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**Brisbane Parks and Recreation Commission Action Minutes**

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**REGULAR MEETING**

**September 19, 2012**

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

**CALL TO ORDER**

Commission Chair Bologoff called the meeting to order at 7:00 p.m.

**ROLL CALL**

Commissioners present: Bologoff, Cutler, Dunn, Fryer, Hart, Lentz and Marmion  
Staff present: Deputy City Manager/Administrative Services Director Schillinger  
and Recording Secretary Carpenter

**ADOPTION OF AGENDA**

Commissioner Marmion moved, seconded by Commissioner Cutler, to approve the agenda as presented. The motion carried 7-0.

**APPROVAL OF MINUTES**

**August 15, 2012**

Commissioner Marmion moved, seconded by Commissioner Hart, to approve the August 15, 2012 minutes as written. The motion carried 5-0-2.

**CITIZEN COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

### **Formation of Subcommittee to Explore Funding for Public Art**

Director Schillinger suggested the formation of a subcommittee to develop a list of questions on how to fund public art to present to the City Council, and then ask if the Council would like this Commission to explore the answers to those questions.

Chairperson Bologoff, Commissioner Fryer and Commissioner Lentz volunteered to serve on this subcommittee. Seeing no one else volunteered, the chair appointed these commissioners to serve on the Funding for Public Art Subcommittee.

### **REPORTS**

#### **Chairperson**

None.

#### **Subcommittees**

##### **Pool Fees – review**

The Commission reviewed a chart showing the subcommittee's recommended fee increases:

1. Increase the youth/senior resident rate by \$1 for drop-ins and \$5 for punch cards and monthly passes.
2. Increase the youth/senior non-resident rate by \$2 for drop-ins and \$8 for punch cards and monthly passes.
3. Add a \$1 surcharge for morning lap swim for all users and a \$5 surcharge for people who buy a monthly pass or punch card.
4. Cost for adult non-resident drop-ins would be \$10 for weekend days in the summer.

Commissioner Dunn moved, seconded by Commissioner Fryer, to recommend to City Council approval of the rates as presented by the subcommittee. The motion carried 7-0.

##### **Youth Advisory Committee – report**

Commissioners Fryer and Marmion reported that the Youth Advisory Committee met with Carine Risley from the Brisbane Library, members of the Mothers of Brisbane and recreation staff. Discussion highlights included: the condition of the teen center, teen center amenities, participation/outreach, programming ideas and staffing.

Director Schillinger said that staff would bring back, to the October meeting, a recommended program for the next year and the potential cost. He also, said he would check on the cost of repairing the roof at the Teen Center.

## **Facilities Subcommittee – report**

### **Dog Park**

Commissioner Dunn brought to the Commission her concerns regarding the number of dogs some individuals are bringing into the dog park at one time.

Commissioner Fryer added that the subcommittee recommends the creation of an ordinance limiting the number of dogs per person, to present to the City Council.

Director Schillinger said that staff would bring back to the Commission an ordinance draft that has a limited number of dogs per person entering the dog park, also two or three samples of ordinances from other cities.

### **Community Park Picnic Table Rentals**

The Facilities Subcommittee discussed the issue of streamlining the picnic table reservation process by limiting reservations to picnic areas only and not individual picnic tables.

Staff will bring back to the Commission a comparison chart showing the number of picnic areas and the number of ‘partial’ picnic areas reserved in the Community Park (for the current picnic season).

## **Brisbane Derby – report**

Commissioner Marmion reported on the Brisbane Derby, adding that more drivers and volunteers are needed.

### **Commissioners**

None.

### **Staff**

## **Programs Report**

Recording Secretary Carpenter reported on current recreational program activities.

## **Community Park Playground Structure – update**

Director Schillinger reported that the new community build day is scheduled for September 29 and the ribbon ceremony is scheduled for October 6.

## **COMMISSION MATTERS**

### **Written Communication**

None.

### **Commission Calendar**

Commissioner Cutler moved, seconded by Commissioner Fryer, to change the regular scheduled November 21 meeting to November 14. The motion carried 7-0.

The Commission discussed items for the next Parks and Recreation Commission Meeting agenda.

## **ADJOURNMENT**

Commissioner Marmion moved, seconded by Commissioner Cutler, that the meeting be adjourned. The motion carried 7-0 and the meeting adjourned at 8:10 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.