on DVD at City Hall and the City's website at www.brisbaneca.org.