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**Brisbane Parks, Beaches & Recreation Commission Action Minutes**

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**REGULAR MEETING**

**April 20, 2011**

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

**CALL TO ORDER**

Commission Chair Hart called the meeting to order at 6:00 p.m.

**ROLL CALL**

Commissioners present: Bologoff, Hart, and Marmion  
Commissioners absent: Almeida, De La Torre  
Staff present: Deputy City Manager/Administrative Services Director Schillinger  
and Recording Secretary Carpenter

**ADOPTION OF AGENDA**

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the April 20, 2011 agenda as proposed. The motion carried 3-0.

**APPROVAL OF MINUTES**

Commissioner Marmion requested that City Manager Holstine's comments at the end of the March 16 meeting be added to the minutes. Commissioner Bologoff moved, seconded by Chairperson Hart, to approve the March 16, 2011 minutes with the inclusion of the requested item. The motion carried 3-0.

**CITIZEN COMMUNICATIONS**

None.

**STAFF PRESENTATION: Recreation Supervisor Steve Beaty, youth sports & teen center**

Recreation Supervisor Beaty reported on the current offerings and the participation of the Brisbane Parks and Recreation youth sports programs.

Recreation Supervisor Beaty reported on the daily attendance and activities at the Teen Center, and on planned summer trips. He also talked about the process for recruiting members to the

## **STAFF PRESENTATION (cont.)**

Youth Advisory Committee.

The Commission asked clarifying questions regarding these programs.

## **OLD BUSINESS**

### **Quarry Road Signage – update**

Director Schillinger reported that the signs are currently at the county being made.

### **Retreat – evaluation**

Staff distributed copies of the sections of the city ordinance that pertains to the Parks, Beaches and Recreation Commission.

Commissioner Bologoff moved, seconded by Commissioner Marmion, to request that City Council consider changing the Commission's name to Parks and Recreation Commission (from Parks, Beaches & Recreation Commission) per city ordinance 2.20.010. The motion carried 3-0. Director Schillinger will submit the proposal to the City Council in May.

The Commission further discussed ideas that were discussed at the retreat.

## **NEW BUSINESS**

### **Joint Meeting with City Council – staff report**

The Commission proposed the 2<sup>nd</sup> Monday or any Tuesday in June for the joint meeting with the City Council. Director Schillinger will present the date proposals to the City Council.

## **REPORTS**

### **Chairperson**

Chairperson Hart mentioned that he cleaned up the fireplug preserve area and that the Public Works Department assisted with hauling away the debris.

### **Subcommittees**

Commissioner Bologoff reported that the Day in the Park Subcommittee met to start discussing plans for this event.

### **Commissioners**

None.

### **Staff**

### **Programs Report**

The Commission reviewed the quarterly Youth and Adult Recreation Programs Report (Jan-Mar 2011). Recording Secretary Carpenter reported on current recreational program activities.

### **BES Restroom Project – status**

Director Schillinger reported that the BES restroom is under construction and should be installed sometime after the end of the school year.

### **Community Park Play Equipment – status**

No further updates.

### **Seton Medical Foundation “Get Healthy” Funds – update**

Director Schillinger stated that the City Council is continuing discussion on how to allocate the funds; possibly split between two proposals. One proposal is from the Brisbane School District, to use the funds for a ‘healthy’ program for the kids and the other from former City Council member Barnes to use the funds to resurface the skate park.

### **Lipman Tennis Courts Hillside**

Commissioner Marmion reported that today biologists made class presentations at Lipman School informing the students that they would be transplanting native plants onto the hillside, which would help prevent future slides.

### **Streets Alive (5/1)**

Director Schillinger summarized plans for the Streets Alive event.

### **Habitat Restoration Day – Firth Canyon**

Director Schillinger reminded the Commission that April 30 is the Firth Canyon Clean Up Day.

### **Budget Overview**

Director Schillinger presented an overview of the City’s budget and financial state.

## **COMMISSION MATTERS**

### **Written Communications**

None.

### **Commission Calendar**

The Commission discussed items for the May 18, 2011 PB&R Commission meeting agenda.

## **ADJOURNMENT**

There being no further business, Commissioner Bologoff moved, seconded by Commissioner Marmion that the meeting be adjourned. The motion carried unanimously and the meeting adjourned at 7:40 p.m.