



**Brisbane Parks and Recreation Commission Action Minutes**

**REGULAR MEETING**

**January 8, 2020**

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

**CALL TO ORDER**

Commission Vice-Chairperson Ocampo called the meeting to order at 6:34pm.

**ROLL CALL**

Commissioners present: Ocampo, Marmion, Covino, Fryer, Needham and Bologoff  
Commissioners absent: Boggs  
Staff present: Recreation Manager Leek, Recreation Supervisor Beaty,  
Recreation Coordinator Monroy and Recording Secretary Vaccaro

**ADOPTION OF AGENDA**

Commissioner Bologoff moved, seconded by Commissioner Fryer, to approve the January 8, 2020 agenda. The motion carried 6-0. Commissioner Marmion moved to amend the agenda by striking Public Art from Old Business. The motion carried 6-0.

**APPROVAL OF MINUTES**

**November 13, 2019**

Commissioner Bologoff moved, seconded by Commissioner Covino, to approve the November 13, 2019 minutes. The motion carried 6-0.

**CITIZEN COMMUNICATIONS**

None

## **PRESENTATIONS**

### **A. YAC/Teens**

Recreation Coordinator Monroy gave an overview of the Youth Advisory Committee achievements for 2019 and what is to come for 2020.

## **OLD BUSINESS**

### **A. Public Art at Skatepark**

Removed from the agenda.

### **B. Dog Park Resurfacing**

Recreation Supervisor Beaty gave an overview of the types of resurfacing materials possible for the Dog Park, as well as the research of materials used at dog parks in surrounding cities. A Brisbane resident spoke about why she was opposed to artificial turf and preferred grass or decomposed granite. The Commission and Staff discussed the benefits and problems of each of the materials. Commissioner Needham moved, seconded by Commissioner Bologoff, to recommend to City Council that the Dog Park be resurfaced with pea gravel and artificial turf. The motion carried 6-0.

## **NEW BUSINESS**

### **A. Signboard Policy**

Recreation Manager Leek and the Commission reviewed to new signboard policy. The discussion revolved around the rotation time of the images. The Commission agreed that a fifteen (15) minute rotation cycle would be their choice, as well as leaving some images up longer on an as needed basis. Commissioner Needham moved, seconded by Commissioner Fryer to adopt the signboard policy. The motion carried 6-0.

### **B. Facility Rental Fee Analysis**

Recreation Supervisor Beaty reviewed our facility rental fees over the past several years with the Commission. He discussed the lack of rentals at Mission Blue due to the rates being too high. He did a comparison of facility rates in surrounding cities and found that our rates far exceed those of other cities facilities. The Commission discussed possible ways of bringing these rates in line with other cities. They will bring this back to the February meeting for further discussion.

### **C. Master Fee Schedule and Budget**

Recreation Manager Leek and the Commission reviewed the 2019-2020 Master Fee Schedule in order to make recommendations to City Council for the upcoming budget cycle including fiscal years 2020-2021 and 2021-2022. They will bring this back to the February meeting for further discussion.

## **REPORTS**

### **Chairperson**

None

### **Subcommittees**

#### **Subcommittee Meetings – reports**

None

#### **Setting Subcommittee Meetings**

The Commission discussed which subcommittees should meet prior to the next meeting.

### **Commissioners**

Commissioner Bologoff stated that the Community Center needs a fresh coat of paint inside. Commissioner Fryer received communication from a resident that a child was turned down for the Artists' Evening of Sharing event due to age.

### **Staff**

#### **Programs Report**

Staff discussed current and upcoming programs.

## **COMMISSION MATTERS**

### **Written Communications**

Commission Chairperson Boggs received a text communication from a resident regarding the dog park.

**Commission Calendar**

The Commission discussed items for the next Commission meeting.

**ADJOURNMENT**

Commission Vice-Chairperson Ocampo moved to adjourn the meeting at 8:05pm.