



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

January 18, 2012

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Hart called the meeting to order at 6:11 p.m.

ROLL CALL

Commissioners present: Bologoff, Hart, and Marmion
Commissioners absent: Almeida and de la Torre
Staff present: Deputy City Manager/Administrative Services Director
Schillinger, Administrative Management Analyst Cheung, City
Clerk Spediacci and Recording Secretary Carpenter

ADOPTION OF AGENDA

Commissioner Marmion recommended moving Item B. under VII. OLD BUSINESS to follow Item VI. PRESENTATION – JIM SKEELS’ RETIREMENT, seconded by Commissioner Bologoff, to adopt the January 18, 2012 agenda as amended. The motion carried 3-0.

APPROVAL OF MINUTES

October 19, 2011

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the October 19, 2011 minutes as written. The motion carried 3-0.

November 16, 2011

Approval of the November 16, 2011 minutes tabled.

CITIZEN COMMUNICATIONS

None.

PRESENTATION – JIM SKEELS’ RETIREMENT

Chairperson Hart thanked former Parks and Recreation Director Skeels for his service to the Commission and for his accomplishments & contributions to the community. He also presented Director Skeels with an autograph basketball signed by current and past commissioners that served with Mr. Skeels.

Current commissioners, past commissioners and residents in attendance expressed their gratitude to Mr. Skeels.

Mr. Skeels expressed his appreciation to all the commissioners, Parks and Recreation staff, and members of the community that we worked with throughout the years.

NEW BUSINESS

Renovation of Community Center through Rebuilding Together Peninsula

City Clerk Spediacci informed the Commission of plans to renovate the Community Center and adjacent garden/park, through the Rebuilding Together Peninsula organization. She stated that proposed plans would be presented at the next P&R Commission Meeting.

The Commission asked clarifying questions.

OLD BUSINESS

Community Park Playground Upgrade – PowerPoint Presentation

Administrative Management Analyst Cheung gave a PowerPoint presentation updating the Commission on funding (grants) opportunities. She also presented samples of play structure designs based on desired elements, colors and materials discussed at the November 16, 2011 P&R Commission Meeting.

David Yosso from Miracle Play Systems was available to answer questions regarding play structure elements and materials.

Members of the community commented on the proposed play structures.

Chairperson Hart moved, seconded by Commissioner Bologoff, to establish a Community Park Playground subcommittee and he nominated Commissioners Marmion and Bologoff to serve on the subcommittee. The motion carried 3-0.

Potential Farmers Market in Brisbane

West Coast Farmers Market Association Executive Director Jerry Lami proposed a year-round

Potential Farmers Market in Brisbane (cont.)

farmers' market in the Brisbane Community Park to run on Thursday afternoons from approximately 3:00pm – 7:00pm in the summer and 2:00pm – 5:30pm in the winter.

The Commission discussed potential damages to the park, possible other locations, and the impact (such as parking) on the downtown area. Director Schillinger suggested an evaluation after a three-month period.

Commissioner Bologoff moved, seconded by Commissioner Marmion, to support the farmers market in Brisbane with the following stipulations: 1. removal of all trash, 2. hot food vendors limited to Brisbane businesses, 3. placement of mats and tents during rainy weather, and 4. three-month trial period at a cost of \$200 per week. The motion carried 3-0.

Festival of Lights – evaluation

Commissioners agreed that the Festival of Lights was a great event.

REPORTS

Chairperson

None.

Subcommittees

None.

Commissioners

None.

Staff

Programs Report

The Commission reviewed the quarterly (October – December 2011) Recreation Programs, Events and Facilities Report. Recording Secretary Carpenter reported on current recreational program activities.

Commission Recruitment – update

Director Schillinger reported that currently two applications have been submitted for the P&R Commission, adding that the deadline is January 31, 2012.

Sierra Point Guidelines – park element

Director Schillinger stated that the City Council is reviewing the Sierra Point Guidelines and has requested that the P&R Commission look at open space and park area. He said Recreation Supervisor Beaty would bring suggestions for the Commission's consideration to the February 15 meeting.

Small Dogs Dog Park – update

Director Schillinger said the quote for fencing, to divide the dog park, is \$3300. He will let the commissioners know at which City Council Meeting this item will be discussed.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the next Parks and Recreation Commission Meeting agenda.

ADJOURNMENT

Commissioner Bologoff moved, seconded by Commissioner Marmion, that the meeting be adjourned. The motion carried 3-0 and the meeting adjourned at 8:26 p.m.

NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.