



**CITY COUNCIL/REDEVELOPMENT/GVMID**

**ACTION MINUTES**

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**MAY 16, 2011**

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CLOSED SESSION**

- A. Conference with Real Property Negotiator regarding Redevelopment Agency Project Area One and Two, pursuant to Government Code Section 54956.8**

**CALL TO ORDER - FLAG SALUTE**

**ROLL CALL**

Councilmember's present: Conway, Lentz, Richardson, Waldo, Mayor Bologoff  
Councilmember's absent:  
Staff present: Public Works Director Breault, City Manager Holstine, Police Chief Macias, Financial Services Director Cooper, Administrative Services Director Schillinger, City Clerk Spediacci, Community Development Director Swiecki, City Attorney Toppel, Harbormaster Warburton

**PRESENTATION**

- A. Wildland Fire Evacuation Drill Update – May 21, 2011**

Public Works Director Breault and Deputy Chief Panacci gave Council an update on the changes to the annual Wildland Fire Evacuation Drill.

**ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)**

Councilmembers asked that the meeting be closed in memory of former San Carlos Mayor Omar Ahmad and longtime Brisbane resident Gary Apotheker. CM Conway made a motion, seconded by CM Waldo, to adopt the agenda as amended. The motion was carried unanimously by all present.

**ORAL COMMUNICATIONS**

There were no members of the public wishing to speak.

**CONSENT CALENDAR**

- A. **Approve City Council Meeting Minutes of April 18, 2011**
- B. **Approve Monthly Investment Report as of February 28, 2011**
- C. **Approve third amendment to agreement for Animal Control and Shelter Services between the cities of Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, Woodside and the County of San Mateo**
- D. **Adopt Ordinance No. 559 changing the name of the Parks, Beaches and Recreation Commission to Parks and Recreation Commission**
- E. **Sierra Point Landscape and Lighting District Annual Appointments and Directed Preparation of Engineer's Report**
  - 1. **Approve Resolution No. 2011-18, "Appointing Attorney for the Sierra Point Landscaping and Lighting District for the Fiscal Year 2011-2012."**
  - 2. **Resolution No. 2011-19, "Appointing Engineer for the Sierra Point Landscaping and Lighting District for the Fiscal Year 2011-2012."**
  - 3. **Resolution No. 2011-20, "Describing Improvements and Directing Preparation of Engineer's Report for the Sierra Point Landscaping and Lighting District for the Fiscal Year 2011-2012."**

CM Richardson made a motion, seconded by CM Conway, to adopt the Consent Calendar as proposed. The motion was carried unanimously by all present.

#### **PUBLIC HEARING**

- A. **Hear public testimony and increase assessments to pay for the services required if there is not a majority of voters protesting the increase - Sierra Point Landscape and Lighting District – Proposed Assessment Increase**

Administrative Services Director Schillinger outlined the proposed assessment increase and public hearing process. Mayor Bologoff opened the public hearing and asked the City Clerk to give the results of the tabulation of votes. City Clerk Spediacci advised that the majority of landowners voted in favor of the increase. There being no members of the public wishing to speak, the public hearing was closed. CM Conway made a motion, seconded by CM Richardson, to approve the proposed increase. The motion was carried unanimously by all present.

#### **NEW BUSINESS**

- A. **Consider introduction of Ordinance No. 560, amending Subsection 13.08.020.D and subsection 13.12.020.C of the Municipal Code concerning increases in Sewer and Water Service Charges**

City Attorney Toppel outlined the purpose of the proposed Ordinance. After Councilmember questions and clarifications, CM Conway asked that the Ordinance be modified to state the purpose in the beginning of the Ordinance. He then made a motion, seconded by CM Lentz, to introduce the Ordinance as amended. The motion was carried unanimously by all present.

**B. Consider introduction of Ordinance No. 561, amending Sections 15.22.040 and 15.22.060 of the Municipal Code to Increase the Limit for Informal Bidding**

City Attorney Toppel outlined the purpose of the proposed Ordinance. After Councilmember questions and clarifications, CM Conway made a motion, seconded by CM Richardson, to introduce the Ordinance as proposed. The motion was carried unanimously by all present.

**C. Consider authorizing the City Manager to execute a contract with Camp Dresser & McKee Inc. (CDM) to review a facilities operation plan for a soils processing facility operating at the Brisbane Baylands and to develop and implement a compliance auditing program**

Community Development Director Swiecki outlined the purpose of the proposed contract. After Councilmember questions and clarifications, CM Conway made a motion, seconded by CM Richardson, to authorize the execution of the contract as proposed. The motion was carried unanimously by all present.

**D. Consider authorizing the Mayor to send a letter to ABAG expressing the City's concerns with the Initial Vision Scenario**

Community Development Director Swiecki outlined the purpose of the proposed letter. After Councilmember questions and clarifications, CM Conway thanked the Open Space and Ecology Committee for their comments on the Initial Vision Scenario. CM Conway made a motion, seconded by CM Waldo, to authorize the Mayor to send a letter to ABAG as proposed. The motion was carried unanimously by all present.

**E. Consider directing staff to bring back a resolution increasing the Brisbane Marina berth fees for both regular single and double finger berths by 2%, and open the public comment period**

Harbormaster Warburton outlined the purpose of the proposed increase.

Bill Demeter of South San Francisco protested the increase and asked that repairs and maintenance be completed at the Marina.

After Councilmember questions and clarifications, CM Waldo made a motion, seconded by CM Richardson to direct staff to bring back a resolution as proposed. The motion was carried unanimously by all present.

**STAFF REPORTS**

**A. City Manager's Report on upcoming activities**

City Manager Holstine reported on the use of the City's 50<sup>th</sup> Anniversary logo by community clubs and organizations, the status of the Seton Medical Center Funds, and the upcoming Airport Roundtable meeting to be held in Brisbane on June 1<sup>st</sup>.

## **MAYOR/COUNCIL MATTERS**

### **A. Subcommittee Reports**

### **B. Set Budget Dates**

The Council set the budget dates as proposed in the staff report.

### **C. Select a Councilmember to serve on the Policy Advisory Committee for the San Mateo County Regional Housing Needs Allocation (RHNA) sub-region**

CM Richardson made a motion, seconded by CM Waldo, to appoint CM Conway to serve on the Policy Advisory Committee for the SMC RHNA sub-region

### **D. Select an alternate member to serve on the City/School 2x2 Subcommittee**

It was the consensus of the Council that CM Lentz would serve as the alternate member.

## **ORAL COMMUNICATIONS**

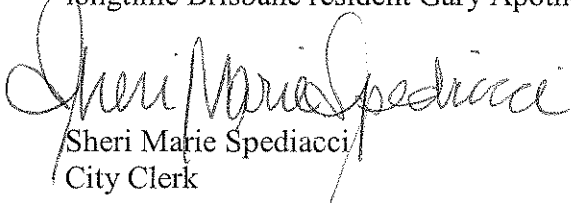
There were no members of the public wishing to speak.

## **CLOSED SESSION**

### **A. Liability Claims, John Reimonenq, pursuant to Government Code Section 54956.9**

## **ADJOURNMENT**

The meeting was adjourned at 9:18 p.m. in memory of former Mayor of San Carlos Omar Ahmad and longtime Brisbane resident Gary Apotheker.

  
Sheri Marie Spediacci  
City Clerk