



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

November 14, 2018

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chairperson Covino called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present: Covino, Marmion, Fryer, Bologoff, Boggs, and Needham
Commissioner Ocampo arrived at 6:33pm

Staff present: Recreation Manager Leek, Recreation Coordinator Franco,
and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Fryer, to approve the November 14, 2018 Agenda. The motion carried 6-0.

APPROVAL OF MINUTES

October 10, 2018

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the October 10, 2018 Minutes. The motion carried 6-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

A. Public Art Installation

High Tech Construction Management, Project Manager Dan McAully, who is a project manager for the tenant of the building, Sangamo Therapeutics, where the Public Art will stand, gave a verbal and visual presentation regarding the installation of the Public Art. The Artist was unable to be present to discuss the installation. Commissioner Fryer moved, seconded by Commissioner Bologoff, to approve the proposal for Public Art and recommend it to the City Council for their approval. The motion carried 7-0.

B. Aquatics

Recreation Coordinator Franco gave an annual update to the Commission regarding the Brisbane Community Pool. He discussed aquatics programs, events, staffing and what is to come in the New Year.

OLD BUSINESS

A. Day in the Park Discussion

The Commission discussed and gave feedback on how The Day in the Park went and what they would like to see going forward for The Day in the Park 2019.

B. Commission Workshop Report Out

Commissioner Ocampo gave a report regarding the San Mateo County Parks & Recreation Commissioners Workshop that she, Commissioner Marmion and Commissioner Fryer attended. She spoke about the different types of presentations given throughout the day. Commissioner Fryer found it to be a very valuable experience as a Commissioner.

NEW BUSINESS

A. Volleyball Court Policy

Recreation Manager Leek discussed the Draft Use Policy for the newly built Sand Volleyball Courts. The purpose of the policy is to ensure the safety of our patrons and help the City against any issues stemming from the use of the facility. Recreation Coordinator Monroy researched other cities in order to come up with comparable pricing. Commissioner Needham moved, seconded by Commissioner Ocampo, to approve the Use Policy of the Sand Volleyball Courts. The motion carried 7-0.

B. 2019 Commission Calendar

The Commission and Staff discussed the contents of the 2018 Commission Calendar and what changes they would make for the 2019 Commission Calendar. Chairperson Covino liked the addition of the Presentations to the monthly agenda. The calendar updates will be brought back to the next meeting.

REPORTS

Chairperson

None

Subcommittees

Subcommittee Meetings – reports

Festival of Lights

Commissioner Marmion discussed the itinerary for the upcoming Festival of Lights event.

Recreational Facilities

Commissioner Fryer reported on the various facility improvements and upgrades needed.

Events

Potential new pop-up events were discussed.

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

None

Staff

Programs Report

Staff discussed current and upcoming programs.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Chairperson Covino moved that the meeting be adjourned at 8:15pm.