



**San Mateo County**  
**Mosquito Abatement District**

1351 Rollins Rd  
Burlingame CA 94010  
(650) 344-8592 Fax (650) 344-3843  
[www.smcmad.org](http://www.smcmad.org)

October 22, 2009

City Council  
City of Brisbane  
50 Park Place  
Brisbane, CA 94005

Honorable Members of the Council:

The current term of office for Robert Maynard, representative of the Board of Trustees of this District from the City of Brisbane will expire on December 31, 2009.

It is kindly requested that the appointment, be made for the ensuing term of January 1, 2010 through December 31, 2012 or through December 31, 2014, according to the California Health and Safety Code, Section 2022:

“The term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority”.

The common law incompatibility of office doctrine was addressed in SB 1574, Beverly (1996), and now a City Council member may be appointed to the Board of Trustees.

Once an appointment is made, please forward a letter to that fact indicating the term length. Thank you for your attention to this request.

Sincerely,

A handwritten signature in cursive script, reading "Jo Ann Dearman". The signature is written in black ink and is positioned above the printed name and title.

Jo Ann Dearman  
Finance Administrator  
Clerk of the Board

Cc: Robert Maynard, City of Brisbane

Robert (Bob) W. Maynard  
200 Monterey St. #6  
Brisbane, CA 94005  
415-468-5590  
rwmaynard@sbcglobal.net

October 28, 2009

City Council  
City of Brisbane  
50 Park Place  
Brisbane, CA 94005

Honorable Members of the City Council:

I have represented Brisbane as Trustee for the San Mateo County Mosquito and Vector Control District for over 5 years.

During my time as Trustee, I have served on the two District Board committees: Policy and Environment. I arranged for an entomology lecture at the Brisbane Library, a display of District activities at the Library and a presentation to the City Council of District programs. I also have assisted the District in arranging and staffing a table at this year's Day at the Park. My attendance at board and committee meetings is better than 90%.

I endeavor to make the District aware of the status of major projects in the City that may have an impact on District operations, such as the Baylands, and encourage individuals in the city to contact the District when they have concerns about mosquitoes, yellow jackets, and similar problems.

As is the case with the City, the District has had to do more with fewer economic resources. The District is forgoing any increase in the parcel tax this year. It has also been required to assume control of the County rodent control program with no increase in funds or personnel.

I am interested in continuing to serve Brisbane as its Trustee on the District Board. I would be pleased to answer any questions that you have about my service or the District.

Respectfully,

Robert W. Maynard

## San Mateo County Mosquito and Vector Control District

### Trustee Position Description

#### Requirements:

The Trustee must be a resident of the city (or county for the at-large position) represented.

The Trustee will be appointed to an initial 2 year term. Further terms can be 2 or 4 years at the will of the city appointing them.

The Trustee must attend Board meetings regularly. The Board has ten regular meeting each year. Additional special meetings may be called. Three consecutive absences not excused by the President or Clerk of the Board will be considered evidence of abandonment of the position and the Trustee's city will be notified.

The Trustee must file the California State Fair Political Practices Commission Form 700 Schedule of Economic Interests, a public document, at the beginning of service, on an annual basis there after and at the end of service.

The Trustee must provide a proof of participation in Public Service Ethics Education at the beginning of service and every other year afterwards.

The Trustee must swear an oath of office before being able to vote on any Board decisions.

#### Desired traits:

The ability to work cooperatively on a large (20 member) Board

An interest in the work of the District including its operations and science.

A willingness to serve on ongoing and special committees of the Board.

The ability to interpret basic financial statements such as income statements and balance sheets.

Discretion and tact are critical as the Board on occasion deals with legal and personnel issues.

A willingness to assist the District in communications with the Trustee's city.