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## Brisbane Parks and Recreation Commission Action Minutes

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### REGULAR MEETING

September 21, 2011

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

#### CALL TO ORDER

Commission Chair Hart called the meeting to order at 6:00 p.m.

#### ROLL CALL

Commissioners present: Bologoff, Hart, and Marmion  
Commissioners absent: Almeida and De La Torre  
Staff present: Deputy City Manager/Administrative Services Director Schillinger  
and Recording Secretary Carpenter

#### ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the September 21, 2011 agenda as written. The motion carried 3-0.

#### APPROVAL OF MINUTES

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the July 20, 2011 minutes as written. The motion carried 3-0.

#### CITIZEN COMMUNICATIONS

Chairperson Hart acknowledged receiving a copy of a letter that was addressed to Mayor Bologoff and the City Council from Alta Mar at the Ridge Homeowner's Association. Director Schillinger commented that staff is responding to the letter for the mayor.

#### OLD BUSINESS

Commissioner Marmion asked about the refurbished dog signs for the Community Park. Director Schillinger responded that the signs have been ordered. Commissioners Bologoff and Marmion volunteered to serve on a subcommittee to look into finding an area for a dog park for small dogs. Staff will contact volunteers active with the current dog park to also serve on the subcommittee.

## **NEW BUSINESS**

### **Facility Policies – review proposed updates**

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the proposed changes to the facility policies and guidelines. The motion carried 3-0.

Allowing jump houses on ball fields will be discussed at a future commission meeting.

### **BES Restroom Ceremony – discuss**

Recording Secretary Carpenter reported on the BES restroom grand opening ceremony planned for Saturday (September 24).

## **REPORTS**

### **Chairperson**

None.

### **Subcommittees**

#### **Day in the Park**

Commissioner Bologoff reported that everything is set for the Day in the Park, adding that this year the Lion's Club will also be having a health fair during this event.

Commissioner Marmion reported that the derby is also scheduled and set to go.

Recording Secretary Carpenter distributed flyers to the commissioners regarding a Basketball Skills Competition and 3 on 3 Tourney that will take place in conjunction with the Day in the Park event.

### **Commissioners**

Commissioner Bologoff asked about the dead trees in the Community Park. Director Schillinger responded that Public Works is considering replacements.

### **Staff**

#### **Programs Report**

Recording Secretary Carpenter reported on current recreational program activities.

### **Seton Medical Foundation Funds – update**

Director Schillinger commented that the issue of separate play structures for little kids and big kids in the Community Park is being considered.

### **Lipman Hillside**

Tennis courts have been resurfaced and the path behind the courts is now open.

### **Joint Meeting with City Council**

Date proposals, for a joint meeting with the City Council, are still being considered.

### **Concerts in the Park**

The Commission agreed that the Concerts in the Park series once again was very successful. Chairperson Hart thanked the sponsors for this event.

Director Schillinger commented on two fund-raisers coming up in the Community Park: Brisbane Dance Workshop will be showing the movie “Mamma Mia” on September 24 and The Latin Commission will hold an event and a walkathon (around the Crocker Park Recreational Trail) on October 15.

## **COMMISSION MATTERS**

### **Written Communications**

None.

### **Commission Calendar**

The Commission discussed items for the next Parks and Recreation Commission meeting agenda.

## **ADJOURNMENT**

There being no further business, Commissioner Bologoff moved, seconded by Commissioner Marmion that the meeting be adjourned. The motion carried unanimously and the meeting adjourned at 6:39 p.m.