



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

October 19, 2011

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Hart called the meeting to order at 6:04 p.m.

ROLL CALL

Commissioners present: Bologoff, Hart, and Marmion
Commissioners absent: Almeida and de la Torre
Staff present: Deputy City Manager/Administrative Services Director Schillinger
and Recording Secretary Carpenter

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to adopt the October 19, 2011 agenda as written. The motion carried 3-0.

APPROVAL OF MINUTES

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the September 21, 2011 minutes as written. The motion carried 3-0.

CITIZEN COMMUNICATIONS

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

REPORTS

Chairperson

Chairperson Hart thanked Leo, from Julie's Deli, for hiring a landscaper to do tree pruning around the fireplug preserve on Visitacion Avenue.

Chairperson Hart received a call from a citizen that was concerned about a tripping hazard on the Crocker Park Recreation Trail across from the North end of the Dog Park. He explained to the Commission that the item causing the tripping hazard is a rail bumper. He suggested clearing the area and placing a sign next to this artifact with a picture and description of its original use. Director Schillinger said he would look into having a sign made-up.

Subcommittees

Day in the Park -- review

The Commissioners all agreed that both the Day in the Park and the Brisbane Derby were very successful. Commissioner Marmion did comment that next year the awards should be presented right after the completion of the Derby, at the Derby site, rather than waiting for the awards to be presented on the main stage.

Director Schillinger commented that the basketball events went pretty well considering this was the first time, adding that mostly 7th & 8th grade students participated.

Small Dogs Dog Park

Commissioners Marmion & Bologoff, Director Schillinger and Mayor Bologoff met with citizens Ted Reiterman & Wendy Frisk at the Dog Park to discuss the possibility of fencing off an area, at the far end, just for small dogs. Director Schillinger will look into the cost of fencing.

Commissioners

BES Restroom Ceremony – evaluation

The Commission agreed that the ceremony went well, but that the restrooms were still not up and running. Director Schillinger reported that he understands that they should be opened by the end of the month.

Staff

Programs Report

The Commission reviewed the quarterly (July – September 2011) Recreation Programs, Events

Programs Report (cont.)

and Facilities Report. Recording Secretary Carpenter reported on current recreational program activities.

Seton Medical Foundation Funds – update

Director Schillinger stated that multiple design ideas for the Community Park play structure would be presented at the next P&R Commission meeting.

Lipman Hillside

Tennis courts are now open.

Joint Meeting with City Council

The City Council asked for new date proposals after the election.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the next Parks and Recreation Commission meeting agenda.

ADJOURNMENT

There being no further business, Commissioner Marmion moved, seconded by Commissioner Bologoff that the meeting be adjourned. The motion carried unanimously and the meeting adjourned at 6:33 p.m.