



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

February 15, 2012

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Hart called the meeting to order at 6:04 p.m.

ROLL CALL

Commissioners present: Bologoff, Fryer, Hart, Lentz and Marmion
Staff present: Deputy City Manager/Administrative Services Director
Schillinger, Administrative Management Analyst Cheung, City
Clerk Spediacci, Recreation Supervisor Beaty and Recording
Secretary Carpenter

**INTRODUCTIONS – NEW PARKS AND RECREATION COMMISSIONERS:
Kevin Fryer & Karen Lentz**

Chairperson Hart welcomed Kevin Fryer and Karen Lentz to the P&R Commission.

Council Selection of Commissioners

Director Schillinger explained that the City Council would be hearing an item, at their February 21, 2012 meeting, to consider amending the ordinance to expand the P&R Commission to seven members.

ADOPTION OF AGENDA

Director Schillinger recommended adding agenda item “Renovation of Community Center Park” after APPROVAL OF MINUTES.

Commissioner Bologoff moved, seconded by Commissioner Marmion, to amend the agenda to add “Renovation of Community Center Park” after the APPROVAL OF MINUTES. The motion carried 5-0.

APPROVAL OF MINUTES

November 16, 2011

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the November 16, 2011 minutes as written. The motion carried 2-0-3.

January 18, 2012

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the January 18, 2012 minutes as written. The motion carried 3-0-2.

RENOVATION OF COMMUNITY CENTER AND ADJACENT GARDEN/PARK

City Clerk Spediacci recapped plans for the “Renovation of Community Center through Rebuilding Together Peninsula” project at the Community Center and adjacent garden/park. She suggested that the Commission formulate a subcommittee of two commissioners to work with Dan Carter and Mayor Cliff Lentz, the two volunteer project captains, to discuss wall colors, etc.

Mayor Lentz stated that he is very excited that this project is bringing together volunteers from the community. He also presented landscaping plans for the Commission to review. He discussed with the Commission the timeframe for the project; adding that most of the work will be done over the Spring Break.

Chairperson Hart moved, seconded by Commissioner Bologoff, to form a subcommittee to work with the volunteer captains on the Renovation of Community Center through “Rebuilding Together Peninsula” project; commissioners Bologoff and Lentz volunteered. The motion carried 5-0.

CITIZEN COMMUNICATIONS

Eddie Yuen, the Sunday morning Tai Chi instructor, thanked the Commission for allowing him to conduct his class in the Community Park Gazebo on Sunday mornings. He also extended an invitation to the community to participate in this free class.

NEW BUSINESS

Sierra Point Guidelines – park element

Director Schillinger stated that the City Council is asking the Parks and Recreation Commission to look at the Sierra Point Guidelines as far as it relates to programming and usage of the open green spaces.

Presentation – Recreation Supervisor Beaty

Recreation Supervisor Beaty presented information on the conceptual design of the Sierra Point

Presentation – Recreation Supervisor Beaty (cont.)

Park for the Commission to review. He further discussed possible ideas for usage of the public spaces with the Commission.

Mayor Lentz further explained the plans for the area, once the land swap is completed, and visions for the future. The Commission asked clarifying questions in regards to conditions such as wind and shade.

Staff will include the complete Design Guidelines for Sierra Point in the March P&R Commission packets.

The Marina subcommittee (Commissioners Marmion and Hart) will meet with Recreation Supervisor Beaty.

Jump Houses on Athletic Fields – discussion

Director Schillinger stated that this item is on the agenda due to the increase of requests from citizens to set-up jump houses on Brisbane athletic fields.

Recreation Supervisor Beaty added that the field use policy currently does not address the allowance of jump houses. This item will be brought back to the Commission for further discussion.

Citizen Jamie Dunn expressed her concerns of allowing jump houses on fields during the times that the fields are also being used for ballgames.

Habitat Restoration Day

The tentative proposal for the Habitat Restoration Day is April 21, 2012 at Costanos Canyon. Commissioners Bologoff and Fryer will serve on the subcommittee.

Election of Officers

Tabled

REPORTS

Chairperson

Chairperson Hart complemented staff on the beautiful condition of the Mission Blue Center.

Subcommittees

Community Park Playground Upgrade

Administrative Management Analyst Cheung reported that she met with the subcommittee (Commissioners Bologoff and Marmion), members of the Mothers of Brisbane and the playground manufacturer to further discuss the Community Park Playground Upgrade project. The next step would be for the playground manufacturer to take what was discussed and prepare a new draft design to show the Commission at their next meeting.

Commissioners

Commissioner Marmion commented that she dropped by the Teen Center and that it looks nice; however, there were not many kids in attendance. She added that the Teen Center needs more equipment, etc. to attract kids.

Staff

Programs Report

Recording Secretary Carpenter reported on current recreational program activities.

Fees – March Discussion

Director Schillinger informed the Commission that a proposal for revenue-generating recommendations for city fields, Lipman gym, and Mission Blue Center would be on the March P&R Commission meeting agenda for discussion.

Small Dogs Dog Park – update

Director Schillinger reported that staff is recommending to City Council that the \$3300 for the Small Dogs Dog Park be part to the budget process for next fiscal year, however it will be noted in the staff report that the P&R Commission is recommending a supplemental appropriation for this year.

Farmers Market in Brisbane – update

Director Schillinger reported that City Council approved the concept of a Farmers Market in the Brisbane Community Park.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the next Parks and Recreation Commission Meeting agenda.

ADJOURNMENT

Commissioners Bologoff and Fryer, as well as Director Schillinger, will not be able to attend the March 21, 2012 meeting. Director Schillinger suggested changing the March 21, 2012 meeting to March 14, 2012.

Commissioner Marmion moved, seconded by Commissioner Fryer, to change the next P&R Commission meeting from March 21, 2012 to March 14, 2012. The motion carried 5-0.

Commissioner Bologoff moved, seconded by Chairperson Hart, that the meeting be adjourned. The motion carried 5-0 and the meeting adjourned at 8:09 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.