



Brisbane Parks and Recreation Commission *Action Minutes*

REGULAR MEETING

October 10, 2018

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Vice-Chairperson Marmion called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present: Marmion, Fryer, Bologoff, Boggs and Ocampo
Chairperson Covino and Commissioner Needham absent

Staff present: Recreation Manager Leek, Recreation Supervisor Beaty,
Senior Recreation Leader Nahass and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Boggs, to approve the October 10, 2018 Agenda. The motion carried 5-0.

APPROVAL OF MINUTES

September 12, 2018

Commissioner Bologoff moved, seconded by Commissioner Boggs, to approve the September 12, 2018 Minutes. The motion carried 5-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

A. Club Lipman Afterschool Program

Michelle Chan gave a presentation of the development of the program since its inception five (5) years ago. She discussed the enrollment rate, as well as the various activities the program offers. These programs consist of academic, enrichment and social activities. Staff leads the daily clubs. She also discussed how Club Lipman meets the criteria of an afterschool program by helping young students develop strong and positive relationships with adults. The feedback from the community has been very positive.

B. Parks & Recreation Preschool and Afterschool Programs

Recreation Supervisor Beaty discussed the changes to the Preschool enrollment, days and hours for the 2018/2019 school year. The Brisbane Preschool program is collaborating with the school district to align our curriculum and philosophies to get students ready for Kindergarten.

Changes to the Club Rec Afterschool program were discussed. The new modular is in place and staff numbers have been increased, therefore leading the program to be able to accept more students. Parents as well as staff have noticed the increased creativity and stability of the program, due in large part to the new Senior Recreation Leader Sara Nahass. Sarah discussed the new Club Rec staff run clubs that began in the spring, as well as the contracted enrichment clubs. She also gave a brief summary of the Brisbane Summer Camp.

C. Event Debriefs (Coastal Clean-up, Day in the Park and Derby)

Recreation Manager Leek reported on the Coastal Clean-up and Day in the Park events. Recreation Supervisor Beaty stated that the Brisbane Derby was a success.

OLD BUSINESS

A. Fee Waiver Policy Continuation

Recreation Manager Leek gave an overview of the potential policy. The Commission discussed how they would like to proceed with the policy, before taking it to City Council. They were to decide between three (3) options. Commissioner Fryer motioned, seconded by Commissioner Bologoff, to choose option #3, which does not impose a cap on the number of applications accepted or the dollar amount subsidized. The motioned carried 5-0.

NEW BUSINESS

None

REPORTS

Chairperson

None

Subcommittees

Subcommittee Meetings – reports

Day in the Park

Discussed under VI. Presentations.

Concerts in the Park

Commissioner Ocampo gave an overview of this summer's Concert in the Park. There was mostly positive feedback from the community.

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

None

Staff

Programs Report

Staff discussed current and upcoming programs.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Vice-Chairperson Marmion moved that the meeting be adjourned at 8:05pm.