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**Brisbane Parks and Recreation Commission Action Minutes**

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**SPECIAL SESSION**

**June 15, 2011 – 5:30PM**

*PARKS AND RECREATION CONFERENCE ROOM, 50 PARK PLACE, BRISBANE, CA*

**DISCUSS VOLUNTEER OF THE YEAR SELECTION**

Discussion postponed until after the adjournment of the regular scheduled Parks and Recreation Commission Meeting.

**REGULAR MEETING**

**June 15, 2011**

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

**CALL TO ORDER**

Commission Chair Hart called the meeting to order at 6:07 p.m.

**ROLL CALL**

Commissioners present: Almeida, Bologoff, Hart, and Marmion  
Commissioners absent: De La Torre  
Staff present: Deputy City Manager/Administrative Services Director Schillinger  
and Recording Secretary Carpenter

**ADOPTION OF AGENDA**

Commissioner Bologoff moved, seconded by Commissioner Almeida, to approve the June 15, 2011 agenda as proposed. The motion carried 4-0.

**APPROVAL OF MINUTES**

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the May 18, 2011 minutes as written. The motion carried 4-0.

## **CITIZEN COMMUNICATIONS**

None.

## **OLD BUSINESS**

### **Quarry Road Signage – Presentation by Peter Stiehler**

Peter Stiehler, from the Open Space and Ecology Committee, reported that the three Quarry Road signs are finished and ready for installation. He said the one sign has already been installed into the signboard at the entrance to Quarry Road Park. Members of the Open Space and Ecology Committee are recommending locations for the other two mounted signs and have marked those locations with flags: one approximately ten feet beyond the Lipman ramp and the other to the left of the trailhead entrance to Buckeye Canyon.

Director Schillinger suggested that the Parks and Recreation Commissioners walk Quarry Road, before July 1, and to notify Recording Secretary Carpenter whether or not they have issues with those locations.

## **NEW BUSINESS**

### **Dogs in City Parks – discuss policy**

Director Schillinger reported that several emails have been received from citizens expressing their concerns/opinions of dogs in city parks. He added that there are currently signs in the Community Park stating that all dogs must be leashed and all waste disposed of properly.

The Commission discussed the current policy. Due to public interest in this issue, discussion will continue at the next Commission Meeting.

### **Joint Meeting with City Council – update**

Director Schillinger reported that City Council suggested either September or October for the joint meeting with the Commission. He added that the City Council supports the Commission's recommendation to eliminate the Star Awards Ceremony and to present the Volunteer of the Year at a City Council Meeting; also invite all the volunteer-type organizations. The Volunteer of the Year will also be recognized at the Day in the Park event. Finally, he informed the Commission that the Council removed the Streets Alive event from the budget.

## **REPORTS**

### **Chairperson**

None.

**Subcommittees**

None.

**Commissioners**

None.

**Staff**

**Programs Report**

Recording Secretary Carpenter reported on current recreational program activities. She mentioned that registration for the Summer Camp program is down 10-15% and that the City Council approved upgrades to the computer systems at the Teen Center.

**BES Restroom Project – status**

Director Schillinger reported on the status of the BES restroom project.

**Community Park Play Equipment – status**

**Seton Medical Foundation “Get Healthy” Funds – update**

Director Schillinger reported that the subcommittee recommended to City Council to hold the Seton Funds until there is enough funds for all three proposed projects (including the skate park upgrade). The approximate total for the three projects is \$275,000 and there is \$190,000 in the Seton Funds. He added that staff is working on grants for additional funds for these projects.

**Lipman Hillside**

Director Schillinger reported that work would continue on the Lipman Hillside through August.

**COMMISSION MATTERS**

**Written Communications**

None.

**Commission Calendar**

The Commission discussed items for the July 20, 2011 Parks and Recreation Commission meeting agenda.

**ADJOURNMENT**

There being no further business, Commissioner Bologoff moved, seconded by Chairperson Hart that the meeting be adjourned. The motion carried unanimously and the meeting adjourned at 7:09 p.m.

The Commission discussed and selected the Volunteer of the Year.