



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

November 14, 2012

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Bologoff called the meeting to order at 7:02 p.m.

ROLL CALL

Commissioners present: Bologoff, Cutler, Dunn, Fryer, Hart, Lentz and Marmion
Staff present: Deputy City Manager/Administrative Services Director Schillinger
and Recording Secretary Carpenter

ADOPTION OF AGENDA

Commissioner Marmion moved, seconded by Commissioner Cutler, to approve the agenda as presented. The motion carried 7-0.

APPROVAL OF MINUTES

October 24, 2012

Commissioner Lentz moved, seconded by Commissioner Dunn, to approve the October 24, 2012 minutes as written. The motion carried 5-0-2.

CITIZEN COMMUNICATIONS

None

CITY COUNCIL LIAISON MEETING

Tabled to the December 19, 2012 meeting.

OLD BUSINESS

Dog Park Rules

Commissioner Cutler moved, seconded by Commissioner Marmion to approve the dog park rules (adding the "three (3) dog limit per owner" rule). The motion carried 7-0.

Review Community Park Picnic Table and Picnic Area Reservations

The commissioners reviewed a chart prepared by staff that compared the number of picnic areas (4 tables) reserved for private parties to the number of partial area (1-3 tables) reservations.

The Commission discussed the benefit of streamlining the reservation process by only allowing reservations of whole areas, rather than individual tables.

Commissioner Hart moved, seconded by Commissioner Marmion, to change the policy of the private party reservation system to allow two areas of four tables to be reserved as single units only, to allow a third area as individual table reservations, and leave a fourth area open for drop-ins only. The motion carried 7-0.

Teen Services

Staff distributed to the Commission a report on “Programming for Brisbane Teen Center” prepared by Parks and Recreation Supervisor, Steve Beaty. Commissioner Lentz stated that a meeting of the Teen Services Subcommittee (Commissioners Marmion, Fryer and Lentz) is planned for November 19, 2012 at the Teen Center.

Director Schillinger mentioned that the issue with planning a Rebuilding Together project at the Teen Center is determining the long-range and the short-term use of the Teen Center. Its future location depends on the potential swap with the Eagle’s Club and the possible re-location of the library to the Five Star Café site. He added that an interim solution would be determined once the City Council decides on the short-term plans for the library and Eagle’s Club.

Commissioner Hart commented that he liked the fact that Supervisor Beaty’s report focused on programming rather than building location.

Commissioner Dunn pointed out the need for a recreation center for all-age programming and not just for specific groups.

Public Art

Director Schillinger stated that the City Council said to go ahead and start the process of developing a public art ordinance. He said the subcommittee should meet, before the December 19, 2012 Commission Meeting, to start reviewing other cities’ ordinances.

NEW BUSINESS

None

REPORTS

Chairperson

None.

Subcommittees

None

Commissioners

Rebuilding Together

Commissioner Lentz gave a progress report on the Community Center park area.

Staff

Programs Report; quarterly report July-September 2012

The Commission reviewed the quarterly (July-September 2012) Recreation Programs, Events and Facilities Report. Recording Secretary Carpenter reported on current recreational program activities.

Community Park Playground Structure – update

Commissioner Marmion read an email, from Administrative Management Analyst Cheung, giving an update on the progress of the Community Park playground structure and thanking all the volunteers for their work on this project.

Update from City Council on Pool Fees

Director Schillinger reported that the City Council approved the pool fees that the Parks and Recreation Commission recommended.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

City Council Liaison Meeting, Teen Services Subcommittee Report, Funding for Public Art Subcommittee Report, Playground Structure Update.

ADJOURNMENT

Commissioner Cutler moved, seconded by Commissioner Fryer, that the meeting be adjourned. The motion carried 7-0 and the meeting adjourned at 8:14 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.