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**Brisbane Parks and Recreation Commission Action Minutes**

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**REGULAR MEETING**

**March 26, 2014**

*BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA*

**CALL TO ORDER**

Commission Chair Bologoff called the meeting to order at 6:03 p.m.

**ROLL CALL**

Commissioners present: Bologoff, Davis, Dunn and Lentz (arrived at 6:07 p.m.)  
Commissioner absent: Marmion  
Staff present: City Manager Holstine, Recreation Supervisor Beaty and  
Recording Secretary Carpenter

**ADOPTION OF AGENDA**

Commissioner Dunn moved, seconded by Commissioner Davis, to approve the March 26, 2014 Agenda as presented. The motion carried 3-0.

**APPROVAL OF MINUTES**

**February 26, 2014**

Commissioner Dunn moved, seconded by Commissioner Lentz, to approve the February 26, 2014 Minutes as written. The motion carried 3-0-1.

**CITIZEN COMMUNICATIONS**

None.

**OLD BUSINESS**

**Goals Workshop – setting dates**

City Manager Holstine requested that the commissioners review their calendars and submit to Recording Secretary Carpenter which Friday afternoons or Saturdays that they are available, during May and June, for the Goals Workshop.

## **NEW BUSINESS**

### **Meeting Dates – discuss**

Commissioner Davis asked if the Commission would consider changing the meeting dates from the fourth Wednesday of the month to the third Wednesday of the month.

Commissioner Dunn moved, seconded by Commissioner Lentz, to move the Parks and Recreation Commission meeting dates to the third Wednesday of the month, starting with the April 2014 meeting. The motion carried 4-0.

Commissioner Lentz asked if the Commission would consider changing the meeting start time from 6:00 p.m. to 6:30 p.m.

Commissioner Dunn moved, seconded by Commissioner Lentz, to change the Parks and Recreation Commission meeting start time to 6:30 p.m., starting with the April 2014 meeting. The motion carried 4-0.

## **REPORTS**

### **Chairperson**

None.

### **Subcommittees**

#### **Subcommittee Meetings – reports**

##### **Youth Services**

Commissioner Lentz reported that the Youth Services Subcommittee had a joint meeting with the City Council Facility Subcommittee to review the RFP for the skate park, which was passed on to the City Council for approval.

##### **Public Art**

Commissioner Bologoff reported that the Public Art Ordinance draft has been sent to the Planning Commission to review. Commissioner Lentz added that the subcommittee also discussed public education around the Public Art idea through a lecture series and a public forum for community discussion.

Commissioner Dunn suggested broadcasting (the lectures and public forum).

City Manager Holstine added that Caroline Cheung is looking into grant opportunities.

### **Setting Subcommittee Meetings**

The Commission discussed which subcommittees should meet next month.

### **Commissioners**

Commissioner Dunn mentioned that Brisbane tennis courts are not included and should be mentioned in the draft EIR.

### **Staff**

#### **Programs Report**

Recording Secretary Carpenter reported on current recreational program activities.

#### **Therapeutic Discounts for Parks & Recreation Programs**

Recreation Supervisor Beaty mentioned that due to Commissioner Dunn's request that this Commission consider possible discounted programs and facility usage for therapeutic purposes (at the community pool in particular) this item would be discussed at a Recreation Programs Subcommittee Meeting and reported back to this Commission for recommendations.

#### **Community Pool Hours – discuss**

Recreation Supervisor Beaty reported that the City Council asked staff to direct the Parks and Recreation Commission to discuss the community pool's fees in relation to other nearby pools, and to consider bringing the community pool's hours more in line with Brisbane's weather conditions. The Commission reviewed with staff, a comparative report of pool fees and pool schedules. This item will be further discussed at a Programs Subcommittee Meeting and brought back to this Commission for recommendation to the City Council.

#### **Concerts in the Park**

Recreation Supervisor Beaty reported that 4 out of 5 bands have been booked for the Concerts in the Park series, to be held Friday nights in August.

### **COMMISSION MATTERS**

#### **Written Communications**

None.

### **Commission Calendar**

The Commission discussed items for the next Parks and Recreation Commission Meeting.

### **CITIZEN COMMUNICATIONS (re-opened)**

Dominique Bocanegra, Brisbane resident, came before this Commission to express her interest in getting involved with teen programs in Brisbane.

### **ADJOURNMENT**

Commissioner Lentz moved, seconded by Commissioner Dunn, that the meeting be adjourned. The motion carried 4-0 and the meeting adjourned at 6:53 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.