



Brisbane Parks and Recreation Commission *Action Minutes*

REGULAR MEETING

June 20, 2012

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Bologoff called the meeting to order at 6:00 p.m.

ROLL CALL

Commissioners present: Bologoff, Cutler, Dunn, Fryer, Hart and Lentz
Commissioners absent: Marmion
Staff present: Deputy City Manager/Administrative Services Director Schillinger
and Recording Secretary Carpenter

ADOPTION OF AGENDA

Commissioner Cutler moved, seconded by Commissioner Hart, to approve the agenda as presented. The motion carried 5-0.

APPROVAL OF MINUTES

May 16, 2012

Commissioner Cutler moved, seconded by Commissioner Lentz, to approve the May 16, 2012 minutes as written. The motion carried 5-0.

CITIZEN COMMUNICATIONS

None

Commissioner Dunn arrived at 6:25 p.m.

PRESENTATION: Ted Warburton, Marina Services Director

Marina Services Director Warburton presented an overview of the state of the Brisbane Marina and Brisbane Aquatics/Community Pool. He gave a background report, for the new commissioners, on both the Marina structure, Marina Programs and Community Pool, including

staff responsibilities. He mentioned future maintenance/capital improvement plans for the Marina, which includes the Marina's new status as a trailhead (San Francisco water trail), adding that the Marina has also been designated as a 'Certified Clean Marina'.

Director Warburton also reported on the Summer Aquatic Programs, Community Pool maintenance issues, and on the recent solar/energy audit. He wanted to mention that head lifeguards, Ayanda Mutere and Kayla Montiel, were asked to step forward and take over the supervisory responsibilities through the end of this year, because they have demonstrated leadership in the past.

The Commission asked clarifying questions.

OLD BUSINESS

Sierra Point Guidelines

Commissioner Lentz stated that she asked staff to bring this item back to the Commission to revisit usage of this area. She specifically questioned the necessity of the road between the green area and the waterfront, adding that this could be opened-up to be a lovely green space for more recreational purposes.

Commissioner Fryer stated that this recreational area would be a driving destination area for the community and that he is not qualified to say whether that road is important for the flow of traffic. He added that it is important to remember that this area is also for the Sierra Point working population.

Commissioner Dunn is concerned about the safety issues in regards to the proposed road.

Director Schillinger reminded the Commission that this is only a conceptual design for the area and not the final park design, and that City Council asked the Commission to recommend recreational uses for the green areas and the plaza space. He asked if it is the Commission's recommendation to connect the two green spaces to create a single green space for both passive and active uses.

The Commission further discussed possible recreational usage for the community (including the working population) and safety issues.

Chairperson Bologoff suggested that the commissioners bring back lists of what they would like to see at that location.

Director Schillinger requested that the commissioners get their list to staff by July 9, 2012.

Sustainability Goals for the Baylands

Director Schillinger said that the City Council has asked the Planning Commission, the Open Space and Ecology Committee, and the Parks and Recreation Commission to review the Sustainability Goals for the Baylands draft for discussion, adding that this is the first step in a long process in developing these goals. This is the product of the Sustainability Committee, which has members of the Parks and Recreation Commission, the Planning Commission, the Open Space and Ecology Committee, and the City Council. He said the basis of its framework is 'One Planet Living', and the goal is to see how we can make the Baylands sustainable.

Commissioner Hart stated that once all groups agree with the proposal, the question is how do we actually implement this into a development agreement.

Director Schillinger wanted to clarify that these goals are for the Baylands and not Brisbane homes.

Commissioner Cutler suggested talking to the community to see what they think about the goals.

Commissioner Fryer asked if the Commission is to look only at the recreational aspects element of this document or at the whole document.

Director Schillinger responded that the idea is that this Commission has a parks and recreation perspective and suggests that they look at it from that point of view before commenting on other areas.

The Commission has been asked to submit their comments to staff by July 9, 2012, which will be discussed at their next meeting.

NEW BUSINESS

None.

REPORTS

Chairperson

None.

Subcommittees

Renovation of Community Center/Garden – update

Commissioner Lentz gave an update on the progress of the Community Center Garden renovation project.

Fundraising – report

Director Schillinger reported that the Fundraising Subcommittee met and the first question they talked about is: “what is the issue that they are trying to resolve?” The ideas they talked about is that there are two different issues, raising funds for capital projects and raising funds for ongoing programs. The goal of this subcommittee is to consider ideas of how to raise funds, outside of the fee structure, through different fundraising programs.

Staff will bring back the capital project list for the subcommittee to review at their next meeting.

Commissioner Dunn added that we should “use what we have” when considering fundraising, she further mentioned ideas that were discussed during the subcommittee meeting.

Day in the Park – report

Commissioner Hart gave an update on plans for the Day in the Park event.

Budget – update

Director Schillinger reported that City Council adopted the budget. He said that staff would bring to the Commission for review, over several months, segments of the cost accounting of all Parks and Recreation programs report.

Commissioners

None.

Staff

Programs Report

Recording Secretary Carpenter reported on current recreational program activities. She mentioned the “slight” decline in Summer Camp and swim lesson registrations.

Commissioner Lentz commented that her daughter is currently taking swim lessons at the community pool and that she has observed a few classes and is most impressed in the quality of the instructors and the safety and care involved with this top-quality program.

Community Park Playground Structure – update

Director Schillinger reported that the Brisbane Lion’s Club has volunteered to remove the existing play structure, starting July 13, and is hoping the new structure would be completed by mid-September. He added that we got approval for the ‘Kaboom’ grant.

COMMISSION MATTERS

Commissioner Dunn expressed her concern of bigger kids hanging on the “lower” basketball rim at the Park Lane Courts.

Written Communication

None.

Commission Calendar

The Commission discussed items for the next Parks and Recreation Commission Meeting agenda.

ADJOURNMENT

Commissioner Hart moved, seconded by Chairperson Cutler, that the meeting be adjourned. The motion carried 6-0 and the meeting adjourned at 7:53 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.