

City of Brisbane

Agenda Report

To: Honorable Mayor and City Council
From: Clay Holstine, City Manager
Date: Meeting of January 18, 2011
Subject: Applications for Event Co-Sponsorship

RECOMMENDATION:

Consider approval of co-sponsorship for the Brisbane Library Film Presentation "Miracle in a Box".

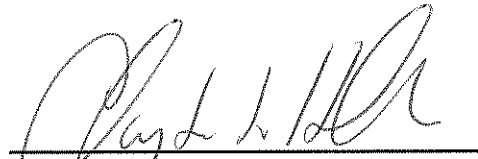
BACKGROUND:

The presentation of "Miracle in a Box" is the fifth film of the current film series being offered by the Brisbane Library at the Mission Blue Center on Friday, February 25, 2011. The film is about the coming together of three events: the bequest of a grand piano, the student competition to win it, and the many months of work to restore it. The producer and possibly director will be present for a post-screening discussion and Q & A. The producer can provide a Steinway grand piano and performer for the post-screening mini concert. Co-sponsorship is requested to pay for the transportation of the piano.

FISCAL IMPACT/FINANCING ISSUES:

For this event they request financial consideration for \$500.00:

1. Waiver of Deposit for use of Mission Blue Center - if no damage there would be no loss of revenue.
2. Transportation of Steinway Piano



City Manager

CO-SPONSORSHIP EVENT APPLICATION

CITY OF BRISBANE, 50 Park Place, Brisbane, CA 94005
415 - 657-4320

1. ORGANIZATION INFORMATION

Organization: Brisbane Library

Contact Person: Stephen Rosenthal

Day Phone: 415-467-2060 x229

Evening Phone: _____

Address: 250 Visitacion Ave.

City of Residence*: _____ Zip _____

*(please provide proof of residence)

2. FACILITY

Facility Requested: Mission Blue Center

If Mission Blue Center, specify room (s) Costanos Room (Dance Floor) X

Buckeye Room (Carpeted Room): X Lupine Room (Conference Room): X

Date and Time Requesting to Enter Facility: February 25, 2011 6:30 PM

Date and Time Requesting to Leave Facility: February 25, 2011 10:30 PM

3. Event Information

Date: February 25, 2011 Day of Week: Friday # of Co-sponsored events this year 1

Starting Time of Event : 7:30 PM Ending Time of Event: 10:30 PM

____ Non Profit for Charity ____ For Profit ____ Fundraiser for Organization Use

____ Number attending under 18 years old: 20 18 - 20 years: 25 21+ years: 100+

__ Requesting Promotional Support

State in Detail Purpose of Event: Screening of the film *Miracle in a Box*, a film by Oscar and Emmy winning director John Korty. This is the fifth film in the Brisbane Library Bay Area Filmmaker Series. *Miracle in a Box* is an inspiring film about the coming together of three events: the bequest of a grand piano, the student competition to win it, and the many months of work to restore it. The producer and possibly director will be present for a post-screening discussion and q & a. Also, the producer can provide a Steinway grand piano and performer for a post-screening mini-concert as well.

Describe the set up for your event (include any musical instruments, sound amplifications, special signs, tents, booths, barbecues, stoves, stages or animals to be used): Piano to be obtained from and transported by the film's producer at a cost of ca. \$500.

Will event require sound equipment? no Sound Technician? no

Please specify equipment needed and intended use of equipment: _____

Will event require theatrical lighting equipment? no Lighting Technician? no

Please specify equipment needed and intended use of equipment: _____

Will event require promotional support? _____ Yes No
(If yes, a separate application must be completed.)

5. ALCOHOLIC BEVERAGES*

Will alcoholic beverages be served? Yes No Sold? Yes No

If selling alcohol, your group must obtain an Alcoholic Beverage Permit.

Please attach a copy of the permit.

ABC permits may be obtained from:

The State of California Alcoholic Beverage Control Department
185 Berry Street
San Francisco, CA 94107
415 / 557 - 3660

*Full Liquor Liability: If liquor, beer or wine is available for consumption and money is transacted in any form (i.e.

6. ADMISSION FEES AND SALES*

Will there be an admission fee or booth fee?: Yes No Amount of Fee: _____

Will there be sales of novelties or goods?: Yes No

Will there be sales of food?: Yes No

(If yes, a Permit To Operate is required by the California Health and Safety Code. Applications can be obtained from the Brisbane Parks & Recreation Department 415 / 467-6330)

Does your group have a City of Brisbane License?: Yes No

* Additional insurance is required for exhibitors, non-food sales concessionaires and food sales concessionaires.

I have read and understand the Policy and Procedures for Event Sponsorship and hereby agree to comply with its content. I understand that failure to observe these regulations or City, State or Federal law will result in cancellation of my event and co-sponsorship status for future events.

Applicant's Signature _____ Date _____