



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

May 16, 2012

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Hart called the meeting to order at 6:02 p.m.

ROLL CALL

Commissioners present: Bologoff, Cutler, Dunn, Fryer, Hart, Lentz and Marmion
Staff present: Deputy City Manager/Administrative Services Director
Schillinger, Administrative Management Analyst Cheung and
Recording Secretary Carpenter

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Marmion, to approve the agenda as written. The motion carried 6-0.

APPROVAL OF MINUTES

Commissioner Lentz asked for clarification on item 'Review Potential Fee Increases – Mission Blue Center, Community Center and Athletic Fields', on whether the commission made a decision in regards to charging non-profit organizations a fee for reserving Brisbane facilities.

Director Schillinger stated that at this meeting the Commission will be reviewing Mission Blue Center private rental fees, the conversation on other fees will continue at future meetings.

April 18, 2012

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the April 18, 2012 minutes as written. The motion carried 6-0.

CITIZEN COMMUNICATIONS

Brisbane resident Dennis Busse asked the Commission to consider thinking beyond plazas, buildings and businesses, when planning for the Sierra Point area, and to consider more

recreation for future generations, such as wind surfing and kayaking launch ramps.

Commissioner Cutler arrived at 6:11 p.m.

Chairperson Hart mentioned that the Marina subcommittee has been discussing the possible installation of a personal watercraft ramp on the south side of the Marina.

Commissioner Lentz added that she would like the commission to re-address the Sierra Point Guidelines to include more recreation.

This item will be on the June commission agenda.

OLD BUSINESS

Review Potential Fee Increases – Mission Blue Center Private Rentals

Director Schillinger said that the focus tonight is on potential fee increases for Mission Blue Center private rentals, and that other potential fee increases will be discussed at future meetings.

Management Analyst Cheung presented a power point that included a summary of current users (city-sponsored, non-profits, resident private rentals, and non-residents private rentals), a fee comparison chart with compatible facilities in the area, and potential private rental fee increases as proposed by the subcommittee.

The commission discussed this issue.

Recording Secretary Carpenter answered clarifying questions regard the application process.

After much discussion, Commissioner Dunn moved, seconded by Commissioner Bologoff, to charge private renters a flat fee of \$500/hour for the use of the Mission Blue Center, with staff's recommendation for a resident discount.

Chairperson Hart opened this motion for further discussion.

Commissioner Dunn removed the entire motion.

Commissioner Dunn moved, seconded by Commissioner Bologoff, to charge non-resident private renters a fee of \$400/hour and resident private renters a 20% discounted rate of \$320/hour for the use of the Mission Blue Center, with a six-month timeframe for residents to reserve this facility prior to non-residents. The motion carried 6-1-0.

Director Schillinger stated that this recommendation will be brought to the City Council and if approved will be implemented 45 days after the approval.

NEW BUSINESS

Election of Officers

Chairperson Hart moved, seconded by Commissioner Marmion, to nominate Commissioner Bologoff as chair. There were no other nominations and Commissioner Bologoff was elected chair by unanimous acclamation.

Commissioner Dunn volunteered for the position of vice chair, seconded by Commissioner Bologoff. There were no other nominations and Commissioner Dunn was elected vice chair by unanimous acclamation.

Commissioner Fryer volunteered for the position of secretary, seconded by Commissioner Cutler. There were no other nominations and Commissioner Fryer was elected secretary by unanimous acclamation.

Sustainability Goals for the Baylands

Director Schillinger explained that the Sustainability Committee was put together by the City Council over a year ago. It was made up originally of one City Council member, one Planning Commission member and one Open Space and Ecology Committee member; it was then decided to add a Parks and Recreation Commission member (Cris Hart). The purpose of the committee is to look at what sustainability means to the Baylands.

City Council has asked the commissions/committees to review and comment on the 'Sustainability Goals for the Baylands' draft prior to when the EIR comes out in July. He added that this is an aspirational plan for Brisbane involving the community.

Chairperson Hart explained that the ten key principles on page two of this document are based on environment, economy and culture.

This document will be discussed at next month's commission meeting.

REPORTS

Chairperson

None.

Subcommittees

Renovation of Community Center/Garden

Commissioner Lentz gave an update on the progress of the Community Center/Garden

renovation project.

Chairperson Hart opened the meeting for public comments.

Brisbane resident Dennis Busse commented that, as a neighbor of the Community Center (park), he would like to sit with the subcommittee and let them know what he has witnessed in that park over the last 30 years. He said it is a disservice not to ask the people that live in that area for their feedback.

Concerts in the Park

Management Analyst Cheung reported that all the bands are in place for the concert series and she thanked the subcommittee for their input.

Commissioners

None

Staff

Programs Report

The Commission reviewed the quarterly (January-March 2012) Recreation Programs, Events and Facilities Report. Recording Secretary Carpenter reported on current recreational program activities.

Community Park Playground Structure – update

Management Analyst Cheung reported that the City Council approved the commission's recommendation to approve the design of both phases I & II, adding that staff is currently working on putting the project out for bid. She added that the project is scheduled to begin on Monday, July 9, with the demolition of the current structure by the Brisbane Lions Club.

Management Analyst Cheung distributed thank you letters from Mayor Lentz to the commission for their work on this project.

EIR Training – June 16, 2012

Director Schillinger reported that the City Council voted to hire a consultant to work with the Community on understanding how to read an EIR, requesting that all commissioners attend this training.

Details to follow.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the next Parks and Recreation Commission Meeting agenda.

ADJOURNMENT

Commissioner Bologoff moved, seconded by Chairperson Marmion, that the meeting be adjourned. The motion carried 7-0 and the meeting adjourned at 8:23 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.