

City of Brisbane

Agenda Report

TO: Honorable Mayor and City Council

FROM: Director of Public Works/City Engineer via City Manager

SUBJECT: Disadvantaged Business Enterprise Program Representatives

DATE: May 4, 2009

City Council Goals:

To design infrastructure and public facilities to be efficient, cost effective and to contribute to the cohesion and character of the community. (#2)

To maintain and improve infrastructure. (#3)

Purpose:

To establish compliance with one of the requirements for receiving federal assistance.

Recommendation:

Approve Resolution 2009-13, appointing a “Disadvantaged Business Enterprise Program Authorized Representative and Liaison Officer.”

Background:

The most immediate federal funds the City expects to receive are from the Federal Highway Administration (FHWA) component of the American Recovery and Reinvestment Act. A prerequisite to receiving these and other federal funds is compliance with federal requirements, including establishment of a Disadvantaged Business Enterprise (DBE) Program.

In order to implement this program, the City is required to designate one person as an authorized representative to enter into DBE implementation agreements, and to designate one person as the DBE Liaison Officer. The proposed resolution designates, respectively, the City Manager and the Director of Public Works/City Engineer for these positions.

Discussion:

The Resolution is worded so that the delegations will be effective for the current DBE Program (which has changed twice in as many years) and for any future required program.

The City will be barred from receiving federal assistance if it does not implement the required DBE programs.

Fiscal Impact:

There is no cost as a result of approving this item.

Measure of Success

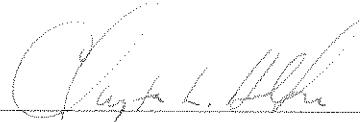
Caltrans' (the administering agency for FHWA funds) acceptance of the resolution.

Attachments:

Draft Resolution No. 2009-13



Director of Public Works/City Engineer



City Manager

RESOLUTION 2009-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE
APPOINTING A DISADVANTAGED BUSINESS ENTERPRISE PROGRAM
AUTHORIZED GOVERNING BODY REPRESENTATIVE AND LIAISON OFFICER**

WHEREAS, the City of Brisbane intends to receive federal assistance from the U.S. Department of Transportation through the California Department of Transportation, and from other federal agencies; and

WHEREAS, pursuant to federal regulations, the City will be required to implement a Disadvantaged Business Enterprise (DBE) Program Plan as it pertains to local agencies; and

WHEREAS, in order to implement these plans, the City will be required to enter into implementation agreements and delegate a DBE Liaison Officer:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brisbane that:

1. The City Manager is hereby designated as the “Authorized Governing Body Representative” and is authorized to enter into any DBE implementation agreements as necessary to satisfy requirements for receipt of federal financial assistance.
2. The Director of Public Works/City Engineer is hereby designated as the DBE Liaison Officer for any DBE Program which the City may be required to enact locally to satisfy requirements for receipt of federal financial assistance.

Sepi A. Richardson
Mayor

I hereby certify that the foregoing Resolution 2009-13 was duly and regularly adopted at a regular meeting of the Brisbane City Council on May 4, 2009 by the following vote:

AYES:
NOES:
ABSENT:

Sheri Marie Spediacci
City Clerk